



Shasta College

Curriculum Committee Minutes

Monday, March 2, 2026

Room 154

3:00 p.m.

1. CALL TO ORDER

Meeting called to order at 3:00pm.

Present: Rebecka Renfer, Scott Yates, Katie Elwood, Cheryl Cruse, Juanne Van Der Linde, Joanne Tippin, Leimone Waite, Sam Gordon, James Tate, Mike Mari, Nickie McGarry, Mark Montgomery

Absent: Tim Shelton, Audrey Barto, Marcee Martinez, Ben Daw

Guests: Laura Specht, Kim Alcorn, Justina Meeder, Iva Gallmeister, Will Breitbach, Leslie Hyatt, Jessica Knight, Ishmael Rivas, Kate Ashbey, Don Lacy, Erick Calderon

2. INTRODUCTIONS

Scott – Welcome to Jessica Knight, our interim SLAM Dean! Congratulations!

3. MINUTES OF THE FEBRUARY 2, 2026 MEETING

Motion to approve the February 2, 2026 minutes by: Elwood/Tate

Motion passed unanimously.

4. OPPORTUNITIES FOR PUBLIC COMMENT

5. COMMENTS FROM THE CHAIRS

Mike – Common Course Numbering Phase III is on hold.

Scott – They're waiting on course-to-course articulation. Also, the TOP to CIP Code conversion is in progress, and it's being handled by our Curriculum Specialists. The full implementation is supposed to be Fall 2027. It will be on each discipline to double-check their CIP Codes to ensure accuracy. It could affect data-gathering and funding. Also, we're now in the 2026 Curriculum Year, so we should be paying attention to the 5-Year-Review chart. Overdue courses are also on this list, so please review those as soon as possible. We also have our Important Dates and Deadlines up on the website, so please review that to see when each discipline is up for review. These deadlines come very fast after the fall semester starts, so it's better to get started on them now, in the spring.

6. CURRICULUM REP AREA REPORTS

Katie – nothing

James – nothing

Leimone – nothing

Juanne – nothing

Marcee – *absent*

Joanne – nothing

Mark – nothing

Ben – *absent*

Audrey – *absent*

Tim – *absent*

Cheryl – nothing
Nickie – nothing
Rebecka – nothing
Sam – nothing

7. GENERAL EDUCATION COMMITTEE REPORT

7.1. ETHS 7 Introduction to Chicana/o/x Studies

Justification: To expand course offerings for students in Ethnic Studies per General Education requirements. This build-up of diverse courses will expand into a future Ethnic Studies program at Shasta College. The Chicana population is prominent and continuously growing within our country and specifically within our tri-county community. Teaching our students about this diverse ethnic group will help them broaden their understanding, cultural awareness, and even self-discovery.

Proposed General Education Area:

- Cal-GETC Area 4 – Social and Behavioral Sciences
- Cal-GETC Area 6 – Ethnic Studies

Rebecka – The GE Committee approved ETHS 7 to move forward for Cal-GETC areas 4 and 6. This is a new course that we'll probably see on the next Curriculum Agenda.

Motion to approve 7.1 by: Renfer/Tate

Motion passed unanimously.

8. CURRICULUM TRAINING

9. DISCUSSION/ACTION ITEMS – New Programs

9.1 EARLY CHILDHOOD EDUCATOR 1 – New Certificate Proposal

PROGRAM DESCRIPTION:

The Early Childhood Educator 1 certificate prepares students for entry-level work in early childhood education settings with children ages 0-8, as required by the state of California. Coursework includes theoretical and foundational knowledge of child growth and development, curriculum, working with families, and preparing learning environments. This sequence of courses, when combined with the Early Childhood Education Teacher Certificate, satisfies the requirements for the UPK/P-3 ECE Instruction Specialist Credential.

PROGRAM LEARNING OUTCOMES:

1. Engage and support all students in learning.
2. Support family-school relationships and community connections.
3. Exhibit skill in observation and documentation to assess student learning and evaluate program quality.
4. Create and maintain healthy, respectful, and effective learning environments and practices that are developmentally, linguistically, and culturally appropriate.
5. Plan, organize, and design developmentally appropriate curriculum based on knowledge of child development.
6. Demonstrate professionalism by exhibiting skill in collaborating, reflecting, communicating, and valuing continuous improvement and lifelong learning.

