



**SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT
DISTRICT HEALTH & SAFETY COMMITTEE**

Meeting Notes

Friday April 22, 2022 Time: 9AM

CALL TO ORDER: Co-Chair Andrew Brown called the meeting to order at 9:02 a.m.

ATTENDANCE: Members/Guests Present

Andrew Brown
Harry Easter
Denise Axtell

Jeff McCormick
Joe Trompczynski
Amy Westlund

Members Absent

Elena Carmena
SCSS Representative
Craig Richie
Lonnie Seay
Marrianne Williams

Pam Carney
Jay Axtell
Sonja Mendes
Mike Mari
Phil Clark

MEETING NOTES: Andy asked if there were any questions or comments regarding last meeting's notes. There were no questions or corrections. Motion to Approve. Jeff approved. Harry seconded.

I. NEW BUSINESS:

Andy welcomed Amy Westlund to the committee as she is replacing Corinne. He discussed the Hawk Sweeper and the approved vote to purchase the equipment. Andy discussed the benefits of purchasing this item for campus. Andy discussed the email sent from Jill regarding the Keenan Worker's Comp Ex Mod rate. He stated Shasta College has had a steady decline in the rate and advised the work of the committee has made a difference in safety for our employees and students.

II. OLD BUSINESS:

Andy advised the committee if there were any Old Business to discuss.
None stated.

III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: Corinne/ Phil

Amy commented on one claim and two reports. She stated that although some elected for self-care, they are still reporting the issues. Amy advised the reporting allows HR an opportunity to correct anything on their end. She stated although initially there may not be an issue if later anything larger comes about, it is good practice to have the report as reference.

IV. ALLEGED HAZARDS REPORTED TO MEMBERS:

Andy advised Phil completed a SWAAC Property Loss Walk Thru on the Main campus. Andy stated there were no major strikes on the report; the majority of the issues was clutter. Andy stated they have reached out to the departments identified and are working to clean up the trip hazards.

Andy advised pigeon excrement reported at 300 Art building. Andy has reached out to a contractor regarding removing the hazard waste. Andy advised he will obtain a quote and a remedy to ensure no more activity of this kind will happen at

300. He advised there will be a cost associated to the removal and will send a vote out to the committee to advise if Safety Credits can be used to pay for this hazard.

V. INSPECTION REPORTS: Campus Safety

Joe stated inspection reports are being received regularly, no major issues. Some concerns were ceiling tiles that may need replacement. He stated fire extinguishers that needed to be recharged have been replaced. Expired fire extinguishers are waiting for the vendor to come out to service; Joe advised the extinguishers are still operational. He advised the new company servicing the first aid kits; Cintas will be on campus today to conduct inspections on the current Zee Medical kits. Cintas will set up times to complete inspection on the satellite campuses. Denise questioned if Kits were being replaced, Joe advised only name branding would change and not the physical kits in place around campus.

VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):

Andy advised to the committee to keep reporting any issues or hazards that they may come across on campus.

VII. ENFORCEMENT OF SAFE PRACTICES AND RULES:

Andy advised there will be facility activity this summer.

Sub Stations A, C and F will be replaced.

Building 2000 HVAC Project will also be taking place this summer. He advised to expect Contractors around the campus working on this initiative. Andy will be working closely with contractors to ensure safeguards are in place to avoid any hazards to the campus.

VIII. RECOMMENDATION FOR HAZARD CONTROL

IX. OTHER

Andy advised if there were any questions or concerns.

None stated

Andy motioned to adjourn. Denise motioned. Jeff seconded.

Meeting adjourned at 9:16 a.m.

GE: rt Cc: Jill Ault, Vice President, Administrative Service