

Student Services Managers' Meeting
Wednesday, Nov. 19, 2025
10:00 AM – 12:00 PM
Board Room

AGENDA

District / Division Goals

By December 31, 2025:

Equity in Success (Completion, Baccalaureate Attainment, Transfer, persistence, TLME throughput, course success)

- The overall number of students who **complete a degree or certificate** will be at least 1,043.
- The overall number of students who **earn an Associates Degree for Transfer** will be at least 266.
- The overall number of students who **earn a Shasta College Bachelor's Degree** will be at least 12.
- The overall number of students who **transfer to a CSU or UC** will be at least 318.

Equity in Access (Enrollment)

- The annual **full time equivalent students (FTES)** for 2024-2025 will be at least 7041 (2019-2020 level) with an emphasis on Perkins economically disadvantaged.

Equity in Support (Maximize CCPG/PELL and Reduce Units to Completion)

- The overall number of students who **receive a California College Promise Grant** will be at least 6775.
- The overall number of students who **receive a Pell Grant** will be at least 5131.
- The overall average number of **units in excess of 60** toward the first ADT will be no greater than 68.

Credit for Prior Learning

- The overall number of students who have **received at least one (1) credit for prior learning** will be at least 822.

Division Focus Areas

- Student Onboarding
 - Onboarding General - Prioritize three challenges of the student onboarding process and implement steps to streamline.
 - Onboarding Transition K-12 - Prioritize three challenges of the student onboarding process and implement steps to streamline.
 - Caring Campus
 - Decrease Response Times
 - Increase Interdepartmental Awareness – Warm Handoffs
- Student Support
 - Early Alert CRM
 - Develop Processes to Coordinate Resources between categorical programs
- Compliance / Tracking
 - Vision Aligned Reporting (VAR): Early adopters will successfully implement VAR requirements.
 - SAO Update and Measurement
 - Accreditation Tracking
 - BP/AP update cycle
 - Website review - ROI
- 100 Building Transition: Student Services departments will successfully transition out of the 100 building.

1. Approval of Minutes from October 15 and November 5
2. Instructional Deans' Report
3. Action Agenda
 - a. First Reading
 - i. AP 4100
 - b. Second Reading
 - i. BP 5030 (Fees)
 - ii. AP 5030 (Fees)
 - iii. BP 5050 (Student Success and Support Programs)
 - iv. AP 5050 (Student Success and Support Programs)
4. Information Items
 - a. SAO / Goals reports due
 - b. Dec. 3: Transfer Center Program Review 10:10 – 10:40
5. Discussion Agenda
 - a. Annual Funding Request
 - i. Draft Timeline
 - ii. Annual Funding Request Template Review
 - iii. Ranking Matrix – Rubric Review
 - b. Goals / Data Dashboard Review
 - c. District / Division Goals Spring 2026 (first review)
6. Area Updates / Announcements

Parking Lot:

- a. AP 4027 (Catalog Rights)
- b. AP 7270 Student Employment
- c. BP 2015 (Student Member)
- d. AP 3415 (Immigration Activities)
- e. Onboarding process
- f. Staff Evaluation / Mentorship / Succession Planning
- g. Program Evaluation Cycle 2025-2026
 - Testing Center
 - Umoja