



Curriculum Committee Minutes

Monday, August 17, 2026

Room 1101

3:00 p.m.

1. CALL TO ORDER

Meeting called to order at 3:06pm.

Present: Rebecka Renfer, Scott Yates, Katie Elwood, Cheryl Cruse, Juane Van Der Linde, Joanne Tippin, Leimone Waite, Mike Mari, Mark Montgomery, Tim Shelton, Audrey Barto, Marcee Martinez, James Tate

Absent: Ben Daw, Nickie McGarry

Guests: Kim Alcorn, Laura Specht, Justina Meeder, Iva Gallmeister, Stacey Bartlett, Will Breitbach, Carie Rosensteel, Mark Klever, Evelyn DeGutis

2. INTRODUCTIONS

Scott – Welcome back! Let's have everyone here who's not a Curriculum Committee member introduce themselves and tell us why they're here! We want to all be aware of who's in the room together.

Iva – I'm Iva, I'm the Director of Operations and Special Programs in the Office of Instruction and I also oversee Noncredit.

Justina – I'm Justina, I work in the Office of Instruction and I assist Mike Mari, our VPI.

Laura – I'm Laura, I'm a Curriculum Specialist.

Kimberly – I'm Kim, the other Curriculum Specialist and minute-taker.

Stacey – I'm Stacey, I'm the ACSS Dean.

Mark Klever – I'm Mark, I'm the dean of BACTE and I'm starting my third year here, which is pretty crazy.

Evelyn – I'm the Vice President of Student Senate and I'm hoping to be the student representative for this committee.

Carie – I'm Carie, I'm the new dean of HSUP and I'm here because all the courses I submitted as a faculty member are on the agenda today.

3. MINUTES OF THE MAY 4, 2026 MEETING

Motion to approve the May 4, 2026 minutes by: Shelton/Waite

Motion passed unanimously.

4. OPPORTUNITIES FOR PUBLIC COMMENT

5. COMMENTS FROM THE CHAIRS

Mike – I'm Mike Mari, VP of Instruction. Welcome back! I'm looking forward to another great year!

Scott – I'm Scott Yates, I'm the other co-chair of this committee. Under the 10 + 1 guidelines, faculty have purview over curriculum and this is the Curriculum Committee, so that's why I'm up here. I'm also really happy to welcome everybody back! I've been on this committee for a really long time – over ten years. I think this is a committee that does a lot of really important work on campus, and I also really enjoy the people on this committee, so thank you for being here and for working together as a team over the years to do a lot of great work!

6. CURRICULUM REP AREA REPORTS

Katie – I'm the representative for Communications, Fine Arts, and World Languages. Welcome back! I think I've been on this committee for 5 years and I don't have anything to report.

James – Hi everybody, I represent the Social Sciences. I think this is year 17 for me. I don't have anything to report.

Leimone – I represent the Agriculture, Industrial Technology, and Natural Resources division. I've been on this committee for over 20 years. I think this is a really important committee to be on! We lost our Agriculture faculty suddenly so we've been scrambling to find her replacement.

Juane – I oversee Business and Technology, and I think it's been 6 years. I started when we were on Zoom. And I have nothing to report.

Marcee – I represent Health Sciences and I've been on the committee 3-4 years. I love being on this committee. We have a fabulous new dean in Health Sciences.

Joanne – At the last meeting I'd said I wasn't going to continue but my replacement ended up having a class during this time so here I am! It is truly a great committee.

Mark – I represent quite a bit like Health and Public Safety, and I'm starting my third year. Public Safety is working on a Bachelor's degree which is really exciting!

Ben – *absent*

Audrey – I represent Math and I have no updates. The department meetings have often been when I'm teaching classes so I don't have much to report, but I'll let you know when I hear anything. I think I've been on this committee 6 years.

Tim – I represent Sciences and I think this is year 6.

Cheryl – I'm a librarian and I've been on this committee for 16 years, I believe. We have several new databases in the library. We also have an AI Literacy course that's self-enrolled and self-paced.

Nickie – *absent*

Rebecka – I'm the college's Articulation Officer and I'm part of Student Services and part of the Counseling faculty. I make sure your courses are transferable. I've been on this committee for 5 years.

7. GENERAL EDUCATION COMMITTEE REPORT

Rebecka – I don't have anything to report right now but I definitely will later in the semester.

8. CURRICULUM TRAINING

Scott – We do Curriculum Training to make sure everyone is aware of Title 5 requirements so we can best fulfill our roles.

