

Academic Senate

MINUTES

Monday, August 24, 2026

3:00 – 5:00 p.m.

Room 1101

Executive Committee Members Present					
x	Cathy Anderson	x	Kari Aranbul	x	Chase Brown
x	Erick Calderon	x	David Cooper	x	Jennifer Costillo
x	Scott Croes	x	Cheryl Cruse	x	Bethany Davis
x	Leo Fong	x	Chelsea Hendershot	x	Jacquelyn Horton
x	Jason Judd	x	Jun Ma	x	Andrew Nail
x	Lisa Riggs	x	Chris Rodriguez	x	Alan Spivey
x	Joanne Tippin	x	Robert Waldren		
x	Mike Mari (N/V)	x	Scott Yates (N/V)		Rebecka Renfer (N/V)
	Kimberly Carlson (N/V)				
Other Faculty Present					
Guests					
x	Stacey Bartlett	x	Will Breitbach	x	Iva Gallmeister
x	Tim Johnston	x	Mark Klever	x	Frank Nigro
x	Carie Rosensteel	x	Jamie Spielmann	x	Craig Thompson
x	Heather Wylie				

1. Call to order: Meeting was called to order at 3:00 p.m.

2. Approval of Minutes—May 11, 2026 (1 attachment): Jason Judd moved to approve the May 11th minutes; seconded by Chelsea Hendershot. Motion carried unanimously.
3. Informational Reports from Guests and Executive Committee Members
 - Facilitator: Cathy Anderson
 - Purpose and Expected Outcome: These agenda items are for invited reports from guests and Executive Committee Members. No action will be taken under these agenda items.
 - a. LibreTexts OER Publishing Platform
 - Presenter: Cheryl Cruse
 - Purpose and Expected Outcome: Cheryl will introduce the college's membership in the LibreTexts OER publishing platform and what it means for faculty.

Cheryl Cruse provided an overview of the LibreTexts OER publishing platform, which is a massive repository and publishing platform for OER (Open Educational Resources). She highlighted several features and tools available in LibreTexts. One of these is The Forge, which is a writing tool that focuses on the writing process; another is the Adapt, which is a homework and assessment platform; Conductor is a tool for project management and authoring, allowing faculty to write, revise, edit, and manage textbooks and course material. LibreTexts is organized by library, and the best way to search it is use a discipline as a search term along with “site.libretexts.org.” Cheryl summarized the process for sharing textbooks with students. Faculty can register for a LibreOne account by going to <https://one.libretexts.org>. LibreTexts will need to confirm that you are indeed a faculty member before you can create your own account.
4. Action Items from Our Subcommittees, Joint Committees, the Office of Instruction, the Office of the Superintendent/President, and others
 - Facilitator: Cathy Anderson
 - Purpose and Expected Outcome: These agenda items are for business that the Academic Senate must discuss and vote on at each meeting.
 - a. From the Curriculum Committee
 - New, Revised, or Reactivated Courses and/or Competencies: (1 attachment)
 - i. There are seven new courses that have been approved by the Curriculum Committee:
 - **ADJU 12 Ethics in the Criminal Justice System** – New Course w/DE, 3 units
 - **HEOC 4 Intro to Community Health Work** – New Course w/DE, 4 units
 - **HEOC 5 Advanced Skills for the Community Health Worker** – New Course w/DE, 4 units
 - **PH 1 Introduction to Public Health** – New Course w/DE, 3 units
 - **PH 10 Drugs, Health, and Society** – New Course w/DE, 3 units
 - **PH 11 Healthcare Systems** – New Course w/DE, 3 units
 - **PH 13 Social Determinants of Health, Disparities, and Equities** – New Course w/DE, 3 units
 - Alan Spivey moved to approve the seven new courses listed above; seconded by Jacquelyn Horton. Motion carried unanimously.

