

**Academic Senate**  
**MINUTES**  
 Monday, March 9, 2026  
 3:00 – 5:00 p.m.  
 Room 1101

<b>Executive Committee Members Present</b>					
x	Cathy Anderson	x	Kari Aranbul	x	Chase Brown
x	Jennifer Costillo	x	Scott Croes		Cheryl Cruse
x	Leo Fong	x	Chelsea Hendershot	x	Jacquelyn Horton
x	Leslie Hyatt	x	Jason Judd	x	Jun Ma
x	Sara McCurry	x	Andrew Nail	x	Lisa Riggs
	Chris Rodriguez	x	Carie Rosensteel		Alan Spivey
x	Joanne Tippin	x	Robert Waldren	x	Lenore Watson
x	Mike Mari (N/V)	x	Scott Yates (N/V)	x	Rebecka Renfer (N/V)
	Kimberly Carlson (N/V)				
<b>Other Faculty Present</b>					
<b>Guests</b>					
x	Will Breitbach	x	Allegra Davis	x	Tim Johnston
x	Buffy Tanner				

1. Call to order: Meeting was called to order at 3:01 p.m.
2. Approval of Minutes—February 23, 2026 (1 attachment): Kari Aranbul moved to approve the February 23<sup>rd</sup> minutes; seconded by Jennifer Costillo. Motion carried unanimously.
3. Informational Reports from Guests and Executive Committee Members

- Facilitator: Cathy Anderson
- Purpose and Expected Outcome: These agenda items are for invited reports from guests and Executive Committee Members. No action will be taken under these agenda items.
- a. CLEP and AP (2 attachments)
  - Presenter: Rebecka Renfer
  - Purpose and Expected Outcome: There have been some changes to the CLEP and AP Exam charts.

Rebecka Renfer first reviewed the 2026-2027 AP Subject Exam chart, highlighting the changes made, and these include the addition of two columns that show the equivalent units earned towards transfer at CSU and UC. She then reviewed the 2026-2027 CLEP Exam chart, noting that the only changes involved removal of expired exams. Both charts will be adopted for the 2026-2027 catalog.

4. Action Items from Our Subcommittees, Joint Committees, the Office of Instruction, the Office of the Superintendent/President, and others

- Facilitator: Cathy Anderson
- Purpose and Expected Outcome: These agenda items are for business that the Academic Senate must discuss and vote on at each meeting.
- a. From the Curriculum Committee

New, Revised, or Reactivated Courses and/or Competencies: (2 attachments)

There is one new course that has been approved by the Curriculum Committee:

- **INDE 303 Forklift Operation** – New Noncredit Course, 0 units
- i. Scott Yates explained that this course is part of the certification process that will also require worksite certification. Chelsea Hendershot moved to approve INDE 303; seconded by Sara McCurry. Motion carried unanimously.

There are two course reactivations that have been approved by the Curriculum Committee:

- **HUSV 95A Human Services Seminar**—Last run: Never
- **HUSV 95B Fieldwork: Social Work/Human Services** —Last run: Never
- ii. Chase Brown moved to approve these two course reactivations, HUSV 95A and HUSV 95B; seconded by Lisa Riggs. Motion carried unanimously.

New, Revised, or Reactivated Programs: (1 attachment)

There are two new certificate programs that have been approved by the Curriculum Committee:

- **EARLY CHILDHOOD EDUCATOR 1** – New Certificate Proposal
- **RECORDING ARTS** – New Certificate Proposal
- iii. Kari Aranbul moved to approve the Early Childhood Educator 1 and Recording Arts certificate programs; seconded by Scott Croes. Motion carried unanimously.

- b. From the Office of Instruction

Tenure Review Committees/Mentors: None at this meeting

Fulltime Temporary Evaluations: None at this meeting

Peer Evaluators: (2 attachments)

Two lists of peer evaluators for the BACTE Division were submitted for review, one for part-time faculty to be evaluated and one for tenured faculty to be evaluated for their triennial review.

- i. Kari Aranbul moved to approve the list of peer evaluators for part-time faculty; seconded by Chelsea Hendershot. Motion carried unanimously.
- ii. Jason Judd moved to approve the list of peer evaluators for tenured faculty; seconded by Jun Ma. Motion carried unanimously.

- c. Board Policies and Administrative Procedures from the Office of the Superintendent/President

**Review and Approve Category:** This category includes APs and BPs with mandated revisions, minor corrections, or no changes. These may be presented and voted on in the same meeting; however, a second reading is possible upon request.

None at this meeting

**Revisions Category:** This category consists of APs and BPs with substantive content changes. APs and BPs in this category are scheduled for first and second readings.

**First Readings:** First readings are an opportunity to review, clarify, and suggest changes. We do not make motions or vote on a first reading.

None at this meeting

**Second Readings:** Second readings are an opportunity to make motions to approve with minor changes. If significant changes are needed, then there will not be a vote and the BP/AP will be brought back for a third reading.

