

Agenda

Enrollment Management Committee Meeting

Monday, November 16, 2009

3:00 – 4:00pm

Room 2314

- 1) Academic update - Gary Houser
- 2) Spring Schedule
- 3) Fee payment policy- update and advertising
- 4) Early Alert update
- 5) Spring Information nights

7 Tools for Effective Meetings

- 1) Stay on track- use the parking lot!
- 2) No one person dominates conversation
- 3) Everyone has a voice
- 4) All opinions are respected and valued
- 5) Recognize that you will not agree with all team decisions
- 6) Stay positive
- 7) Some things have to be believed to be seen.