New, Revised, or Reactivated Programs: (1 attachment)

- ii. There are three program reactivations that have been approved by the Curriculum Committee:

- **AUTOMOTIVE TECHNOLOGY – AUTOMOTIVE CHASSIS CL.3435** –
Reactivation proposal
- **AUTOMOTIVE TECHNOLOGY – AUTOMOTIVE ENGINE PERFORMANCE CL.3437** –
Reactivation proposal
- **AUTOMOTIVE TECHNOLOGY – AUTOMOTIVE POWERTRAIN CL.3440** –
Reactivation proposal

Scott Yates explained that these are not stackable certificates, but they include courses that will apply towards a degree. Alan Spivey moved to approve the three program reactivations listed above; seconded by Cheryl Cruse. Motion carried unanimously.

- b. From the Office of Instruction

Tenure Review Committees/Mentors and Fulltime Temporary Evaluations: (1 attachment)

- i. The following proposed Tenure Review Committees/Mentors need approval:

- Proposed FT Probational Non-Tenure Track Committee for Patrick O'Connor (Fire Technology, DAPS)—Temp-1 year:
 - Chair: Craig Thompson
 - TRC Member: Kelly Brazil
 - TRC Member: Rob McCandless
 - TRC Member: Byron Hamilton
 - Mentor: Matt Loughran-Smith
- Proposed TRC for John Cabral (Economics, ACSS)—Tenure Track:
 - Chair: Stacey Bartlett
 - TRC Member: Jeremy Ecklin
 - TRC Member: Katie Elwood
 - TRC Member: Chelsea Hendershot
 - Mentor: Juanne Van Der Linde
- Proposed TRC for Erick Calderon (Ethnic Studies, ACSS)—Tenure Track:
 - Chair: Stacey Bartlett
 - TRC Member: Leo Fong
 - TRC Member: James Tate
 - TRC Member: Katie Leach (replacing Ann Sittig)
- Proposed TRC for Julian Dürr (Music, ACSS)—Tenure Track:
 - Chair: Stacey Bartlett
 - TRC Member: Jeff Specht
 - TRC Member: Greg Thorson
 - TRC Member: Jen McCandless
 - Mentor: Morgan Hannaford
- Proposed TRC for David Zachary Gifford (Music, ACSS)—Tenure Track:
 - Chair: Stacey Bartlett
 - TRC Member: Greg Thorson (replacing Larry Grandy)
 - TRC Member: Sara McCurry
 - TRC Member: Jeff Specht

- Proposed TRC for Abi Mellow Rubideaux (Communication Studies, ACSS)—Tenure Track:
 - Chair: Stacey Bartlett
 - TRC Member: Crystal Hilton
 - TRC Member: Jacquelyn Horton
 - TRC Member: Michael Trujillo
 - Mentor: Kate Ashbey
- Proposed TRC for Karina Perez (Ethnic Studies, ACSS)—Tenure Track:
 - Chair: Stacey Bartlett
 - TRC Member: Andrew Patterson
 - TRC Member: Lenore Watson
 - TRC Member: Ramon Tello
 - Mentor: Sonia Randhawa
- Proposed TRC for Molly Rupert (Communication Studies, ACSS)—Tenure Track:
 - Chair: Stacey Bartlett
 - TRC Member: Crystal Hilton
 - TRC Member: Jacquelyn Horton
 - TRC Member: Michael Trujillo
 - Mentor: Haley Rodebaugh
- Proposed TRC for Mitchell Barker (AGMA-CONS, BACTE)—Tenure Track:
 - Chair: Mark Klever
 - TRC Member: Melissa Markee
 - TRC Member: Ron Hardin
 - TRC Member: Chelsea Hendershot
 - Mentor: Jeremy Ecklin
- Proposed TRC for Heidi Gonzales (Early Childhood Education, BACTE)—Tenure Track:
 - TRC Member: Joanne Tippin (replacing Jeanne Veich)
- Proposed TRC for Karine Hunt (Forestry and Natural Resources, BACTE)—Tenure Track:
 - Chair: Mark Klever
 - TRC Member: Juanne Van Der Linde (replacing Audra Harl)
 - TRC Member: Susannah Fulton
 - TRC Member: Melissa Markee
 - Mentor: Rebecca Osborne
- Proposed TRC for Bethany Sutton (Early Childhood Education, BACTE)—Tenure Track:
 - TRC Member: Wade Stewart (replacing Jeanne Veich)
- Proposed TRC for Troy Towery (Heavy Equipment Operations, BACTE)—Tenure Track:
 - Chair: Mark Klever
 - TRC Member: Jeff Henrickson (replacing Audra Harl)
 - TRC Member: Kate Ashbey
 - TRC Member: Dan Bryant
 - Mentor: Jay Davis

