

College Council Annual Report – 2023-24

From the College Council bylaws:

9. College Council Evaluation Process:

- A. Each May the College Council will produce an annual report of its activities and submit it to the Superintendent/President.

Accomplishments of College Council 2023-24:

- Held 11 meetings (6 in Fall 2023; 5 in Spring 2024), all of which were virtual meetings. In 2022-23, 12 meetings were held; in 2021-22, 12 meetings were held; in 2020-21, 17 meetings were held.
- Received and gave input on regular reports from Research, Budget, and others. The Program Review Committee administrative co-chair presented the Annual Report. Other reports or plans reviewed by College Council were the Extended Education Strategic Plan, the Shasta College Civic Engagement Plan, and the annual update on the 2021-24 Strategic Plan. Gateway to College gave an informational report to the Council. The Council also continued with a recommendation to share good news (agenda item: Sharing Success Stories) each meeting.
- The Accreditation Liaison Officer gave regular status updates on the accreditation process with College Council recommending approval of the final draft of the ISER. A plan was also presented about how to gather evidence for future accreditation reports, which reflected the new standards adopted by the ACCJC.
- Reviewed the 2023-24 Final Budget and the proposed 2024-25 Tentative Budget.
- Started planning for the 2024-27 Strategic Plan.
- Continued review of Annual Planning and funding request ranking process. Reviewed Spring 2023 initiative rankings once the budget had been approved.
- Reviewed/provided input on 39 Administrative Procedures and 26 Board Policies (compared to 30 and 13 in 2022-23). Beginning Fall 2022, College Council began reviewing APs and BPs on a 6-year vs. the former 4-year cycle. Here is what was reviewed this year, in the order they were reviewed, and the action taken (if any):

Reviewed; information only

- BP 5020 - Nonresident Tuition [Mandated Revisions, Legally Required]
- BP 5035 - Withholding of Student Records [Mandated Revisions, Legally Advised]
- BP 5130 - Financial Aid [Mandated Revisions, Legally Required]
- AP 5011 Admission and Concurrent Enrollment of HS and Other Young Students [Revised, Legally Required]
- AP 5075 Course Adds and Drops [Revised, Legally Required]
- AP 5300 Student Equity [Revised, Legally Required]
- AP 4105 - Distance and Correspondence Education [Revised, Legally Required]
- AP 4232 - Pass/No Pass Courses [Mandated Revisions, Legally Advised]
- AP 4250 – Probation [Mandated Revisions, Legally Required]
- AP 4255 - Dismissal and Readmission [Mandated Revisions, Legally Required]
- BP 3410 – Nondiscrimination [Mandated Revision, Legally Required]
- AP 3410 – Nondiscrimination [Mandated Revision, Legally Required]
- BP 3420 – Equal Employment Opportunity [Mandated Revision, Legally Required]
- AP 3433 – Prohibition of Sexual Harassment under Title IX [Mandated Revision, Legally Required]
- BP 7120 – Recruitment and Hiring [Mandated Revision, Legally Required]
- BP 3550 – Drug Free Environment and Drug Prevention Program [Mandated Revisions, Legally Required]
- AP 3550 – Drug Free Environment and Drug Prevention Program [Mandated Revisions, Legally Required]
- AP 7145 – Personnel Files [Mandated Revisions, Legally Advised]
- BP 7210 – Academic Employees [Mandated Revisions, Legally Required]
- BP 7230 – Classified Employees [Mandated Revisions, Legally Required]
- BP 7240 – Confidential Employees [Mandated Revisions, Legally Required]
- BP 7260 – Classified Supervisors and Managers [Mandated Revisions, Legally Required]
- BP 7340 – Leaves [Mandated Revisions, Legally Required]
- AP 7365 – Discipline and Dismissal – Classified Employees [Mandated Revisions, Legally Required]
- BP 2330 – Quorum and Voting [Mandated Revision, Legally Required]
- BP 2340 – Agendas [Mandated Update, Legally Required]
- BP 2365 – Recording [Mandated Update, Legally Required]
- AP 3540 Sexual and Other Assaults on Campus

Reviewed twice and approved

- BP 5015 - Residence Determination [Revised, Legally Required]
- AP 5015 - Residence Determination [Revised, Legally Required]
- AP 5055 - Enrollment Priorities [Revised, Suggested as Good Practice]
- AP 5130 - Financial Aid [Revised, Legally Required]
- AP 5020 - Nonresident Tuition [Revised, Legally Required]
- AP 5030 - Fees [Revised, Legally Required]
- AP 5035 - Withholding of Student Records [Revised, Legally Required]
- BP 5410 – Student Senate Elections [Revised, Legally Required]
- BP 5500 - Standards of Student Conduct [Revised, Legally Required]
- AP 3723 - District Issued Email and Electronic Communications [New, Local Procedure]
- BP 5040 – Student Records, Directory Information, and Privacy [Revised, Legally Required]
- AP 5040 – Student Records, Directory Information, and Privacy [Revised, Legally Required]
- AP 5041 – Student Records: Preferred Names and Genders [Revised, Local Procedure]
- AP 3420 – Equal Employment Opportunity [Revised, Legally Required]
- AP 3434 – Responding to Harassment Based on Sex under Title IX [Revised, Legally Required]
- AP 3435 – Discrimination and Harassment Complaints and Investigations [Revised, Legally Required]
- AP 7400 Employee Travel [Revised, Legally Advised]
- BP 4110 – Honorary Degrees [Revised, Local]
- BP 7600 – Campus Security Officers [Revised, Legally Required]
- AP 7600 – Campus Security Officers [Revised, Legally Required]

- [Mandated Revisions, Legally Required]
- AP 4225 – Course Repetition [Revised, Legally Required]
- AP 4230 – Grading and Academic Record Symbols [Revised, Legally Required]
- AP 4240 – Academic Renewal [Revised, Legally Required]
- BP 3300 – Public Records [Mandated Update, Legally Required]
- AP 4020 – Program and Curriculum Development [Revised, Legally Required]
- AP 4040 – Library Services [Revised, Optional]
- AP 4050 – Articulation [Revised, Legally Required]
- AP 4102 – Career and Technical Education Programs [Revised, Legally Required]
- BP 4105 – Distance Education [Deleted, Local]
- BP 4110 – Honorary Degrees [Revised, Local]
- AP 4222 – Remedial Coursework [Revised, Legally Required]
- BP 4230 – Grading and Academic Record Symbols [Revised, Legally Required]
- AP 4231 – Grade Changes [Revised, Legally Required]
- AP 4236 – Advanced Placement Credit [Revised, Legally Required]
- AP 6200 – Budget Preparation [Mandated Revisions, Legally Required]
- AP 6400 – Financial Audits [Mandated Revisions, legally Required]
- AP 6700 – Civic Center and Other Facilities Use [Mandated Revisions, Legally Required]
- BP 6800 – Occupational Safety [Mandated Update, Legally Required]