CERTIFICATE REQUIREMENTS:

ECE 1	Human Development or	3
-------	-------------------------	---

ECE 9	Child Growth and Development	3
ECE 2	Child, Family, Community	3
ECE 17	Principles and Practices of Teaching Young Children	3
ECE 20	Introduction to Curriculum	3
	or	
ECE 22	Care and Education for Infants and Toddlers	3
TOTAL UNITS FOR PROGRAM		12

JUSTIFICATION: This certificate aligns with the industry standards and the California Department of Teacher Credentialing for the Early Childhood Educator 1 Permit holder. [12 units in Early Childhood Education or Child Development that address children ages 0-8 and include: Child Growth and Development, Child, Family, and Programs/Curriculum] Consult with a counselor or faculty for guidance and support for this certificate.

Motion to approve 9.1 by: Tippin/Tate

Kate – I’m tag-teaming this new program with Jeanne. These are industry requirements; we’ve just never had an “official” certificate or program for it.

Will – So there are no new courses?

Kate – No new courses. We’re just giving them some help with what employers are looking for.

Scott – Is this a stackable certificate then?

Kate – Yes. This is pretty entry-level to be able to be in a room with children. We’re really just formalizing our “Growing Teachers” program so we can make it stackable.

Joanne – Are any of these courses CBE?

Kate – You can take these through CBE, yes, or you can take the traditional courses. We also have some credentialed teachers coming back to take some of these courses as well. This certificate could really be achieved in one semester.

Scott – So you’re not anticipating needing more staff?

Kate – No, definitely not.

Motion passed unanimously.

9.2 RECORDING ARTS – New Certificate Proposal

PROGRAM DESCRIPTION:

This certificate provides the technical foundation for entry-level audio production and recording arts. Students will develop competencies in sound recording, composition, songwriting, editing, mixing, and live sound reinforcement using industry-standard software and hardware such as Logic Pro, Dorico, and Pro Tools. Emphasis is placed on both creative and technical skills. As part of the program, students will be required to participate in music ensembles, ensemble recordings, music theory courses, applied music lessons, live productions, music arranging, and collaborative projects. Students intending to pursue leadership roles in the music industry or transfer to a four-year institution are strongly encouraged to complete the Associate in Arts for Transfer (AA-T) in Music, which integrates these technical skills with essential theoretical and historical context.

PROGRAM LEARNING OUTCOMES:

1. Demonstrate proficiency in DAWs and signal flow.
2. Apply microphone techniques for studio and live settings.
3. Execute basic and intermediate mixing and mastering techniques.
4. Collaborate on professional-quality audio projects.
5. Troubleshoot signal paths and audio hardware/software issues.
6. Demonstrate fundamental musicianship through music theory, ensemble participation, and applied music.

CERTIFICATE REQUIREMENTS:

MUS 2	Diatonic Harmony and Musicianship	4
MUS 3	Advanced Diatonic Harmony & Musicianship	4
MUS 11	History of Jazz and Early Rock	3
	or	
MUS 15	History of Rock	3
MUS 17	Computer Software for Musicians	3
MUS 18	Foundations of Music Technology	3
MUS 19	Recording and Production Techniques	3
MUS 22A	Beginning Piano	1
MUS 22B	Intermediate Piano	1
Applied Music: Take 2 semesters, 1 credit total		
MUS 48	Applied Music	1
Large Ensemble: Choose from the following courses. Take 2 credits from the following courses.		
MUS 31	Chamber Choir	1
MUS 33	Jazz Ensemble	1
MUS 35	Vocal Jazz Ensemble	1
MUS 40	Concert Choir	1
MUS 42	Shasta College Chorale	1
MUS 43	Shasta College Symphony Orchestra	1
MUS 44	Concert Orchestra	1
MUS 46	Symphonic Band	1
MUS 47	Shasta College Jazz Ensemble	1
TOTAL UNITS		25

Motion to approve 9.2 by: Elwood/Tate

James – Do we have all the equipment needed?

Katie – I assume so.

Nickie – I don't think any of these are new courses.

Laura – MUS 17, 18, and 19 just got approved as new courses.

James – Oh ok, so even though they're new, we've already asked all the questions about them.

Scott – Is this stackable?

Laura – Technically no, since the new courses are not in the ADT degree.

Scott – Does this count as CTE?

Laura – Yes.

Joanne – And this will count for financial aid?

Leimone – If it's chaptered.

Nickie – Well, not necessarily, but it most likely will. And, counselors can list the higher degree on their Ed Plan to qualify the student for financial aid.

Motion passed unanimously.

10. DISCUSSION/ACTION ITEMS – New Courses

10.1 INDE 303 Forklift Operation – New Noncredit Course, 0 units

Proposed Disciplines: Industrial Safety/Industrial Technology

Justification: There is a community need for a noncredit course to be offered in Tehama and Shasta County.