- Proposed TRC for Laura Tullado-Johnson (Addiction Studies, DAPS)—
Tenure Track:
 - Chair: Craig Thompson
 - TRC Member: Jim Keating
 - TRC Member: Jason Kelly
 - TRC Member: Brad Rupert
 - Mentor: Jennifer Costillo
- Proposed TRC for Kari Aranbul (Medical Assisting, HSUP)—Tenure Track:
 - Chair: Carie Rosensteel
 - TRC Member: Megan Bonnin
 - TRC Member: Steve Kim
 - TRC Member: Marcee Martinez
- Proposed TRC for Melody Balestrieri (Associate Degree Nursing, HSUP)—
Tenure Track:
 - Chair: Carie Rosensteel
 - TRC Member: Chuck Cort
 - TRC Member: Taylor Cardoza (replacing Angela Nitsche)
 - Mentor: Marcee Martinez (replacing Carie Rosensteel)
- Proposed TRC for Jeffery McCormick (Physical Therapy Assistant, HSUP)—
Tenure Track:
 - Chair: Carie Rosensteel
 - TRC Member: Michelle Morris
 - TRC Member: Chuck Cort
 - TRC Member: Marcee Martinez (replacing Carie Rosensteel)
- Proposed TRC for Torey Arnold (Life Science, SLAM)—Tenure Track:
 - Chair: Heather Wylie
 - TRC Member: Rebecca Osborne
 - TRC Member: Scott Croes
 - TRC Member: Jessica Colwell
 - Mentor: James Crooks
- Proposed TRC for Savannah Houston (Engineering, SLAM)—Tenure Track:
 - Chair: Heather Wylie
 - TRC Member: Cathy Anderson
 - TRC Member: Matt Evans
 - TRC Member: Alan Beamer
- Proposed TRC for Melanie Huisman (English, SLAM)—Tenure Track:
 - Chair: Heather Wylie
 - TRC Member: Sara McCurry
 - TRC Member: Lauren Hollingsworth
 - TRC Member: Ben Daw
 - Mentor: Katie Elwood
- Proposed TRC for Karla Martin (ESL (Tehama), SLAM)—Tenure Track:
 - Chair: Heather Wylie
 - TRC Member: James Crooks (Tehama)
 - TRC Member: Bing Xu (Tehama) (replacing Kathryn Calkins)
 - TRC Member: Valerie Ambrose
- TRC for Charles Stanley (Life Science, SLAM)—Tenure Track:

- Chair: Heather Wylie
- TRC Member: Rebecca Osborne
- TRC Member: Scott Croes
- TRC Member: Morgan Hannaford
- Mentor: Jun Ma

Craig Thompson pointed out that for Patrick O'Connor's committee, Bryon Hamilton will be a TRC member, and Matt Loughran-Smith will be the mentor. Carie Rosensteel noted that she was listed as the mentor for Karla Martin, but that she will not be serving in that role, and no mentor will be assigned because this is Karla's second year. Erick Calderon moved to approve the proposed TRCs and mentors listed above, which include the change to Patrick O'Connor's committee and mentor, and the removal of Carie Rosensteel as mentor for Karla Martin; seconded by Chelsea Hendershot. Motion carried unanimously.

