

Evaluation of Annual Area Plans and Program Review Survey Results June 2012

Background

During the 2011-12 academic year Shasta College revised the “program review” process through Instructional Council, Academic Senate, and College Council. The college adopted new forms and a revised flow chart on how each area contributes to annual planning and resource allocation. The President set aside \$20,000 for a beta-test of the new process. Eight areas volunteered to participate from across the college, including six instructional areas, one from student services, and one from administrative services. In May 2012, College Council approved recommendations to Cabinet to fund several requests using the revised process. At the completion of the process, College Council requested the research office conduct a survey to evaluate the new process.

The online survey was sent to 58 college staff including all faculty that participated in the beta-test. The survey respondents include each of the councils that review Annual Area Plans and Program Reviews, as well as the Budget Committee, College Council and Cabinet. Thirty-nine faculty and staff responded for a 67% response rate. The survey was designed to capture open responses (comments) and scaled items to measure participants’ understanding and satisfaction with the revised process. All respondents are confidential and no individuals will be identified in the results. Summary results are shared below.

Summary Results

Question 1) Did you participate in writing one of the Annual Area Plans or Program Reviews?

Answer Options	Response Percent	Response Count
Yes	48.7%	19
No	51.3%	20
answered question		39

Question 4) Using the agreement scale provided, select the response that best fits your experience.

Answer Options	Strongly Disagree	Disagree	Agree	Strongly Agree	Rating Average	Response Count
I was given clear instructions	2	5	9	3	2.68	19
I was given good examples	4	8	7	0	2.16	19
The forms worked as expected	5	10	4	0	1.95	19
There was appropriate time to complete each step	0	6	12	1	2.74	19
The right people were working together on this	1	2	13	3	2.95	19
The workload was appropriate at each step	2	2	14	1	2.74	19
Resources were available to support me during the process	2	3	12	2	2.74	19
answered question						19

Question 4 uses a four-point Likert scale (1 = strongly disagree to 4 = strongly agree). Only those who responded yes to Question 1 were given this question. Results show there is less agreement that “the forms worked as expected” compared to more agreement that “the right people were working together on this.” The majority of respondents disagree on the item “I was given good examples” and “the forms worked as expected.” Otherwise, the majority of respondents agreed or strongly agreed with items in this question.

Evaluation of Annual Area Plans and Program Review Survey Results June 2012

Question 5) How well do you understand the Annual Area Plan and Program Review process?

Answer Options	Strongly Disagree	Disagree	Agree	Strongly Agree	Rating Average	Response Count
I understand how to complete Annual Area Plans	0	5	17	9	3.13	31
I understand how to complete a Program Review	0	9	16	6	2.90	31
I understand WHO completes Annual Area Plans	0	5	14	11	3.20	30
I understand WHO completes a Program Review	0	7	11	12	3.17	30
I understand who reviews each plan	0	7	15	9	3.06	31
I understand the steps of the planning process	0	4	18	9	3.16	31
I understand the role of College Council related to planning	0	7	11	13	3.19	31
<i>answered question</i>						31
<i>skipped question</i>						8

Question 5 uses a four-point Likert scale (1 = strongly disagree to 4 = strongly agree). All 39 respondents were asked this question; 31 responded. Results show there is high agreement on all items with “I understand how to complete a Program Review” showing the lowest score.

Question 8) Please respond to the following agreement scale.

Answer Options	Strongly Disagree	Disagree	Agree	Strongly Agree	Rating Average	Response Count
The process is transparent	0	8	13	9	3.03	30
The process is participatory	0	5	15	9	3.14	29
The process uses data to inform decisions	0	3	19	8	3.17	30
The process links resources to planning	0	5	18	5	3.00	28
<i>answered question</i>						30
<i>skipped question</i>						9

Question 8 uses a four-point Likert scale (1 = strongly disagree to 4 = strongly agree). All 39 respondents were asked this question; 30 responded. Results show the majority of respondents agree or strongly agree to each item.

The last two questions describe respondents. Results show a lack of responses from adjunct faculty. Otherwise there was good participation across campus.

Question 11) What is your primary role on campus?

Answer Options	Response Percent	Response Count
Full-time Faculty	43.3%	13
Part-time Faculty	0.0%	0
Classified Staff	13.3%	4
Administrator/Manager/Dean/Director	43.3%	13
<i>answered question</i>		30
<i>skipped question</i>		9

Evaluation of Annual Area Plans and Program Review Survey Results June 2012

Question 12) Are you a member on any of the following college committees or councils?

Please check ALL that apply.

Answer Options	Response Percent	Response Count
Cabinet	12.0%	3
College Council	32.0%	8
Budget Committee	12.0%	3
Instructional Council	28.0%	7
Administrative Services Council (not Admin Council)	4.0%	1
Student Services Council	12.0%	3
Dean or Director reviewing beta test plans	16.0%	4
Faculty writer for beta test Area Plan/Program Review	24.0%	6
Other (please specify)		5
answered question		25
skipped question		14

Responses from the five that selected “other” are shown below:

Curriculum Council, SLO Committee
Senate
Identifying participation on 2+ committees effectively identifies the responder to this anonymous survey.
Safety Committee
Facilities

This survey was developed and summarized by Marc Beam, Director Research and Planning, Shasta College on May 31, 2012. For further information contact the office of Research and Planning, at (530) 242-7670.

Prepared by Marc Beam
Shasta College office of Research and Planning
May 31, 2012