

International Student Admissions Process Overview

Step 1: Submit International Student Application Packet via email or in person to the Admissions and Records Office (admissions@shastacollege.edu)

A complete International Student Application Packet includes:

- A. Application for Admission (pg. 3)
- B. Language Proficiency (pg. 5)
- C. Official Transcripts (pg. 5)
- D. Survey (pg. 5)
- E. Financial Guarantee (pg. 6)
- F. Health Statement (pg. 7)
- G. Health Insurance Requirement (pg. 8)
- H. International Student Agreement (pg. 9)

Application Deadlines*:

Students Outside of the U.S.

Fall: May 31
Spring: November 1

Transfer Students Already in the U.S.

Fall: June 1
Spring: December 1

*If you are planning to live on campus, regardless of your current location, the Fall deadline is May 31 and the Spring deadline is November 1.

Step 2: I-20 Issued

Once you have been accepted your I-20 will be sent to you within one business day.

Step 3: Pay SEVIS Fee On-Line

Applicants needing a visa to enter the U.S. must pay the SEVIS fee before going to the U.S. Embassy or Consulate for their visa interview. The fee must be paid at least three business days before the scheduled visa interview. To view the current price and pay the fee, please go to www.fmjfee.com. Fees will NOT be payable at the consulate.

Step 4: Visa Interview

You must make an appointment at an embassy or consulate in order to receive your student visa (F1). To find the U.S. Embassy or Consulate nearest to you go to <http://usembassy.gov>. You will need to bring your Shasta College I-20 to your appointment along with other documents (i.e. SEVIS payment receipt, financial documents, passport, Shasta College letter of acceptance, etc.). Contact the embassy or consulate to find out what other documents you will need to bring to your appointment.

Step 5: Orientation, Testing and Registration

International students are required to attend an in-person orientation. During the orientation, students will tour the campus, meet the international student advisor, learn class regulations and register for classes.

Housing Options

Shasta College International Students have a variety of housing options. To assist you in securing a place to stay while studying in Redding, we have provided information below about a few housing options.

Shasta College On-Campus Housing

Shasta College has on-campus dormitory housing available. This is a popular housing option for many first-time freshman. There is a large common building with a full service kitchen and a large TV and a recreation room. It has a men's wing (Tehama Hall) and a women's wing (Trinity Hall) with double occupancy rooms. A limited number of single occupancy rooms may be available at an additional charge. There are meals available on campus Monday through Friday through the Shasta College cafeteria and Culinary Arts department. Buses are accessible from campus for those who need to shop or just get away for the day and see a movie or sightsee. With the purchase of a Student ID card (\$10), you can access the buses for the whole semester. To get on a waiting list for the on-campus housing, please contact the Housing Director. You will then complete a dormitory reservation form and forward the form plus a \$200.00 deposit (Check/Money Order/Credit Card) to the Shasta College Residence Halls, Shasta College Drive, Redding, CA 96003. For a reservation form or for more information visit the on-campus housing website at <http://www.shastacollege.edu/housing/> or contact our dormitory director at (530) 242-7739.

Private Apartment Living

This housing option is popular for students who are independent and seek a space of their own. Most students choose this option after they have established connections in the area and have made friends during their first year. Most students rent an apartment for six-month to one-year periods of time. When selecting your apartment, make sure it is in a desirable location and close to bus lines, shopping and social activities. Most students who choose this option will live with one or more roommates, but living alone is also an option for those who would like more personal space. Since choosing an apartment is such a personal decision, with so many options and possibilities to choose from, it is the student's responsibility to make their own living arrangements. A few places to begin your apartment search are:

- Zillow.com. Simply search for "Redding, CA" and you will be prompted to choose 'For Sale' or 'For Rent.' From here, you can refine your search to look for houses or just specify that you only want to see apartments.
- Craigslist.com. To look for apartments, you can search under "Housing" and either "apts / housing" or "rooms / shared" to share a space with a roommate.
- You may also go to www.google.com and type in keywords, 'Redding CA apartments for rent' or 'Redding, CA rental agencies' to search by company. This will bring up many property managers in the area and provide you with even more choices.
- The Record Searchlight – This is the local Redding newspaper. To find apartments for rent, go to www.redding.com. Choose "More" from the top menu, and then select "Apartments."

All housing options are limited and the sooner you make plans for housing the more options you will have in securing the place that is best for you.

