

Student Services Managers' Meeting
Wednesday, Nov. 5, 2025
10:00 AM – 12:00 PM
Board Room

Draft AGENDA

District / Division Goals

By December 31, 2025:

Equity in Success (Completion, Baccalaureate Attainment, Transfer, persistence, TLME throughput, course success)

- The overall number of students who **complete a degree or certificate** will be at least 1,043.
- The overall number of students who **earn an Associates Degree for Transfer** will be at least 266.
- The overall number of students who **earn a Shasta College Bachelor's Degree** will be at least 12.
- The overall number of students who **transfer to a CSU or UC** will be at least 318.

Equity in Access (Enrollment)

- The annual **full time equivalent students (FTES)** for 2024-2025 will be at least 7041 (2019-2020 level) with an emphasis on Perkins economically disadvantaged.

Equity in Support (Maximize CCPG/PELL and Reduce Units to Completion)

- The overall number of students who **receive a California College Promise Grant** will be at least 6775.
- The overall number of students who **receive a Pell Grant** will be at least 5131.
- The overall average number of **units in excess of 60** toward the first ADT will be no greater than 68.

Credit for Prior Learning

- The overall number of students who have **received at least one (1) credit for prior learning** will be at least 822.

Division Focus Areas

- Student Onboarding
 - Onboarding General - Prioritize three challenges of the student onboarding process and implement steps to streamline.
 - Onboarding Transition K-12 - Prioritize three challenges of the student onboarding process and implement steps to streamline.
 - Caring Campus
 - Decrease Response Times
 - Increase Interdepartmental Awareness – Warm Handoffs
- Student Support
 - Early Alert CRM
 - Develop Processes to Coordinate Resources between categorical programs
- Compliance / Tracking
 - Vision Aligned Reporting (VAR): Early adopters will successfully implement VAR requirements.
 - SAO Update and Measurement
 - Accreditation Tracking
 - BP/AP update cycle
 - Website review - ROI
- 100 Building Transition: Student Services departments will successfully transition out of the 100 building.

1. Approval of Minutes from 10.15.25
2. Instructional Deans' Report
3. Action Agenda
 - a. First Reading
 - i. BP 5030 (Fees)
 - ii. AP 5030 (Fees)
 - iii. BP 5050 (Student Success and Support Programs)
 - iv. AP 5050 (Student Success and Support Programs)
 - v. AP 4027 (Catalog Rights)
 - b. Second Reading
4. Discussion Agenda
 - a. Basic Needs / SNAP response
 - b. Funding Request
 - i. Draft Timeline
 - ii. Annual Funding Request Report Template
 - iii. Ranking Matrix (continue discussion Nov. 19)
5. Information Items
 - a. CCCSE Culture of Care – Caring Campus
 - b. Program Evaluations
 - i. Veterans Services
 - ii. TRIO SSS
 - c. Education Master Plan -- Next Steps:
 - Goal Drafting (Nov 8–18): Workgroup drafts goals
 - College Council Review (Nov 18): College Council discussion
 - EMP Drafting (Nov 18–Dec 18): Full plan drafted
 - Council Draft Reading (Feb 2)
 - Stakeholder Feedback (Feb 4–Mar 6)
 - Governance Review (Academic Senate, Student Senate, College Council)
 - d. Chaptered Legislation and Guidance
 - e. CCLC Govt Update

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Updated "Big Three" Revenue Outlook
<https://lao.ca.gov/LAOEconTax/article/Detail/777>

Basic Needs Survey
 chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.ccleague.org/wp-content/uploads/2025_BasicNeedsSurveyBook_FINAL.pdf?vgo_ee=JY5TTICgVL0xzq8L%2BdoLsD1yZhFyXNFDz6n4tIITwru89g%3D%3D%3A7S5IPRxs%2FOyFTyjFAZlZhYjXYJFIRSfs%20

- f. Student Life – Spring 2026 events
 - SOS (Student Orientation & Services): Wed, Jan 21 & Thu, Jan 22

- Welcome Day: Wed, Feb 4 *or* Thu, Feb 5 (final date TBA)
- Blood Drive: Tue, Feb 10
- Door Decorating Contest: Mid-March
- Grad Faire: Mon, Mar 30
- Culture Fest: Thu, Apr 16
- Graduation: Fri, May 22

6. Area Updates / Announcements

Parking Lot:

- a. BP 2015 (Student Member)
- b. AP 3415 (Immigration Activities)
- c. Onboarding process
- d. Staff Evaluation / Mentorship / Succession Planning
- e. Program Evaluation Cycle 2025-2026
 - Testing Center
 - Transfer Center
 - Umoja