



## Curriculum Committee Minutes

Monday, November 17, 2025

Room 154

3:00 p.m.

### 1. CALL TO ORDER

Meeting called to order at 3:02pm.

**Present:** Rebecka Renfer, Scott Yates, Katie Elwood, Cheryl Cruse, Juanne Van Der Linde, Joanne Tippin, Audrey Barto, Mark Montgomery, Tim Shelton, Nickie McGarry, Leimone Waite

**Absent:** Ioanna Iatridis, Sam Gordon, Marcee Martinez, James Tate, Ben Daw

**Guests:** Laura Specht, Kim Alcorn, Justina Meeder, Iva Gallmeister, Donovan Lacy, Will Breitbach, Zachary Gifford

### 2. INTRODUCTIONS

### 3. MINUTES OF THE NOVEMBER 3, 2025 MEETING

Motion to approve the November 3, 2025 minutes by: Elwood/Waite

Motion passed unanimously.

### 4. OPPORTUNITIES FOR PUBLIC COMMENT

### 5. COMMENTS FROM THE CHAIRS

Scott – Yanna’s not here today because she’s at a meeting in Sacramento. Curriculum is getting revised by faculty, which is great. As usual, a lot of it was turned in last-minute, but we’re glad that faculty have, once again, risen to the challenge of completing curriculum reviews and, for the most part, meeting curriculum deadlines. We’re trying our hardest to get it all reviewed in a timely manner. But, we’re well past the Exception deadline, so we’re not accepting any more courses or programs for the Fall 26 catalog. If there are new courses or programs you’re working on, there’s always the next year’s Spring Addendum we could add it to (as opposed to waiting until the following Fall).

### 6. CURRICULUM REP AREA REPORTS

Katie – nothing

James – *absent*

Leimone – nothing

Juanne – nothing

Marcee – *absent*

Joanne – nothing

Mark – nothing

Ben – *absent*

Audrey – nothing

Tim – nothing

Cheryl – nothing

Nickie – nothing  
Rebecka – nothing  
Sam – *absent*

**7. GENERAL EDUCATION COMMITTEE REPORT**

Rebecka – There are no GE Courses to review this month, so we cancelled this Thursday’s meeting. That means there are no more meetings in 2025.

**8. CURRICULUM TRAINING**

**9. DISCUSSION/ACTION ITEMS – New Courses**

- 9.1 CALS 162A Modes of Expression: Introduction to Receptive and Expressive Language – New Course w/DE, 1 unit**  
Proposed Disciplines: Career and Life Success  
Justification: This course is part 1 of 3 in breaking down the 3-unit, already-existing Modes of Expression course to meet the needs of the Juvenile Justice Grant that serves the Shasta and Tehama Juvenile Rehabilitation Facilities (JRF), as well accommodate Gateway to College late-start students, and can even be applied to on-campus courses to better facilitate student needs.
- 9.2 CALS 162B Modes of Expression: Understanding Personal Communication Patterns Within Varied Contexts – New Course w/DE, 1 unit**  
Proposed Disciplines: Career and Life Success  
Justification: This course is part 2 of 3 in breaking down the 3-unit, already-existing Modes of Expression course to meet the needs of the Juvenile Justice Grant that serves the Shasta and Tehama Juvenile Rehabilitation Facilities (JRF), as well accommodate Gateway to College late-start students, and can even be applied to on-campus courses to better facilitate student needs.
- 9.3 CALS 162C Modes of Expression: Conflict Management and Resolution – New Course w/DE, 1 unit**  
Proposed Disciplines: Career and Life Success  
Justification: This course is part 3 of 3 in breaking down the 3-unit, already-existing Modes of Expression course to meet the needs of the Juvenile Justice Grant that serves the Shasta and Tehama Juvenile Rehabilitation Facilities (JRF), as well accommodate Gateway to College late-start students, and can even be applied to on-campus courses to better facilitate student needs.
- 9.4 CALS 163A Health Matters: Identifying and Setting Goals – New Course w/DE, 1 unit**  
Proposed Disciplines: Career and Life Success  
Justification: This course is part 1 of 3 in breaking down the 3-unit, already-existing Health Matters course to meet the needs of the Juvenile Justice Grant that serves the Shasta and Tehama Juvenile Rehabilitation Facilities (JRF), as well accommodate Gateway to College late-start students, and can even be applied to on-campus courses to better facilitate student needs.
- 9.5 CALS 163B Health Matters: Nutrition and Substance Use – New Course w/DE, 1 unit**  
Proposed Disciplines: Career and Life Success  
Justification: This course is part 2 of 3 in breaking down the 3-unit, already-existing Health Matters course to meet the needs of the Juvenile Justice Grant that serves the Shasta and Tehama Juvenile Rehabilitation Facilities (JRF), as well accommodate Gateway to College late-start students, and can even be applied to on-campus courses to better facilitate student needs.
- 9.6 CALS 163C Health Matters: Exercise and Stress Management – New Course w/DE, 1 unit**  
Proposed Disciplines: Career and Life Success

Justification: This course is part 3 of 3 in breaking down the 3-unit, already-existing Health Matters course to meet the needs of the Juvenile Justice Grant that serves the Shasta and Tehama Juvenile Rehabilitation Facilities (JRF), as well accommodate Gateway to College late-start students, and can even be applied to on-campus courses to better facilitate student needs.