Peer Evaluators: (1 attachment)

- ii. The following proposed peer evaluators need approval:
 - Chase Brown (FT Temporary Counseling Faculty) to peer evaluate Nickie McGarry (FT Temporary Counseling Faculty)
 - Chase Brown (FT Temporary Counseling Faculty) to peer evaluate Lisa Riggs (FT Temporary Counseling Faculty)
 - Amanda Henderson (FT Temporary Counseling Faculty) to peer evaluate Robert Waldren (FT Temporary Counseling Faculty)

Jason Judd moved to approve the peer evaluators listed above; seconded by Jacquelyn Horton. Motion carried unanimously.

- c. Board Policies and Administrative Procedures from the Office of the Superintendent/President

Review and Approve Category: This category includes APs and BPs with mandated revisions, minor corrections, or no changes. These may be presented and voted on in the same meeting; however, a second reading is possible upon request.

None at this meeting

Revisions Category: This category consists of APs and BPs with substantive content changes. APs and BPs in this category are scheduled for first and second readings.

First Readings: First readings are an opportunity to review, clarify, and suggest changes. We do not make motions or vote on a first reading.

None at this meeting

Second Readings: Second readings are an opportunity to make motions to approve with minor changes. If significant changes are needed, then there will not be a vote and the BP/AP will be brought back for a third reading.

None at this meeting

Third Readings: If significant changes were made during the second reading, then a third reading is necessary.

None at this meeting

d. Possible Bond Extension—Frank Nigro

- Frank will present information about the possible bond extension.

Frank Nigro provided an overview of Bond Measure C. There will be an informational forum for faculty and staff on this Wednesday, August 26, at 2:30 p.m., in the College Theater. There also is an informational website dedicated to the measure. Frank summarized the basic features of Measure C, which is a bond extension that rides off the 2002 Bond Measure A, which is expiring; this means that there will not be a new line on the tax bill nor any tax increase for Shasta County taxpayers. Measure C will primarily fund remodels of buildings and facilities on campus. Many of our buildings are over 60 years old, and they lack ADA compliance and technology that are sorely needed. Frank used the recent 800 building remodel as an example of how bond measure funding can impact and benefit learning and instruction. Chelsea Hendershot moved that the Academic Senate consider endorsing Bond Measure C because it would fall under the Academic Senate's "10+1" purview list; seconded by Alan Spivey. Motion carried with one no vote (Jacquelyn Horton). In the subsequent discussion, there was unanimous support for Measure C itself and clear consensus that it would be beneficial for learning and instruction through improvements in buildings, facilities, and technology. However, there was also genuine concern that by endorsing a measure on the ballot for an upcoming election the Academic Senate would be venturing into the political realm, which has traditionally been one of the roles of the Faculty Association, which has already endorsed Measure C, and this would set an unwelcome precedent, and Cathy Anderson noted that the Academic Senate has never endorsed a ballot measure or a candidate for political office. Alan Spivey moved that the Academic Senate endorse Bond Measure C; seconded by Cheryl Cruse. According to our bylaws, 11 yes votes are needed for a motion to pass. After a vote was called, there were 10 yes votes and 8 abstentions (Bethany Davis; Jennifer Costillo; Kari Aranbul; Erick Calderon; Andrew Nail; Jason Judd; Lisa Riggs; Jacquelyn Horton). Motion failed to carry.

e. Pass/No Pass Grading—Mike Mari

- Some students who take classes Pass/No Pass have the need later to have a grade in the class. The proposal is that in addition to the Pass/No Pass grade, the instructor would also enter the grade they would have earned if the student were taking the class for a grade so there is a record of the potential grade later if the student asks to be assigned a grade in the class.

