



Enrollment Management Meeting

Tuesday September 09, 2025

1:00 PM – 2:00 PM

<https://shastacollege-edu.zoom.us/j/88252836869>

Minutes

Committee Mission: To develop a holistic, comprehensive, and integrated approach to enrollment management while recommending scheduling, instructional and student support strategies to enhance equitable access, success, persistence and goal attainment.

Committee Members Present:					
X	Mike Mari – Co-Chair	X	Nadia Elwood – Co Chair		Camelia Mihele Glass
X	James Kortuem	X	Nickie McGarry	X	Leroy Perkins
X	Susan Westler	x	Bing Xu	X	Hannah Dillon
	Tyrese Christie	X	Alexa Zaharris (guest)	x	Cassie Leal
x	Jamie Spielmann				

1. Approval of Minutes

It was moved (Susan) and seconded by (Nadia) to approve the minutes of May 13, 2025 as presented. After discussion, the motion was unanimously approved.

2. Amendments were made to the EMC Bylaws to include two co-chairs—one VPI (Vice President of Instruction) designee and one VPSS (Vice President of Student Services) designee. It was also determined that the bylaws will be evaluated annually by the committee. A motion to approve the amendments was made by Susan and seconded by Leroy.

3. Transitions: Mike and Nadia will be stepping down and Jamie and Alexa will step in as VPSS co-chairs and Cassie stepping in as VPI co-chair.

4. Nadia moved to adjourn, and Leroy seconded. Meeting adjourned at 1:20 pm.