



STUDENT SUCCESS COMMITTEE MEETING

Thursday, December 11, 2025

Zoom only: <https://shastacollege-edu.zoom.us/j/8691534232>

1:00pm -2:30 p.m.

APPROVED MINUTES

ROLL CALL:

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|---|---------------|---|------------------|---|------------------|---|------------------|
| | Kate Mahar | X | Heather Wylie | | Valerie Ambrose | | Elaine Carmena |
| | Tina Duenas | | Melanee Grondahl | | Laraine Heck | X | James Konopitski |
| | Katie Leach | | Sandy Lucero | X | Christian Macias | | Runi MacKinnon |
| | Rose Miranda | | Erin O'Loughlin | X | Mia Olvera | X | Damaris Stevens |
| | Molly Stimpel | X | Buffy Tanner | X | Jeanne Veich | X | Alexa Zaharris |
| X | Karla Martin | | | | | | |

1. CALL TO ORDER:

The meeting was called to order at 1:05 p.m. by committee chair, Heather Wylie.

2. APPROVAL OF MINTUES:

The 11/06/25 minutes were approved by the committee, motion to approve Damaris, seconded Buffy, no abstentions or objections.

3. UPDATES:

- New member Karla Martin was welcomed. The committee shared individual perspectives regarding the upcoming break and semester end.
- “Good to Know” Campus Updates were highlighted in perspective areas:
 - i. Fraud and the registration process
 - ii. Career exploration and development platform
 - iii. Smart Job Fair for spring 2026 scheduled for March 20th
 - iv. Career Café assistance with the Student Worker process
 - v. Credit for Prior Learning
 - vi. Two ESL classes beginning zoom & in-person & Tehama campus
 - vii. Admissions - new staffing and support
 - viii. AgTech and Competency-Based Education
- Legislative Updates - (*Attachment A*)
 - i. Highlights on a presentation by Amanda Fuchs Miller (President of Seventh Street Strategies) and the impact of programs at a federal level.

- Fall 2025 Work Groups – Committee gives update from last month's meeting.

Goal: Continue to dig into emerging opportunities at Shasta College. Make recommendations as a committee and/or create taskforce/workgroups on the following projects to explore, build out, and identify where these should live on campus. Discuss framework for connecting outside of SSC meetings, reporting out at monthly meetings.

1. Communicating with Students
 - Work study hiring and outreach committee discussion have taken place. Best practices for communication in discussion.
2. Picking an Educational Modality
 - Worked with IT for course descriptions and coding updates.
3. Ethnographies of Work
 - Bunker Hill Community College team members planning to visit the North state in the spring of 2026, would like to involve SSC members in conversation.

4. ACTION ITEMS:

- Spring 2026 Meeting Dates/Times
 - New meeting dates and times will be sent out via email in January.
- A QR code was shared with members both in person and in email to gather feedback on committee's functionality.
- Additional project to be brought forward to spring 2026 meetings.

5. ANNOUNCEMENTS: No Announcements

6. ADJOURNMENT: The meeting was adjourned at 2:18pm by committee chair, Heather Wylie.

7. NEXT MEETING: TBD – Spring 2026

Minutes Recorded By:
Angie Yannello