Section A. Application for Admission

I am applying for:

☐ Fall 20____ ☐ Spring 20____

Name: Last (Family) _____ First (Given) _____ Middle _____

Date of Birth _____

☐ Male

☐ Female

☐ Decline to State

E-Mail (required) _____

City of Birth _____

Country of Birth _____

Country of Citizenship _____

Primary Language Spoken _____

Major/Areas of Study _____

Address in Home Country:

Number and Street _____

City _____

State/Province _____

Country _____

ZIP/Postal Code _____

Address in the U.S. (if known):

Number and Street _____

City _____

State _____

ZIP Code _____

U.S. Telephone or Cell Number _____

International Telephone or Cell Number _____

Educational Background:

Have you attended any other U.S. Colleges or Language Programs? (check) ☐ Yes* ☐ No

*If yes, please list schools below:

High School/College Attended _____

City/Country _____

Dates Attended _____

Note: You will be required to provide transcripts from the above school(s).

Release of Information:

With regard to matters pertaining to your health and personal safety, Shasta College may need to release your information to an outside agency, institution, or person. Please sign below to authorize the release of your information.

Signature _____

Date _____



Shasta College

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Section A. Application for Admission - Continued

Emergency Contact Information

This information will remain on file for the duration of your enrollment. If a change occurs, please report it to Cindy Silva in Admissions & Records immediately.

Emergency Contact Person: _____

Relationship to Applicant _____ Does this person speak English? ☐ Yes ☐ No

Address _____

Telephone Number _____ Cell (Mobile) Number _____

E-mail _____

Emergency Contact Release of Information:

With regard to matters pertaining to your health and personal safety, Shasta College may need to release your information to an outside agency, institution, or person. Please sign below to authorize the release of your information.

Signature

Date

Section B. Language Proficiency

(Only applies if English is not your primary language)

Students must be able to read, write, and speak English at a level necessary to actively pursue a full-time academic program. English proficiency is demonstrated by taking one of the following **language proficiency tests**:

TOEFL (Test of English as a Foreign Language) www.TOEFL.org

Paper Based Test (PBT): minimum score 500

Internet Based Test (IBT): minimum score 61

Computer Based Test (CBT): minimum score 173

OR

IELTS (International English Language Testing Systems) www.ielts.org/default.aspx

Minimum score of 5.0

OR

STEP Eiken (Society for Testing English Proficiency – Japan): Minimum score of Grade 2A

OR

PTE Academic (Pearson): Minimum score of 44

OR

Douingo: Minimum score of 85

OR

iTEP Academic: Minimum score of 3.5

Waiver of the language proficiency test can be granted if certain conditions are met. Please check [HERE](#) for more details.

ESL courses are available at Shasta College to improve English skills. If international students do not meet the testing requirements above, they still may be eligible for provisional admittance. Please visit shastacollege.edu/international for more information.

Section C. Official High School/College Transcripts

Students must submit transcripts from each school attended. All documents must show grades received and identify minimum and maximum marks. Applicants must also have these documents **translated into English**. Applicants who are presently attending college in the United States must also submit official transcripts from those institutions.

Section D. Survey

How did you hear about Shasta College?

Check all that apply.

☐ Your Own Research

☐ Shasta College Website

☐ Educational Agent/Advisor

☐ Study in the USA

☐ A Friend or Family Member

☐ Referred by Your Current School

☐ I Attended an Educational Fair

☐ Shasta College Recruiter

☐ Other: _____



Shasta College

Global Education Center

Section E. Financial Guarantee & Current Bank Statement (within the past 3 months)

Student's Name: Last (Family)

First

The Bureau of Immigration and Customs Enforcement requires students to prove that they can afford to study in the U.S. For admission purposes, all students must show that they, or their sponsor, have immediate access to at least \$22,380 USD to secure their first year of education.

Estimated Cost for One Academic Year:

Enrollment and Service Fees	\$8,925.00
Books and Supplies	\$1,000.00
Room and Board	\$9,960.00
Health and Accident Insurance	\$1,360.00
Personal Needs	<u>\$1,300.00</u>
Total Estimated Expenses for School Year	\$22,545.00

Source(s) of Funding:

Please show the amount of funds available to you in each category. Please report amounts in U.S. Dollars. If you have multiple sponsors, please have each sponsor complete this form.

From Parents	\$ _____
From Own Savings	\$ _____
From Sponsor (relative or other)	\$ _____
From Government (letter required)	\$ _____

Certification by Parent or Other Financial Sponsor:

Sponsor's Name (print)	Relationship
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Telephone or Cell Phone Number	E-Mail
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Sponsor's Address

City	State/Province	Country	ZIP/Postal Code
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Note: All parties providing financial support must attach a certified bank statement showing available funds.

CERTIFICATION: "I certify that all statements on this form are true and complete."

Sponsor's Signature	Date
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Section F. Health Statement

According to Shasta College BP 5012, International Students **must provide medical documentation** including evidence of polio immunization or Sabin oral vaccine, medical statement of immunization against measles, and a certificate of freedom from active tuberculosis.