Scott pulls up a slideshow and presents on the following.

- Common Course Numbering – Where Are We Now?
 - Phase I and IIA are done
 - Phase IIB is in progress
 - Phase III is on hold
- Title 5 Changes – “New” Elements in the COR
 - Outcomes (not just Objectives)
 - Units and type (lecture? lab?)
 - IDEAA and UDL
- Coming Title 5 Changes
- TOP to CIP Transition
- New Documents and CMS (Course Management Systems – QNET)
 - Cal-GETC v. 1.4
 - PCAH 9th Edition
 - QNET
- Curriculum Area Representatives—roles and responsibilities

Lots of discussion on QNET.

9. DISCUSSION/ACTION ITEMS – New Programs/Program Reactivations

9.1 AUTOMOTIVE TECHNOLOGY – AUTOMOTIVE CHASSIS CL.3435 – Reactivation proposal

PROGRAM DESCRIPTION:

This certificate will prepare students for employment in entry-level automotive chassis repair jobs in the community. This certificate also serves as a pathway to ASE (Automotive Service Excellence)

certification, the automotive certificate, and the associate degree. The content of this certificate provides students with an introduction to automotive electrical, brakes, and suspension repair.

This is a locally approved certificate. Upon satisfactory completion of the listed requirements and application for completion of the certificate to Admissions and Records, the student will receive a certificate of completion. This certificate is not approved through the California Community College Chancellor's Office; therefore, completion of the certificate will not be listed on the student's transcript.

PROGRAM LEARNING OUTCOMES:

1. Diagnose, service, and repair automotive brake and suspension systems using appropriate tools, equipment, and industry-standard procedures while adhering to all safety protocols.

CERTIFICATE REQUIREMENTS:

AUTO 1	Vehicle Electrical Systems	3
AUTO 132	Steering and Suspension	3
AUTO 147	Automotive Braking Systems	3
TOTAL		9

JUSTIFICATION:

-Program is due to update due discontinuance of Auto 130 & Auto 131 and the addition of Auto 132. (Auto 132 will replace both discontinued courses.) -Certificate was previously discontinued. -Certificate will provide students a stackable certificate.

9.2 AUTOMOTIVE TECHNOLOGY – AUTOMOTIVE ENGINE PERFORMANCE CL.3437 – Reactivation proposal

PROGRAM DESCRIPTION:

This certificate will prepare students for employment in entry-level engine performance repair jobs in the community. This certificate also serves as a pathway to ASE (Automotive Service Excellence) certification, the automotive certificate and the associate degree. The content of this certificate provides students with an introduction to automotive electrical and engine performance repairs.

This is a locally approved certificate. Upon satisfactory completion of the listed requirements and application for completion of the certificate to Admissions and Records, the student will receive a certificate of completion. This certificate is not approved through the California Community College Chancellor's Office; therefore, completion of the certificate will not be listed on the student's transcript.

PROGRAM LEARNING OUTCOMES:

1. Apply fundamental principles of physics and electricity to understand, identify, and diagnose automotive electrical, fuel, and ignition systems.
2. Utilize appropriate diagnostic equipment, documentation, and troubleshooting procedures to accurately analyze and repair a variety of automotive systems in accordance with industry standards.

CERTIFICATE REQUIREMENTS:

AUTO 1	Vehicle Electrical Systems	3
AUTO 20	Engine Performance	4
AUTO 21	Advanced Engine Performance	3
TOTAL		10

JUSTIFICATION:

-Program is due to update due to discontinuance of Auto 10 and addition of Auto 11. -Program was discontinued previously. -This program will provide students with a stackable certificate.

9.3 AUTOMOTIVE TECHNOLOGY – AUTOMOTIVE POWERTRAIN CL.3440 – Reactivation proposal

PROGRAM DESCRIPTION:

This certificate will prepare students for employment in entry-level automotive powertrain repair jobs in the community. This certificate also serves as a pathway to ASE (Automotive Service Excellence) certification, the automotive certificate and the associate degree. The content of this certificate provides students with an introduction to automotive electrical, manual, and automatic transmission repairs.

This is a locally approved certificate. Upon satisfactory completion of the listed requirements and application for completion of the certificate to Admissions and Records, the student will receive a certificate of completion. This certificate is not approved through the California Community College Chancellor's Office; therefore, completion of the certificate will not be listed on the student's transcript.

