



**Smoke Free Campus Task Force Committee  
07/08/2021 at 3:00 p.m. Zoom**

Attendance	Department	Present
Sonja Mendes	Health Wellness	<b>x</b>
Shelley Lowry	Health Wellness	<b>x</b>
Peter Griggs	Marketing	<b>x</b>
Craig Richie	Campus Safety	
Chelsea Kefalas	Student Life	<b>x</b>
Tabitha Peterson	Student Life	<b>x</b>

AGENDA ITEM	PRESENTER	DISCUSSION	CONCLUSIONS / RECOMMENDATIONS	FOLLOW UP
Welcome/ Mission	Sonja	Introductions Mission to carry out current STTJCCD Board policy AP3570 in support of healthy Smoke Tobacco Free (STF) campuses for all students/staff.	Carry out policy and mission through the Shasta College Smoke Free Task Force.	Further develop membership to include: Campus Safety (SM to follow up) Campus Plant (SM to follow up) Invite HR (HR to follow up) Student Senate representative (TP to follow up) Student Housing rep (SM to follow up)
Policy Review	Shelley	Shelley read the current policy.	Board approved in 04/2019 Launched soft go-live in fall of 2019 with a plan for all campus to be STF by 01/2020 PG- Shared that the policy	Continue to develop plan for ongoing support and gain commitment to the policy. Education and advocacy

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			was for all District locations and relates to all staff/students.	
Historical experiences	All	<p>SL: shared that the process for a STF campus began over 20 years ago and progressed from “smoke free zones” to STF campuses. Push back from faculty/students but once Student Senate got involved, a survey of students showed evidence of by in the policy created.</p> <p>TP: Student Senate played a huge role with commitment to the policy and support financially. They helped pay for signage/take down gazebos along with Campus Safety. The pandemic activities halted the SFC initiatives in spring of 2020.</p> <p>CK: College Council helped approve the policy. Some push back from faculty but the YES won.</p> <p>Compliance: the understanding was that Campus Safety enforcement was not going to be heavy. Education and support of the policy was the focus.</p>	<p>Success will depend upon the students.</p> <p>Student Senate to still be an active participant</p>	<p>TP: will take plans and Task Force minutes to the Student Senate.</p>
Future state/goals	All	<p>We have a fresh start</p> <p>Fall is 1<sup>st</sup> semester to roll out a STF campus plan.</p> <p>The TF is essential for success of the policy.</p> <p>TF to become an official committee.</p> <p>Membership to include more departments and students (See mission section)</p> <p>Transparency/Share ideas and</p>	<ol style="list-style-type: none"> <li>1. Need Campus Safety member and discuss their current state.</li> <li>2. Student Senate involvement</li> <li>3. Student Services Council update</li> <li>4. Create a Web site for Task Force</li> </ol>	<p>Need Campus Safety member and discuss their current state. (SM)</p> <p>Student Senate involvement (TP)</p> <p>Student Services Council update (TP/CK to join meeting- SM to coordinate)</p> <p>Create a Web site for Task Force (CK/TP)</p> <p>CRF for Marketing tools developed</p>

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		activities through TF web site where updates, meeting minutes, committee membership, initiatives and activities shared, education, and insight obtained.	5. Marketing tools developed for Fall roll out	for Fall roll out (SM/SL)
Marketing planning	Peter	PG: gave his commitment to the TF and marketing STF campus district wide campaign- signs, electric banners, social media, web design, flyers etc. Shared about a yearly marketing calendar	Need marketing tools for our fall go live.	CRF (SM/SL)
Next steps & wrap up	Sonja	Thanked all for commitment and membership Next meeting come with follow up and ideas for roll out plan.	May need to meet a couple times per month at first then to monthly/quarterly	Sonja emailed meeting invite- done Sonja to send out new invites to departments we are adding.
Next Meeting		Invited guest: Samantha Seaman from American Lung Association	Scheduled for July 22 at 3-4 pm	