Must be completed in English by a doctor or health practitioner.

Note: If you have received the Bacillus-Guerin (BCG) vaccination you must provide proof of inoculation.

Student's Name: Last (Family) _____ First (Given) _____ Middle _____

Date of Birth _____

Date of Tuberculosis (TB) Skin Test _____

Result of TB Skin Test _____ ☐ Negative ☐ Positive

To Physician: Please comment on general physical condition of _____ student
applicant. Explain any condition that may affect travel or living in the U.S. **If TB test is positive, please explain result of follow-up chest X-ray, patient's condition and treatment.**

CERTIFICATION: "I certify that all statements on this form are true and complete."

Physician's Signature _____ Date _____

Section G. Health Insurance Requirement

Because of the high cost of medical care in the United States, adequate health insurance coverage is **MANDATORY** of all international students attending classes. Insurance is **NOT** required to obtain your I-20, however, you must show proof of coverage at the beginning of each semester or a hold will be placed on your record.

The school recommends an insurance plan with premiums and benefits directed to the needs of international students. This health insurance plan is mandated of all international students **UNLESS** proof of comparable insurance is provided. Insurance coverage for family members is available at an additional cost through this enrollment plan. Many of our international students purchase their insurance through the 'ISO International Student Insurance' company. You may contact the company directly by going to www.isoa.org, by calling (800) 244-1180, or emailing them at customercare@isoa.org.

If you believe you have sufficient health insurance you must provide a copy of your health insurance policy, written in **ENGLISH**, to your Admissions Student Services Specialist.

Insurance policies must be submitted by the end of the second week of the semester

Your policy must include the following information:

- Effective term of coverage (beginning and ending date)
- Maximum dollar coverage for each sickness or injury
- Outline of covered services
- List of excluded services
- Address and telephone number of the insurance company
- Be in effect throughout the entire semester and be renewable for continuing coverage
- Have a minimum dollar coverage of \$250,000 per illness or injury
- Include mental health care
- Include outpatient care (doctor visit, outpatient surgery, etc.)
- Include hospitalization
- Include maternity
- Include medical evacuation
- Include repatriation

The International Student Counselor will review your policy. They will determine if it is an acceptable alternative to the available international student plan. If your insurance policy is approved, you will not be required to purchase additional health insurance.

Section H. International Student Agreement

You must read and sign this agreement:

As an international student at Shasta College, I understand that I must fulfill the following stipulations in order to maintain my F1 visa status:

- Be enrolled in a minimum of 12 semester units and complete them with a cumulative grade point average of 2.0 or better.
- Have an approved international health insurance plan or purchase the plan that Shasta College offers.
- Have sufficient funds on account to pay your tuition and fees by at the time that you register.
- Meet with your International Student Counselor or Global Education Coordinator at least twice per semester.
- Inform the Admissions & Records Office if you change your address. This must be done no later than ten days after moving.

CERTIFICATION: "I certify that all statements on this form are true and complete."

Applicant's Signature

Date

Submitting your documents

Upon the completion of your application and the collection of the required documents, make sure to scan all the documents and then send them by **E-mail** as a PDF file or JPEG. For admission evaluation, we do not require original documents. If you have questions, please contact Cindy Silva. The e-mail and mailing address information is in the box below:

Cindy Silva

International Student Admissions Specialist

Address: 11555 Old Oregon Trail

Redding, CA 96049

Web Address: www.shastacollege.edu

Email: csilva@shastacollege.edu

Fax: +1(530) 225-4995

Phone: +1(530) 242-7665

International Admission Checklist

Students Outside of the U. S.:

Application Deadlines:

Fall: May 30
Spring: November 1

- _____ Application Form
- _____ Financial Guarantee
- _____ Proof of Language Proficiency
- _____ Transcripts: High School/College
- _____ Health Statement **and** required medical documentation
- _____ Travel & Accident Insurance**
- _____ Passport copy (required) & Visa copy (required if in your possession)

Transfer Students Already in the U.S.:

Application Deadlines:

Fall: June 1*
Spring: December 1*

- _____ Application Form
- _____ Financial Guarantee
- _____ Proof of Language Proficiency
- _____ Transcripts: High School/College
- _____ Copy of I-20 from Previous School
- _____ Copy of I-94, Passport copy (required) & Visa copy (required if in your possession)
- _____ Transfer Clearance Form
- _____ Travel & Accident Insurance**

* If you are planning to live on campus, the Fall deadline is April 30 and the Spring deadline is November 1.

** Required for registration only. Not required for admission.

Contact Information:

Email Address: csilva@shastacollege.edu
Phone: (530) 242-7665
Fax: (530) 225-4995

Mail Application To:

Shasta College International Admissions
PO Box 496006
Redding, CA 96049-96006