STUDENT SUCCESS COMMITTEE (SSC) MEETING
Thursday, May 07, 2026
In Person, main campus Board Room, 154
Zoom: https://shastacollege-edu.zoom.us/j/8691534232
1:00pm -2:30 p.m.
APPROVED MINUTES

ROLL CALL:

X	Kate Mahar – Co Chair	X	Heather Wylie – Co Chair		Valerie Ambrose	X	Tricia Brost
	Elaine Carmena		Sonya Fitzhugh		Melanee Grondahl	X	Paula Guerrera
	Laraine Heck		James Konopitski		Katie Leach		Sandy Lucero
	Christian Macias	X	Runi MacKinnon		Karla Martin		Rose Miranda
X	Erin O'Loughlin	X	Mia Olvera	X	Corinne Petro	X	Damaris Stevens
X	Buffy Tanner		Jeanne Veich		Alexa Zaharris		

1. **CALL TO ORDER:**

   The meeting was called to order at 1:02p.m. by committee chair Kate Mahar.

2. **APPROVAL OF MINTUES:**

   The 03/19/26 minutes were approved by the committee, motion to approve Erin, seconded Damaris, Corinne abstained (new member – 1st meeting), no objections.

3. **UPDATES/ANNOUNCEMENTS:**

   - Welcome & Moment of Mindfulness – Importance of mindfulness was shared, and Moment of Mindfulness exercise was introduced.

   - "Good to Know" Campus Updates – Information highlighted in perspective areas.

     - **Student Services**:
       1. Financial Aid reported increased funding for the Student Success Completion Grant
     - **Career Services**:
       1. Hired a Work Experience Coordinator for Cal Works Work Study
       2. Ready for Reg event - Tehama Campus - May 08, 2026
       3. (20) students added to HIRE-UP Pilot Program
     - **Innovation Lab**:
       1. Ag-STEP/CBE certification launching spring 2027, farm workers program
       2. Public Safety (AOJ, Fire, EMT) Bachelors cohort getting arranged

- **HSUP:**
    1. Dental Hygiene program celebrated (12) graduates.
    2. HIM program celebrated (16) graduates.
    3. HIT program celebrated (17) graduates.
- **Adult Ed**:
    1. (34) confirmed graduates. Live stream link for graduation ceremony, Thursday May 08, 2026 at 6:30pm to be shared with committee members for option to join virtually
    2. Awaiting confirmation on ELL (English Language Learner) Healthcare Grant
- **SCAILE:**
    1. Soft launch on regional pathway website for Healthcare and Education
    2. K-16 collaborative site visit
    3. RP Group statewide study completed regarding the impact of distance on transfer.
    4. Shared on the potential of a career everywhere model and micro-credential pathways and the importance of tailoring outreach messages to resonate with different student populations
- **Student Life**:
    1. Preparing for upcoming graduation
    2. Campus bulletin boards are now allowing only the Marketing and Student Clubs to post. Approved external/nonprofits post on kiosk.

- <u>SSC Bylaws</u>

  Committee chair introduces purpose and structure of committee, emphasizing the need for non-hierarchical representation with equal voices and campus wide representation.

  SSC is a joint committee of Academic Senate. The SSC started with the basic skills initiative. Our committee is tasked with solving barriers, living in the spaces in between.

  The current bylaws don't match the intent of this committee. A shared chair model was discussed, with the possibility of accessing professional development time for classified staff representation.

  A question was asked about how committee should be structured, regarding formal membership or loosely based on interest. Committee agreed that the lead chair should be the person who has a dedicated support staff, with the possibility of a rotating facilitator. Membership representation to be evaluated.

  The committee was willing to try different models and adapt as needed.

- <u>Close the Loop</u>: Spring 2026 Work Groups – Updates shared.

  Goal: Continue to dig into emerging opportunities at Shasta College. Make recommendations as a committee and/or create taskforce/workgroups on the following projects to explore, build out, and identify where these should live on

campus. Discuss framework for connecting outside of SSC meetings, reporting out at monthly meetings.

- Communications with Students
  - Importance of proactive messaging to support students during critical times in the semester.
  - Documenting where burnout occurs
  - Not overloading students with how information is distributed
  - Pop up announcement on website for last-minute notifications
  - Leverage caring campus

- Clarity on Course Modalities
  - Instructional method column in the course schedule has been updated by IT

- AI Updates
  - AI Literacy
  - AI Task Force
  - Good momentum happening across campus around this

- SEMP Feedback Updates
  - All feedback was collected and shared, currently awaiting approval from Board

- A Deeper Dive: Key Themes:

  - RURAL TRANSFER: How colleges in the far north can offer classes/courses looking at a shared curriculum model to share with our partners.

  - INTEGRATING CAREER PATHWAYS "CAREER EVERYWHERE" MODEL: Working to create a model that can be implemented campus wide. From our first advisory board, industry has requested a micro credential model, using existing classes to get certified/badged. A need for targeted outreach and student awareness

4. FALL 2027 PLANS

- Student Awareness

- Targeted Outreach & Recruitment – Tailor outreach messages to effectively connect with students and understand their motivations.

5. ADJOURNMENT: The meeting was adjourned at 2:30pm committee chair Heather Wylie

6. NEXT MEETING: TBD Fall 2026

Minutes Recorded By:
Angie Yannello