PROGRAM LEARNING OUTCOMES:

1. Apply fundamental principles of physics and electricity to understand, identify, and diagnose the operation of automotive electrical and power train systems, including transmissions and related components.
2. Utilize appropriate diagnostic equipment, technical documentation, and troubleshooting procedures to accurately analyze, service, and repair automotive power train and electrical systems in accordance with industry standards.

CERTIFICATE REQUIREMENTS:

AUTO 1	Vehicle Electrical Systems	3
AUTO 161	Manual Drive Train and Axles	3
AUTO 162	Auto Transmissions and Transaxles	3
TOTAL		9

JUSTIFICATION:

-Program change needed due to change in Auto 162 unit value. -Program was previously discontinued. -Program will allow students to earn a stackable certificate.

Motion to approve 9.1-9.3 by: Waite/Van Der Linde

Tim – Are they or are they not stackable?

Scott – No, they're not even though it's written in the Justification that they are. If you see in the Curriculum Specialist notes, it explains that these units all go toward the program but don't stack into each other. Do we have Advisory Committee support for this?

Carie – Yeah, Dan has completed all the PCAH requirements and has gotten Advisory Committee approval.

Cheryl – They also use the same textbook for a lot of these courses, so that's less of a financial impact.

Motion passed unanimously.

10. DISCUSSION/ACTION ITEMS – New Courses

10.1 ADJU 12 Ethics in the Criminal Justice System – New Course w/DE, 3 units

Proposed Disciplines: Administration of Justice

Justification: California Assembly Bill 992 was signed into law in 2025 and will require CA peace officers to obtain a modern policing degree, an associate's degree, or a professional policing certificate within

36 to 48 months of receiving their basic academy certificate, beginning January of 2031. One of the new courses to be included within either the associate degree or professional policing certificate is an ethics course.

Motion to approve 10.1 by: Montgomery/Martinez

**Discussion about the missing DEI Statements for these new courses being the result of data-transfer issues in QNET.*

Scott – Will this be part of any of your programs?

Mark – Yes.

Tim – The justification says there's going to be demand but do we know when the demand will be?

Mark – A lot of colleges are already doing this course so we want to retain students looking into taking this course.

Scott – Most of you weren't on this committee when we created the bachelor's degree, but we have to approve all courses before we approve the program being created.

Motion passed unanimously.

10.2 HEOC 4 Intro to Community Health Work – New Course w/DE, 4 units

Proposed Disciplines: Health Care Ancillaries

Justification: Part of new Community Health Worker Certificate and Public Health ADT pathway.

10.3 HEOC 5 Advanced Skills for the Community Health Worker – New Course w/DE, 4 units

Proposed Disciplines: Health Care Ancillaries

Justification: Part of new Community Health Worker Certificate and Public Health ADT pathway.

Motion to approve 10.2-10.3 by: Martinez/Shelton

Carie – This is a pathway for the Community Health Worker Certificate; all of these new courses will go toward the Public Health degree and we'll be hiring faculty to help continue to build out this program.

Scott – And these positions are already approved to be hired?

Carie – They're just part-time, not full-time.

Motion passed unanimously.

10.4 PH 1 Introduction to Public Health – New Course w/DE, 3 units

Proposed Disciplines: Health Care Ancillaries

Justification: New Public Health ADT.

10.5 PH 10 Drugs, Health, and Society – New Course w/DE, 3 units

Proposed Disciplines: Health Care Ancillaries

Justification: Part of new Community Health Worker Certificate and Public Health ADT pathway.

10.6 PH 11 Healthcare Systems – New Course w/DE, 3 units

Proposed Disciplines: Health Care Ancillaries

Justification: Part of new Community Health Worker Certificate and Public Health ADT pathway.

10.7 PH 13 Social Determinants of Health, Disparities, and Equities – New Course w/DE, 3 units

Proposed Disciplines: Health Care Ancillaries

Justification: Part of new Community Health Worker Certificate and Public Health ADT pathway.

Motion to approve 10.4-10.7 by: Martinez/Shelton

Scott – How are these courses related to the Health Occupation courses?

Carie – These are public health courses for the Public Health ADT and they were developed based on C-ID curriculum templates. These are also courses that will be part of the certificate and then also go into the ADT.

Scott – And it's the same situation with hiring faculty for this?

Carie – Yes, I'll be hiring part-time faculty to build out this curriculum and then hopefully we'll have faculty to teach these courses. Healthcare services are starting to be able to bill for their services so that changes this type of work. There is a real need for public health professionals in our district.

