

Individual Flex Activities Reporting Form for Full-Time Faculty

Name:

Division: ACSS

Directions: Per Article 4 of the faculty collective bargaining agreement, full-time instructional bargaining unit members are required to complete eleven (11) days or (66) hours of flex activities per year:

- 12 hours to attend two mandatory, scheduled flex days which shall not exceed (6) hours.
- 18 hours for faculty to collaborate on issues related to student learning and success.
- 36 hours to complete individual flex activities.

Please enter items on the document for your **36 individual flex activities** and NOT the other hours noted above. All items in the 36-hour category should come from the list of the District's Pre-approved flex activities (the Flex Menu) or have written approval from your dean.

Please submit the form by email to your Division Administrative Professional by the first week of May. If you did not complete the 36 hours fill out as much as possible and submit to your Division Administrative Professional.

Professional Development Activity Description (include the item number from the Flex Menu)	Date	Hours
Menu Item 2: Peer Evaluation Training	10/12/23	4.00
Menu Item 4: TRC in ACSS	5/5/23	12.00
Research best practices for student engagement in large lecture courses (Dean approved via email on 11/2/23)		10.00
Menu Item 21: Ed Tech workshop on DesignPlus	1/15/24	2.00
Menu Item 21: Ed Tech workshop on UDOIT Accessibility tool	1/16/24	2.00
Menu Item 24: @One Accessibility Webinar	2/15/24	1.50
ACUE Webinar (Dean approved via email 10/5/23)		4.50

