

Range: 25
Hours: 8
Week: 40
Months: 10, 11, 12

**SHASTA-TEHAMA-TRINITY
COMMUNITY COLLEGE DISTRICT**

JOB TITLE: Groundskeeper

DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES:

To perform general gardening and grounds maintenance work. Employees in this classification receive general supervision within a framework of standard policies and procedures. This job class performs a variety of general grounds, gardening, and maintenance duties in the upkeep of campus grounds and functions at a journey level of classification.

SUPERVISOR: Grounds Foreperson

TYPICAL DUTIES:

- Plants, cultivates, prunes, trims, waters, and sprays trees, shrubs, weeds, hedges, and plants
- Plants, fertilizes, waters, mows, edges, aerifies, weeds, and cares for lawns, fence lines, athletic fields, runways, pits, etc.
- Prepares and treats soil for planting
- Operates hand and power tools and equipment including power mowers, edgers, trimmers, sweepers, rototillers, chainsaw, and tractors
- Keeps campus grounds clean; sweeps sidewalks and picks up paper, rubbish and other debris, and operates blowers
- Applies pesticides to grounds and garden areas for pest control purposes
- Maintains hoses, supplies, and tools in proper condition and repair
- Performs routine servicing, maintenance, and minor repair work on groundskeeping equipment such as mowers, edgers, sprayers, blowers, etc.

EMPLOYMENT STANDARDS:

Possession Of:

- A valid and appropriate California Driver's License

Knowledge Of:

- General groundskeeping and gardening methods and practices
- The safe use, maintenance, and operation of groundskeeping tools, power equipment, and sprinkling systems
- The care, use, and application of pesticides and fertilizers

ABILITY TO:

- Effectively and safely use hand and power tools and equipment associated with groundskeeping and gardening work
- Make minor repairs and adjustments to sprinkling systems
- Perform routine maintenance and repair work on a variety of groundskeeping equipment and tools
- Understand and follow both oral and written instructions
- Meet the physical requirements necessary to safely and effectively perform required duties
- Establish and maintain effective work relationships with those contacted in the performance of required duties

EDUCATION/EXPERIENCE:

- Two years of gardening, grounds maintenance, or related work.
- Completion of eight grade or equivalent.