Scott – Are you planning to offer the Community Health courses before the program is launched?
Carie – Well we’re going to be launching and teaching the program this next fall, so fall 2027.
Scott – Traditionally the Committee has had a hard time justifying the creation of a program if there are no full-time faculty managing the program, particularly for ADTs.
Carie – Yeah there’s a lot of overlap but we’re hoping to have faculty to teach these courses and then the program.

Motion passed unanimously.

- 10.8 PH 94 Community and Public Health Work Experience Education – New Course 1-14 units**
Proposed Disciplines: Health Care Ancillaries
Justification: Part of new Community Health Worker Certificate and Public Health ADT pathway.

10.8 Proposal withdrawn.

11. DISCUSSION/ACTION ITEMS – Course Deactivations

- 11.1 CIS 7 Social Media Marketing & Search Engine Optimization**
Last run: Spring 2023
Justification: 5 Year Review
Proposal Impacts:
- None
- 11.2 SPAN 155 Spanish for Medical Professionals**
Last run: Spring 2017
Justification: The course was last offered in Spring 2017. There is a need for a revision, but we are unable to do so at this time.
Proposal Impacts:
- None

Motion to approve 11.1-11.2 by: Waite/Van Der Linde

Motion passed unanimously.

12. DISCUSSION/ACTION ITEMS – Course/Program Revisions

- 12.1 BUAD 55 Social Media Marketing**
Last run: Spring 2026
Proposed Revisions:
Minor updates to Course Description
Minor updates to Course Content
Updated Instructional Methodology
Minor updates to DEI Statement
Minor updates to Typical Assignment
Minor updates to SLOs
- 12.2 BUAD 301A Launching Your Business**
Last run: Spring 2026
Proposed Revisions:
Minor updates to Course Description
Minor updates to Course Content
Updated Instructional Methodology
Updated Texts and Materials
Minor updates to DEI Statement
Minor updates to SLOs

12.3 BUAD 301B Developing Your Business Model

Last run: Spring 2026

Proposed Revisions:

Minor updates to Objectives
Minor updates to Course Content
Updated Instructional Methodology
Updated Texts and Materials
Minor updates to DEI Statement
Minor updates to Typical Assignment

Motion to approve 12.1-12.3 by: Van Der Linde/Shelton

Motion passed unanimously.

12.4 CIS 73 Intro to the Adobe Suite

Last run: Spring 2026

Proposed Revisions:

Minor updates to Course Description
Minor updates to Objectives
Minor updates to Course Content
Updated Texts and Materials
Updated DEI Statement
Minor updates to Typical Assignment
Minor updates to SLOs
Updated Distance Education

Motion to approve 12.4 by: Van Der Line/Cruse

Motion passed unanimously.

12.5 DNTL 10 Oral Biology

Last run: Fall 2026 (Currently)

Limitation on Enrollment: Enrollment in the Dental Hygiene Program

Proposed Revisions:

Updated Course Content
Updated Instructional Methodology
Updated Texts and Materials
Minor updates to DEI Statement
Minor updates to Typical Assignment
Updated Distance Education

12.6 DNTL 13 Dental Health Education/Seminar

Last run: Fall 2026 (Currently)

Limitation on Enrollment: Enrollment in the Dental Hygiene Program

Proposed Revisions:

Minor updates to Objectives
Updated Instructional Methodology
Updated Texts and Materials
Minor updates to DEI Statement
Minor updates to Typical Assignment

Motion to approve 12.5-12.6 by: Martinez/Montgomery

Motion passed unanimously.

12.7 ECE 20 Introduction to Curriculum

Last run: Spring 2026

Advisory: ECE 1 with a minimum grade of C, or ECE 9 with a minimum grade of C

Proposed Revisions:

- Minor updates to Course Description
- Minor updates to Course Content
- Minor updates to Texts and Materials
- Minor updates to DEI Statement
- Added Advisories
- Minor updates to SLOs

Motion to approve 12.7 by: Tippin/Tate

Motion passed unanimously.