None at this meeting

**Third Readings:** If significant changes were made during the second reading, then a third reading is necessary.

None at this meeting

- d. AI Philosophy Statement—Second Reading—Lenore Watson (1 attachment)  
Cathy Anderson reported that the latest draft of the AI Philosophy Statement was shared with all faculty, College Council, Instructional Council, and the AI Task Force. She received feedback on several items. First, there was a question on the term “human-centered approach” and what it means; second, there was a question on the use of the term “agency.” Scott Yates pointed out that these terms are defined later in the statement. Cathy also noted that Becky McCall suggested that in the second paragraph

the word “privacy” be replaced by “safeguarding privacy and sensitive information.” Lenore Watson proposed moving this phrase to the “Transparency & Ethical Use” section. Lenore also shared a suggestion adding in the word “communities” to and making the word “workplace” plural in the final sentence in the “Community-Engaged Relevance & Transfer/Career Focus” section, so the statement would read, “We support adapting to the changing needs of our communities and workplaces.” Scott Yates shared some feedback from the Faculty Association on the section titled “Instructional Integrity & Faculty Agency” that requested clearer guidance to faculty on handling situations involving student misuse of AI and ensuring that there will be support from administration. Lisa Riggs stated that the AI Task Force will be sending out a survey to faculty to help identify the most prominent concerns that faculty have about AI. Because IT plays an important role in this issue, there was strong consensus for inviting IT to a future Senate meeting to get their input. There was continued discussion on the appropriate title of the statement, with “Academic Senate AI Philosophy Statement” chosen as the preferred title. Scott requested that ampersands be replaced with the word “and” throughout. Carie Rosensteel moved to approve the Academic Senate AI Philosophy Statement; seconded by Kari Aranbul. Motion carried unanimously.

e. Elections—Carie Rosensteel

- i. Carie Rosensteel called for nominations for Secretary. Jacquelyn Horton nominated Leo Fong as Secretary. No other nominations were made. Chelsea Hendershot moved to close nominations; seconded by Jennifer Costillo. Motion carried unanimously. After Carie called for a vote, Leo Fong was elected Secretary by acclamation.
- ii. Carie Rosensteel called for nominations for Vice President. Carie nominated Chase Brown. There were no other nominations made. Jacquelyn Horton moved to close nominations; seconded by Lenore Watson. Motion carried unanimously. After Carie called for a vote, Chase Brown was elected Vice President by acclamation.
- iii. Carie Rosensteel called for nominations for President. Chase Brown nominated Cathy Anderson. There were no other nominations made. Jacquelyn Horton moved to close nominations; seconded by Jun Ma. Motion carried unanimously. After Carie called for a vote, Cathy Anderson was elected President by acclamation.

5. Project-Based Discussion/Action Items

- These agenda items will vary to reflect the current projects that the Academic Senate is working on.
- a. AI Project (1 attachment)
  - This project will develop a plan to accomplish these three outcomes during 2025-2026:
    - Develop a Philosophy Statement for faculty
    - Review and update the college’s Academic Honesty Policy
    - Develop suggested guidelines for course syllabi
  - Since we are finishing the Philosophy Statement, it is time to move on to the next item of our to-do list. We need a small work group to volunteer to make suggestions for revisions to [AP 5500](#) and [BP 5500](#) (Standards of Conduct).

Cathy Anderson explained that the next step in our AI Project is the review and update the College's Academic Honesty Policy. We will start by forming a workgroup that will be reviewing and making suggested changes to BP 5500 and AP 5500. Sara McCurry proposed that the workgroup collaborate with any administrative services that are involved in the discipline process for academic honesty violations. Scott Yates, Scott Croes, and Chase Brown expressed interest in participating. Cathy stated that she will send out an invitation to all faculty for any others who would want to join. She proposed that the target completion date for this workgroup's recommendations be early Fall. Also, Will Breitbach proposed that the AI Ambassadors can send out a request to faculty to share syllabi statements on AI usage; these could be compiled in a One Drive folder accessible to all faculty. He also encouraged faculty to add statements in their syllabi that identify how and when AI can and cannot be used.

6. Standing Reports from Subcommittees, Joint Committees, and Related Groups

- Facilitator: Cathy Anderson
- Purpose and Expected Outcome: Subcommittees, Joint Committees, and related groups are invited to update the Executive Committee about their current work. No action will be taken under these agenda items.
  - a. Report from the Academic Senate President (Cathy Anderson)  
No report.
  - b. Report from College Council (Will Breitbach or Cathy Anderson)  
Will Breitbach reported that the Strategic Plan workgroup has been revising a draft that will soon go to College Council for review.
  - c. Reports from Standing Subcommittees (Reports are given by the Co-Chairs or members as needed)
    - i. Curriculum Committee (Co-Chairs: Scott Yates and Mike Mari)  
No report.
    - ii. Scholastic Standards Committee (Co-Chairs: Lenore Watson and Jamie Spielmann)  
No report.
    - iii. Faculty Excellence Committee (Co-Chairs: Valerie Ambrose and Will Breitbach)  
Will Breitbach reported that the committee is continuing planning for the Fall Welcome Back Day.
    - iv. General Education Committee (Co-Chairs: Rebecka Renfer and Stacey Bartlett)  
No report.
    - v. SLO Committee (Co-Chairs: Kimberly Carlson and Will Breitbach)  
Will Breitbach reported that the committee has been working on ways to better support part-time faculty in completing and reporting SLO results.
  - d. Reports from Joint Committees (Reports are given by the Co-Chairs or delegate as needed)



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