

Grading Policy

Grading: Letter grades are determined as follows:

A	90% - 100%
B	80% - 89%
C	75% - 79%
D	65% - 74%
F	less than 65%

Point System:

Specific point values and evaluation criteria for determining course grades are to be found in each Course Syllabus Handout which is available on campus.

- Because theory and clinical courses are co-requisites, you must have a passing grade in both courses to pass.
- ADN students are required to have a 75% or greater in order to pass any nursing courses.
- LVN student are required to have a 78% or greater in order to pass any nursing course
- PT Aides are required to have a 75% or greater in order to pass any course

Late Assignments:

All assignments must be submitted to pass the course.

Late assignments will receive a zero grade, but must be completed at a 75% or greater in order to meet the course objectives.

In order to avoid a late assignment when ill or otherwise detained, students may submit the assignment by the assigned date and time through one of the following methods:

1. Electronically to their instructor; or,
2. Make arrangements to have the assignment dropped off at the Health Sciences Office and have it timed and dated by staff.

Make-Up Exams:

The student may make up one exam day due to absence per semester. The make-up exam will be administered during instructors' office hours. The student is responsible for making these arrangements with the instructor who administered the exam. The make-up exam will be completed within 10 school

days following the originally scheduled date for the test. If the student is unable to complete a make-up exam within this time frame, they will receive a zero point value for that exam.

Remediation and Student Success:

Students who are not maintaining a 75% average in the course should expect to meet with course faculty. These meetings between the student and the instructor(s) are held to validate areas of difficulty that the student is experiencing. Clarification, exploration, remediation, and/or referral are some of the activities that the student should expect during these meetings. Remediation plans with problem identification, interventions and outcomes may also be initiated.

Documentation of all meetings will occur with a remediation plan. These meetings and the appropriate documentation are used to promote student success. The student will receive a copy of the written documents from such a meeting.

Safety:

Behavior which jeopardizes patient safety is grounds for immediate removal from the clinical area and possible dismissal from the program. (*See Student Behaviors **and/ safe clinical practice***)

Withdrawal or Course Failure:

Students who drop during the withdrawal period will have a “**W**” on their transcripts.

Students may fail a course due to following examples but they are not all inclusive;

- Clinical Safety,
- A Breach in HIPAA,
- Failure to meet Student Behavior requirements

Student who fail will receive a “**FW**” on their transcripts and are ineligible to continue in the Health Science program and are not eligible for re-entry.