12.8 HEOC 2 Intro to Careers in Healthcare ~~HEOC 102~~

Last run: Spring 2026

Advisory: Essay-writing skills and eligibility to enroll in a transfer-level English Composition course or English Placement Level 6 or higher

Proposed Revisions:

- Updated Course Number
- Updated Objectives
- Updated Course Content
- Updated Texts and Materials
- Added Advisory
- Updated Typical Assignment

Proposal Impacts:

- *General Studies – Health AS.1499*

12.9 HEOC 302 Intro to Careers in Healthcare

Last run: Never

Advisory: Essay-writing skills and eligibility to enroll in a transfer-level English Composition course or English Placement Level 6 or higher

Proposed Revisions:

- Updated Objectives
- Updated Course Content
- Updated Texts and Materials
- Added Advisory
- Updated Typical Assignment

Motion to approve 12.8-12.9 by: Martinez/Van Der Linde

Tim – Is HEOC 302 ever going to be run?

Carie – We wanted to have it available for repeatability purposes. That's something we need to evaluate over the year.

Scott – Are there new intentions to offer this course?

Carie – I need to touch base with my faculty to see if it's possible and advantageous to offer this course. We just need to assess it this year.

Scott – So, 102 has been offered every semester.

Carie – Oh yeah, it's waitlisted every semester.

Scott – So, could you just offer this mirrored course at the same time then?

Carie – Yep. I'll offer it in the spring and we'll see what happens.

Motion passed unanimously.

12.10 JAPN 2 Japanese 2

Last run: Spring 2026

Prerequisite: JAPN 1 with a grade of C or higher, or Foreign Language Placement Level 2 or higher

Note: This course is beyond the proficiency level equivalent to two years of high school level instruction in the same language.

Proposed Revisions:

- Minor updates to Course Description
- Minor updates to Objectives
- Minor updates to Course Content
- Updated Instructional Methodology
- Updated Texts and Materials
- Updated Typical Assignment
- Updated SLOs

Motion to approve 12.10 by: Elwood/Shelton

Motion passed unanimously.

Motion to approve the prerequisite by: Elwood/Shelton

Motion passed unanimously.

12.11 PTA 2 Pathology

Last run: Spring 2026

Limitation on Enrollment: Students must be enrolled in the PTA Program.

Prerequisites: PTA 1 with a minimum grade of C, PTA 3 with a minimum grade of C, PTA 4 with a minimum grade of C, PTA 3L with a minimum grade of C, and PTA 4L with a minimum grade of C

Corequisites: PTA 5, PTA 5L, PTA 6, PTA 6L, and PTA 20

Proposed Revisions:

- Updated Hours/Units (3 → 2 units)
- Minor updates to Objectives
- Minor updates to Course Content
- Minor updates to Texts and Materials
- Minor updates to DEI Statement
- Minor updates to Typical Assignment
- Updated Distance Education

12.12 PTA 4L Clinical Kinesiology Lab

Last run: Spring 2026

Limitation on Enrollment: Students must be enrolled in the PTA Program.

Corequisites: PTA 1, PTA 3, PTA 3L, and PTA 4 ~~PTA 2~~

Proposed Revisions:

- Updated Hours/Units (1 → 1.5 units)
- Updated Objectives
- Minor updates to Course Content
- Removed Corequisite
- Minor updates to Typical Assignment
- Minor updates to SLOs
- Updated Distance Education

12.13 PTA 5L Therapeutic Exercise Lab

Last run: Spring 2026

Limitation on Enrollment: Students must be enrolled in the PTA Program.

Prerequisites: PTA 1 with a minimum grade of C, PTA 2 with a minimum grade of C, PTA 3 with a minimum grade of C, PTA 3L with a minimum grade of C, PTA 4 with a minimum grade of C, and PTA 4L with a minimum grade of C

Corequisites: PTA 5, PTA 6, PTA 6L, and PTA 20

Proposed Revisions:

Updated Hours/Units (1 → 1.5 units)

Updated Objectives

Minor updates to Course Content

Updated Distance Education

Motion to approve 12.11-12.13, with an amendment to 12.13 by: Martinez/Elwood

Tim – Why the unit change?

Marcee – We changed to a different textbook and the rigor of that is consistent with our other theory courses, so we're making it consistent with our other theory courses. We're not changing the total number of units in our program but we're just shifting some units. I also meant to make PTA 2 a *corequisite* for PTA 5L instead of a prerequisite, so can I amend the motion to reflect that?

Scott – Yes.

Motion passed unanimously.

12.14 General Studies – Health

SC Program: AS.1499

Proposed Revisions:

HEOC 102 → HEOC 2

Motion to approve 12.14 by: Martinez/Shelton

Motion passed unanimously.

13. ADJOURN

Meeting adjourned at 5:16pm.