

# Shasta College

Return completed petition to

## ADMISSIONS & RECORDS OFFICE

Submit via email to [csilva@shastacollege.edu](mailto:csilva@shastacollege.edu); or mail to:

P.O. Box 496006, Redding, CA 96049-6006

### PETITION FOR ACADEMIC RENEWAL

The following procedure regarding academic renewal permits removing "D" and "F" grades from grade point average calculation when the student's previous academic performance is not reflective of the student's recent performance. Students may petition the Scholastic Standards Committee to have their academic record reviewed for academic renewal of substandard academic performance under the following conditions: (1) the maximum amount of coursework that may be academically renewed is 30 semester units of "D" and "F" grades. (2) The student must have completed either 12 semester units with at least a 2.5 GPA or 24 semester units with a 2.0 GPA in terms subsequent to the course(s) to be renewed. (3) All lower division units from all colleges attended will be counted from the semester immediately following the substandard work. Courses which have been excluded by academic renewal may not be used in the fulfillment of requirements for a degree or certificate at Shasta College. Courses which were used in the past to fulfill the requirements of a degree or certificate already granted by any institution may not be excluded by academic renewal. Units that have been excluded by academic renewal cannot be reinstated. The student's permanent record will be annotated in such a way that all work remains legible, ensuring a true and complete academic history. However, the grades will no longer be included in the computation of the student's GPA. Academic renewal actions are irreversible. Students are encouraged to meet with a Counselor. Please be aware that if your petition for Academic Renewal is approved, this will only affect your academic record. Federal Financial Aid Satisfactory Academic Progress (SAP) calculations are required to include ALL grades, even if an individual college has granted Academic Renewal. Please contact [csilva@shastacollege.edu](mailto:csilva@shastacollege.edu) regarding additional renewal options for pre-transfer level math and English. This academic renewal procedure is the policy of Shasta College and may not necessarily be followed by other institutions.

PLEASE PRINT ALL INFORMATION CLEARLY

Name:	Student ID#
Address	
Email:	Phone:

#### LIST COURSE(S) FOR ACADEMIC RENEWAL

Course Title	Semester	Year	Course Title	Semester	Year

STUDENT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Please do not write below this line**

#### Verification of Academic Renewal Requirements:

The student completed either 12 semester units with at least a 2.5 GPA or 24 semester units with a 2.0 GPA since the course(s) to be renewed were completed.

Verified by: \_\_\_\_\_

Number of units requested: \_\_\_\_\_ Prior units approved: \_\_\_\_\_ Total units renewed: \_\_\_\_\_

Scholastic Standards Committee Decision:  Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Scholastic Standards Committee*

Student notified on: \_\_\_\_\_