Motion to approve 10.1 by: Waite/Van Der Linde

Scott – This is a new noncredit course.

Ish – I used to teach this course, and for California OSHA, you have to be trained on a forklift to run one.

Will – How many hours of training do you need?

Ish – Most of the time, it's 8 hours. The in-person training requires at least 6 hours. You have to be trained on the forklift and then cite-certified everywhere you go. Because of that, Tehama campus would be a great place for this course so they'll be cite-certified there once they take the course.

Scott – Is that because there are slight differences between each forklift?

Ish – Yeah, basically.

Scott – Is there any word from employers that they would want their employees to come here?

Ish – Definitely; you can't really certify yourself so a lot of companies would be sending their employees here for certification.

Motion passed unanimously.

11. DISCUSSION/ACTION ITEMS – Reactivations

11.1 **HUSV 95A Human Services Seminar**

Last run: Never

Prerequisite: HUSV 70 with a minimum grade of C

Prerequisite: PSYC C1000 with a minimum grade of C, or SOCI C1000 with a minimum grade of C

Corequisite: HUSV 95B (added as amendment)

Justification: I [Wade Stewart] discussed starting an AD-T degree with Rebecka Renfer. This course is required for that degree.

Proposed Revisions:

Updated Course Description

Updated Disciplines/FSA

Updated Objectives

Updated Course Content

Updated Methods of Evaluation

Updated Texts and Materials

Minor updates to DEI Statement

Added Prerequisites

Minor updates to Typical Assignment

Minor updates to SLOs

Minor updates to Distance Ed

11.2 **HUSV 95B Fieldwork: Social Work/Human Services**

Last run: Never

Prerequisite: HUSV 70 with a minimum grade of C

Prerequisite: PSYC C1000 with a minimum grade of C, or SOCI C1000 with a minimum grade of C

Corequisite: HUSV 95A

Justification: I [Wade Stewart] discussed starting an AD-T degree with Rebecka Renfer. This course is required for that degree.

Proposed Revisions:

Updated Hours/Units

Updated Course Description

Updated Objectives

Updated Course Content

Updated Texts and Materials

Minor updates to DEI Statement

Added Prerequisites

Minor updates to Typical Assignment

Minor updates to SLOs

Motion to approve 11.1-11.2 by: Tippin/Van Der Linde

Joanne – I spoke with Wade and he intends to create an ADT for Human Services. He also feels with our Youth Wellness Coaching, there will be more interest in that area so this will give students more variety in that area as well.

Mark – We have the faculty and facilities for these?

Joanne – Yes, we do.
Katie – When will these be offered?
Joanne – I think fall 2027.
Iva – Is it ok that it's a one-way corequisite?
Rebecka – There needs to be a corequisite for the other course as well then, according to C-ID.
Joanne – I'd like to make an amendment that they're a two-way corequisite.
Katie – I'll second that.

Motion passed as amended unanimously.

12. DISCUSSION/ACTION ITEMS – Deactivations

12.1 MATH 260 Basic Math and Pre-Algebra

Last run: S23

Justification: We are no longer allowed to offer 200-level courses.

Proposal Impact:

- None

12.2 FIRS 363 Basic Structural Operations

Last run: Never

Justification: We were keeping it open for the volunteer fire service, but they would be best served if they attended FIRS 153/353.

Proposal Impact:

- None

Motion to approve 12.1-12.2 by: Montgomery/Tate

Motion passed unanimously.

13. DISCUSSION/ACTION ITEMS – Course/Program Revisions

13.1 ADJU 17 Principles and Procedures of the Justice System

Last run: Fall 2025

Proposed Revisions:

- Updated Course Description
- Minor update to Objectives
- Minor update to Course Content
- Updated Texts
- Added DEI statement
- Updated Course Assignments
- Updated Typical Assignment
- Minor update to SLOs
- Minor update Distance Education

13.2 ADJU 22 Juvenile Procedures

Last run: Fall 2025

Proposed Revisions:

- Updated Course Description
- Updated Texts
- Added DEI statement
- Updated SLOs

Motion to approve 13.1-13.2 by: Montgomery/Elwood

Motion passed unanimously.