Mike Mari and Iva Gallmeister explained that this new procedure will not affect what students will see in their transcripts, which will only be either a "Pass" or "No Pass"; it will require instructors to input a letter grade that would only be used to replace the Pass/No Pass grade if requested later, even if that course is offered as Pass/No Pass only. There was recognition that there are courses that are offered only on a Pass/No Pass basis, so instructors would not have a grading system in place for assigning letter grades. There were also questions about how IT could handle this. Jennifer Costillo moved that faculty will enter a letter grade as a matter of record for each student; seconded by Robert Waldren. Motion carried with one no vote (Kari Aranbul).

- f. Select a Delegate for Fall 2026 Plenary
 - The Fall Plenary will meet November 5th through November 7th in Redwood City.Because of time constraints, this item was postponed.
- 5. Project-Based Discussion/Action Items
 - These agenda items will vary to reflect the current projects that the Academic Senate is working on.
 - a. AI Project
 - To Do List:
 - Develop a Philosophy Statement for faculty (done)
 - Review and update AP/BP 5500 (a workgroup has been established with a goal of fall)
 - Develop suggested guidelines for course syllabi (done)Because of time constraints, this item was postponed.
- 6. Standing Reports from Subcommittees, Joint Committees, and Related Groups
 - Facilitator: Cathy Anderson
 - Purpose and Expected Outcome: Subcommittees, Joint Committees, and related groups are invited to update the Executive Committee about their current work. No action will be taken under these agenda items.
 - a. Report from the Academic Senate President (Cathy Anderson)

Cathy Anderson reported that the Faculty Association has requested volunteers to serve on the 2027-2028 academic calendar committee. Alan Spivey and Kari Aranbul stated that they would be interested in serving.
 - b. Report from College Council (Will Breitbach or Cathy Anderson)

No report.
 - c. Reports from Standing Subcommittees (Reports are given by the Co-Chairs or members as needed)
 - i. Curriculum Committee (Co-Chairs: Scott Yates, Mike Mari)

Scott Yates reported that the new curriculum management system, CurriQunet Meta, is now active, so faculty who are doing 5-year course reviews this semester will need training on it. Laura Specht and Kim Alcorn are the curriculum specialists in the Office of Instruction that can help.
 - ii. Scholastic Standards Committee (Co-Chairs: Lenore Watson, Jamie Spielmann)

No report.
 - iii. Faculty Excellence Committee (Co-Chairs: Valerie Ambrose, Will Breitbach)

No report.
 - iv. General Education Committee (Co-Chairs: Rebecka Renfer, Stacey Bartlett)

No report.

- v. SLO Committee (Co-Chairs: Kimberly Carlson, Will Breitbach)
No report.
 - d. Reports from Joint Committees (Reports are given by the Co-Chairs or delegate as needed)
 - i. Student Success Committee (Tri-Chairs: Kate Mahar, vacant, and vacant)
No report.
 - e. Professional Development Coordinator (Valerie Ambrose)
No report.
 - f. Office of Instruction (Mike Mari)
No report.
7. Items to Communicate
- Facilitator: Cathy Anderson
 - Purpose and Expected Outcome: This agenda item is an opportunity for members to collectively summarize the important outcomes from the meeting. This will encourage communication between representatives and faculty in their areas.
- The following items were recognized as important to share with colleagues: LibreTexts OER platform.
8. Other
- Facilitator: Cathy Anderson
 - Purpose and Expected Outcome: This agenda item is for members to bring up topics not on the agenda. This is also an opportunity to determine interest in a possible future agenda item. No action will be taken under this agenda item.
9. Opportunity for Public Comment
- Facilitator: Cathy Anderson
 - Purpose and Expected Outcome: This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken under this agenda item. Speakers are limited to three minutes.
10. Adjournment: Meeting was adjourned at 4:57 p.m.
11. Next Meeting: Monday, September 14, 2026, at 3:00 p.m. in Room 1101

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