

Student Services Managers' Meeting  
Wednesday, Oct. 1, 2025  
10:00 AM – 12:00 PM  
Board Room

AGENDA

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**District / Division Goals**

By December 31, 2025:

**Equity in Success (Completion, Baccalaureate Attainment, Transfer, persistence, TLME throughput, course success)**

- The overall number of students who **complete a degree or certificate** will be at least 1,043.
- The overall number of students who **earn an Associates Degree for Transfer** will be at least 266.
- The overall number of students who **earn a Shasta College Bachelor's Degree** will be at least 12.
- The overall number of students who **transfer to a CSU or UC** will be at least 318.

**Equity in Access (Enrollment)**

- The annual **full time equivalent students (FTES)** for 2024-2025 will be at least 7041 (2019-2020 level) with an emphasis on Perkins economically disadvantaged.

**Equity in Support (Maximize CCPG/PELL and Reduce Units to Completion)**

- The overall number of students who **receive a California College Promise Grant** will be at least 6775.
- The overall number of students who **receive a Pell Grant** will be at least 5131.
- The overall average number of **units in excess of 60** toward the first ADT will be no greater than 68.

**Credit for Prior Learning**

- The overall number of students who have **received at least one (1) credit for prior learning** will be at least 822.

**Division Focus Areas**

- Student Onboarding
  - Onboarding General - Prioritize three challenges of the student onboarding process and implement steps to streamline.
  - Onboarding Transition K-12 - Prioritize three challenges of the student onboarding process and implement steps to streamline.
  - Caring Campus
    - Decrease Response Times
    - Increase Interdepartmental Awareness – Warm Handoffs
- Student Support
  - Early Alert CRM
  - Develop Processes to Coordinate Resources between categorical programs
- Compliance / Tracking
  - Vision Aligned Reporting (VAR): Early adopters will successfully implement VAR requirements.
  - SAO Update and Measurement
  - Accreditation Tracking
  - BP/AP update cycle
  - Website review - ROI
- 100 Building Transition: Student Services departments will successfully transition out of the 100 building.

1. Approval of Minutes from 09.17.25
  2. Instructional Deans' Report
  3. Information Items
    - a. Online Spring Schedule updates due 10/8/2025
    - b. Evaluation cycle
    - c. Website Review – ROI
    - d. District / Division Goals
    - e. Vision Aligned Reporting
      - i. [Book time with Leal, Cassie: VAR Support Meeting • This link will expire on: October 26, 2025](#)
      - ii. Program-Specific Manuals – Please make sure you are familiar with your [program VAR manual](#).
      - iii. VAR Office Hours – regular office hours below should you need assistance.  
**Tuesday Zoom Meeting ID: 832 6625 2352 Passcode:**  
 344534 <https://cccco.zoom.us/j/83266252352?pwd=bIMZPXWmCnqhkU4RDa3RqvxCiyyx0g.1>  
**Thursday Zoom Meeting ID: 881 8400 5194 Passcode:**  
 722374 <https://cccco.zoom.us/j/88184005194?pwd=FGEHpewfppUS2KTdR2xOwB9kqel0eb.1>
4. Action Agenda
  - a. First Reading
    - i. BP 4250 – Academic Notice, Pause and Restart
    - ii. AP 4250 – Academic Notice
    - iii. AP 4255 – Dismissal and Readmission
    - iv. AP 4100 – Graduation Requirements
  - b. Second Reading
    - i. BP 5040 - Student Records, Directory Information, and Privacy
    - ii. AP 5040 - Student Records, Directory Information, and Privacy
    - iii. BP 5130 – Financial Aid
    - iv. AP 5130 – Financial Aid
5. Discussion Agenda
  - a. Workshop: How do you spend your day? Balancing achieving goals and putting out fires.
  - b. Speech – Time, Place, Manner – (11:05 – 11:20 am) with Craig Richie
6. Area Updates / Announcements

Parking Lot:

- a. Onboarding process
- b. Staff Evaluation / Mentorship / Succession Planning
- c. Save the Date: Student Services Classified Retreat
  - i. Friday, Oct. 31, 2025 8:00 am – 12:30 pm
  - ii. Interdepartmental Awareness / Warm Handoffs
- d. Program Evaluation Cycle 2025-2026

- Testing Center
- Transfer Center
- TRIO Student Support Services
- Veterans Center
- Umoja (updated 2024)