- 13.3 MATH 2 Precalculus (CCN)**
Last run: Spring 2026 (Currently)
Prerequisite: Intermediate Algebra as determined by Multiple Measures or Math Placement Level 4 or higher
Advisory: ENGL C1000 with a grade of C or higher
Note: Students may take either MATH 2A and MATH 2B, OR MATH 2 in order to meet transfer requirements. Successful completion of both MATH 2A and MATH 2B is the equivalent of MATH 2.
Proposed Revisions:
Updated Course Description
- 13.4 MATH 4A Calculus 4A (CCN)**
Last run: Spring 2026 (Currently)
Prerequisite: MATH C2220 ~~MATH 3B~~ with a minimum grade of C, or Math Placement Level 7 or higher
Advisory: Essay-writing skills and eligibility to enroll in a transfer-level English Composition course
Advisory: English Placement Level 6 or higher
Proposed Revisions:
Updated Prerequisite
- 13.5 MATH 4B Differential Equations (CCN)**
Last run: Spring 2026 (Currently)
Prerequisite: MATH C2220 ~~MATH 3B~~ with a minimum grade of C, or Math Placement Level 7
Advisory: English Placement Level 6 or higher
Proposed Revisions:
Updated Prerequisite
- 13.6 MATH 6 Linear Algebra (CCN)**
Last run: Spring 2026 (Currently)
Prerequisite: MATH C2210 with a minimum grade of C ~~MATH 3A with a minimum grade of C~~, or Math Placement Level 6 or higher
Proposed Revisions:
Updated Prerequisite
- 13.7 MATH 9 Survey of Calculus (CCN)**
Last run: Fall 2025
Prerequisite: Intermediate Algebra as determined by Multiple Measures or Math Placement Level 4 or higher
Advisory: English Placement Level 6 or higher
Proposed Revisions:
Updated Course Description
- 13.8 MATH 103A Support for First-Year Calculus (CCN)**
Last run: Spring 2026 (Currently)
Corequisite: MATH C2210 ~~MATH 3A~~
Proposed Revisions:
Updated Prerequisite

Motion to approve 13.3-13.8 by: Elwood/Montgomery

Motion passed unanimously.

Motion to approve requisites by: Elwood/Tate

Motion passed unanimously.

13.9 MUS 29 Beginning Voice

Last run: Spring 2021

Proposed Revisions:

Updated Course Description
Minor update to Objectives
Minor update to Course Content
Updated Methods of Evaluation
Updated Instructional Methodology
Updated Texts

13.10 MUS 30 Intermediate Voice

Last run: Spring 2021

Prerequisite: MUS 29 with a grade of C or higher

Proposed Revisions:

Updated Course Description
Minor update to update to Objectives
Minor update to Course Content
Updated Methods of Evaluation
Updated Instructional Methodology

13.11 MUS 31 Chamber Choir

Last run: Spring 2018

Limitation on Enrollment: Admission to this class will be by audition to determine performance ability.

Note: For students seeking a non-audition option, see MUS 40 (Concert Choir).

Note: Live performances are a required component of this course.

Proposed Revisions:

Updated Course Description
Updated Objectives
Updated Course Content
Updated Methods of Evaluation
Added DEI statement
Updated Requisites
Updated Course Assignments
Updated Typical Assignments
Updated SLOs

13.12 MUS 33 Jazz Ensemble

Last run: Spring 2018

Note: Live performances are a required component of this course.

Note: Field trips may be required.

Proposed Revisions:

Updated Course Description
Minor update to Objectives
Minor update to Course Content
Updated Methods of Evaluation
Updated Instructional Methodology
Added DEI statement

Motion to approve 13.9-13.12 by: Elwood/Tate

Katie – Why haven't these courses been taught in a while? The music department considered deactivating these courses last year, but they've hired a new faculty member to cover this area and are leaving it up to them to decide. Also, MUS 33 is what's called "Day Jazz," and they're wanting to expand the Jazz area of the music program.

Will – These courses weren't taught for a long time due to COVID, and they lost a part-time faculty member who taught some of these.

Scott – They also lost the full-time faculty who used to teach some of these courses.

Motion passed unanimously.

Motion to approve prerequisite by: Elwood/Tate

Motion passed unanimously.

13.13 PHYS 4A Physics (Mechanics) (CCN)

Last run: Spring 2026 (Currently)

Prerequisite: MATH C2210 ~~MATH 3A~~ with a minimum grade of C or higher, or Math Placement Level 6 or higher

Corequisite: MATH C2220 ~~MATH 3B~~ or previous completion of MATH C2220 ~~MATH 3B~~ with a grade of C or higher

Proposed Revisions:

Updated Requisites

13.14 PHYS 4B Physics (Electricity and Magnetism) (CCN)

Last run: Fall 2025

Prerequisite: MATH C2220 ~~MATH 3B~~ with a minimum grade of C, or Math Placement Level 7

Prerequisite: PHYS 4A with a minimum grade of C

Corequisite: MATH 4A or previous completion of MATH 4A with a grade of C or higher

Proposed Revisions:

Updated Prerequisite

Motion to approve 13.13-13.14 by: Tate/Montgomery

Motion passed unanimously.

