

Student Services Managers' Meeting  
Wednesday, Oct. 15, 2025  
10:00 AM – 12:00 PM  
Board Room

AGENDA

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**District / Division Goals**

By December 31, 2025:

**Equity in Success (Completion, Baccalaureate Attainment, Transfer, persistence, TLME throughput, course success)**

- The overall number of students who **complete a degree or certificate** will be at least 1,043.
- The overall number of students who **earn an Associates Degree for Transfer** will be at least 266.
- The overall number of students who **earn a Shasta College Bachelor's Degree** will be at least 12.
- The overall number of students who **transfer to a CSU or UC** will be at least 318.

**Equity in Access (Enrollment)**

- The annual **full time equivalent students (FTES)** for 2024-2025 will be at least 7041 (2019-2020 level) with an emphasis on Perkins economically disadvantaged.

**Equity in Support (Maximize CCPG/PELL and Reduce Units to Completion)**

- The overall number of students who **receive a California College Promise Grant** will be at least 6775.
- The overall number of students who **receive a Pell Grant** will be at least 5131.
- The overall average number of **units in excess of 60** toward the first ADT will be no greater than 68.

**Credit for Prior Learning**

- The overall number of students who have **received at least one (1) credit for prior learning** will be at least 822.

**Division Focus Areas**

- Student Onboarding
  - Onboarding General - Prioritize three challenges of the student onboarding process and implement steps to streamline.
  - Onboarding Transition K-12 - Prioritize three challenges of the student onboarding process and implement steps to streamline.
  - Caring Campus
    - Decrease Response Times
    - Increase Interdepartmental Awareness – Warm Handoffs
- Student Support
  - Early Alert CRM
  - Develop Processes to Coordinate Resources between categorical programs
- Compliance / Tracking
  - Vision Aligned Reporting (VAR): Early adopters will successfully implement VAR requirements.
  - SAO Update and Measurement
  - Accreditation Tracking
  - BP/AP update cycle
  - Website review - ROI
- 100 Building Transition: Student Services departments will successfully transition out of the 100 building.

1. Approval of Minutes from 09.17.25
2. Instructional Deans' Report
3. Action Agenda
  - a. First Reading
  - b. Second Reading
    - i. BP 4250 – Academic Notice, Pause and Restart
    - ii. AP 4250 – Academic Notice
    - iii. AP 4255 – Dismissal and Readmission
    - iv. AP 4100 – Graduation Requirements
4. Discussion Agenda
  - a. Student Equity Plan
  - b. SAO / Goals Check-in (Due Nov. 19)
5. Information Items
  - a. Speech: Time, Place, Manner (11:05)
  - b. Student Services Classified Retreat
    - i. Friday, Oct. 31, 2025 8:00 am – 12:30 pm
    - ii. Interdepartmental Awareness / Warm Handoffs
    - iii. Strategic Plan: Strategy 1.2.1 – all trained
  - c. Vision Aligned Reporting (VAR) reports.
  - d. Division Goals – half-time review
    - i. Strategy 1.3.8 – increase ADT degrees completed by 30%
    - ii. Strategy 2.2.3 – increase number receiving federal/state aid
  - e. Credit for Prior Learning – Marketing Plan  
 Strategy 1.1.3 – Expand Credit for Prior Learning (CPL) offerings through the following by working with the Military Articulation Project (MAP) CPL articulation system as it expands beyond military credentials to include other forms of CPL. Develop a district-wide marketing plan for CPL by the end of Fall of 2025.
  - f. Strategy 2.2.1- Expand CRM Advise- track retention/completion
6. Area Updates / Announcements

Parking Lot:

- a. Onboarding process
- b. Staffing / Facilities
- c. Staff Evaluation / Mentorship / Succession Planning
- d. Program Evaluation Cycle 2025-2026
  - Testing Center
  - Transfer Center
  - TRIO Student Support Services
  - Veterans Center
  - Umoja (updated 2024)