Motion to approve requisites by: Tate/Montgomery

Motion passed unanimously.

13.15 Business Administration 2.0 (CCN)

SC Program: AS-T.2008

Proposed Revisions:

MATH 3A → MATH C2210

13.16 Computer Science (CCN)

SC Program: AS-T.2005

Proposed Revisions:

MATH 3A → MATH C2210

MATH 3B → MATH C2220

13.17 General Studies – Health

SC Program: AS.1499

Proposed Revisions:

-PEAT 4

- 13.18 General Studies – Geosciences Technician (CCN)**
SC Program: AS.1602
Proposed Revisions:
MATH 3A → MATH C2210
- 13.19 Geology (CCN)**
SC Program: AS-T.1005
Proposed Revisions:
MATH 3A → MATH C2210
MATH 3B → MATH C2220
- 13.20 Mathematics 2.0**
SC Program: AS-T.2001
Proposed Revisions:
+CIS 60
+STAT C1000
- 13.21 University Studies – Business Administration (CCN)**
SC Program: AA.1492
Proposed Revisions:
MATH 3A → MATH C2210
- 13.22 University Studies – Engineering (CCN)**
SC Program: AA.1494
Proposed Revisions:
MATH 3A → MATH C2210
MATH 3B → MATH C2220
- 13.23 University Studies – Physical Sciences (CCN)**
SC Program: AA.1510
Proposed Revisions:
MATH 3A → MATH C2210
- 13.24 University Studies – Quantitative Reasoning (CCN)**
SC Program: AA.1503
Proposed Revisions:
MATH 3A → MATH C2210
MATH 3B → MATH C2220

Motion to approve 13.15-13.24 by: Montgomery/Elwood

Motion passed unanimously.

14. DISCUSSION ITEMS

14.1 Strategic Education Master Plan feedback (draft attached)

Scott – Will is gathering feedback on the SEMP from different groups around campus. Now is your opportunity to tell him in person instead of writing an email.

Joanne – Is the 3-year completion goal feasible?

Will – We’re encouraging students to take a full-time load of units so they’ll complete their degree on time. Students who take less than 9 units per semester are much less likely to complete their degree.

James – Do you think getting rid of a lot of developmental course requirements will help students in this area?

Will – We are seeing more students completing their math and English courses. All of our Program Maps encourage students to take math and English their first year because they're huge barriers and the sooner you get them done, you're that much more likely to get your degree. Any degree, certificate, or transfer counts as "completion."

discussion about counseling and course load ensued

Will – The Northstar goal of 70% completion by 2032 is highly aspirational. We realize the students in northern, rural California face different challenges than students at other California community colleges.

discussion about the importance of learning in-person vs. online and the difficulties of course scheduling ensued

14.2 Curriculum Handbook revisions: brainstorming

Scott – We need to revise this handbook this semester, so please take a minute to look at things and see what's changed or what needs to be updated. Some of the things I already know need to change are the references to Title 5 because it's recently been updated with DEIA and UDL. We might wait until the 9th edition of the PCAH comes out to do that, though, to see what they're recommending. Also, Will brought some ACCJC changes about "maximizing student success" that we might want to incorporate into our course checklist as well. We need to be AB 1111 Common Course Numbering language into the handbook since we already have some CCN courses. We also need to change DEIA language, UDL language, and information about units.

Cheryl – Is there language about Accessibility in the handbook and in the OER section?

Scott – We can address some of that with the new language about UDL, but Accessibility is already mentioned quite a few times throughout the handbook.

Katie – Is there anything about RSI on the DE Addendum currently?

Scott – There's a little bit but now is a good time to bring that up as we switch from CurricUNET to Maverick. This handbook is also available on the Curriculum Committee webpage if you want to go and look at it.

Rebecka – So, if we have changes, do you have a linked document that we can collaborate on or do you prefer some other method?

Scott – Just sending me an email would work best. You can download the Curriculum Handbook from the website and copy-paste relevant portions if needed.

14.3 Common Course Numbering Phase IIB deadline is April 1st

- **CDEV C1000** (ECE 9)
- **BIOL C1001** (BIOL 10)
- **BIOL C1001L** (BIOL 10L)
- **MATH C2210E** (MATH 3AS)

Scott – Phase IIB is still due April 1st even though Phase III has been delayed. April 1st is the "late" deadline and we were hoping that we'd have them sooner, so please get them done as soon as possible.

15. ADJOURN

Meeting adjourned at 4:46pm.