Motion to approve 9.1-9.6 by: Montgomery/Waite

Mark – These are 1-unit courses that exactly mirror the 3-unit courses being broken up so people with disabilities and academic challenges can have access to them. These were designed specifically for the Juvenile facilities and the Gateway to College students, but they will also be offered to regular SC students online or at the main campus.

Nickie – Are we still keeping the 3-unit classes?

Mark – Yes, they just want more flexibility in how these classes can be taught.

Motion approved unanimously.

**9.7 MUS 19 Recording and Production Techniques – New Course w/DE, 3 units**

Proposed Disciplines: Commercial Music or Music (Masters Required)

Advisory: MUS 17 with a grade of C or higher

Justification: This course serves as the capstone for the Recording Arts certificate. It provides students with the opportunity to synthesize the software skills from MUS 17 and the foundational theory from MUS 18 in a comprehensive, project-based environment, preparing them for entry-level work or transfer.

Motion to approve 9.7 by: Elwood/Barto

Scott – This is not the first time we've seen this course; hopefully everyone remembers the previous discussion we had. We also have Zach here to answer any questions.

Cheryl – We're buying all kinds of new tech to support this?

Zach – Yeah, it's something we'll be doing in the future. We have adequate resources to teach it the first few semesters, though.

Scott – So what changes were made in this course since we last saw it at the committee?

Zach – There was discussion between whether we wanted MUS 17 to be a prerequisite or an advisory, and after much discussion we decided an advisory would be best.

Audrey – Is there a reason you didn't do MUS 18 as an advisory?

Zach – MUS 18 covers more music hardware, and you learn a lot of that in MUS 19 as well.

Audrey – As a student, looking at that advisory, are students going to think they don't need to take MUS 18?

Zach – They'll eventually need to take MUS 18, but not in order to be successful in MUS 19.

Cheryl – Are they going to need to buy software?

Zach – We're currently trying to figure that out. We have software on our computers in the lab here now, but we're wondering if we'll have the resources to update it in the future.

Scott – And just remember, if you want to make changes to the prerequisite or advisory on this course, you don't have to wait until the 5-year-review to do it.

Motion approved unanimously.

**9.8 NUTR 350 Youth Wellness Coaching – New Noncredit Course, 0 units**

Proposed Disciplines: Nutrition

Justification: This course will provide students with an opportunity to gain career education in health coaching specific to group and youth coaching.

Motion to approve 9.8 by: Tippin/Waite

Joanne – It's the noncredit version of the new course, NUTR 50. We have a lot of students taking our noncredit certificate and they're interested in this course. Students can become Youth Wellness Coaches with any degree and teaching experience, so this will help them with that.

Scott – So there's a noncredit certificate?

Joanne – There is.

Leimone – Do you plan to add this to the noncredit certificate?

Joanne – No, we actually can't.

Scott – Taking this class alone will qualify students for something?

Joanne – No, but this will give students background in coaching. And they can do this course while they're on the job too because we're offering it online.

Motion approved unanimously.

## 10. DISCUSSION/ACTION ITEMS – Deactivations

### 10.1 **ADJU 155 POST Perishable Skills Re-Certification**

**Last offered: Never**

Justification: SHIELD training center is running this as a POST course not affiliated with the college.

Proposal Impact:

- None

### 10.2 **ADJU 301 PC 832 Arrest Course**

**Last offered: S23**

Justification: Cannot be offered as a non-credit course if POST certified.

Proposal Impact:

- None

### 10.3 **ADJU 302 PC 832 Firearms**

**Last offered: Never**

Justification: Cannot offer a "not for credit" POST (Peace Officer Standards and Training) approved course.

Proposal Impact:

- None

### 10.4 **ESL 234 Intermediate High ESL**

**Last offered: Fall 2025 (Currently)**

Justification: Faculty and dean met and decided to deactivate all credit ESL courses that are not transfer-level courses.

Proposal Impact:

- ESL 236 (*prerequisite*)
- ESL 336 (*advisory*)
- ESL 378 (*advisory*)

### 10.5 **ESL 236 Advanced ESL**

**Last offered: Fall 2025 (Currently)**

Justification: Faculty and dean met and decided to deactivate all credit ESL courses that are not transfer-level courses.

Proposal Impact:

- ESL 150 (*prerequisite*)
- ESL 348 (*advisory*)

Motion to approve 10.1-10.5 by: Montgomery/Barto

Scott – I'd like you to notice these ESL courses because our college is removing all remaining credit ESL courses. So, you can only take ESL as noncredit courses now.

Leimone – Is that a state mandate?

Scott – It connects with AB 1705, pretransfer basic skills courses. It seems to be working for our students on campus to take the noncredit versions; I asked Karla Martin about it and she said the vast majority of students have enrolled in the noncredit versions of these courses. This seems to serve student needs the best. And the ADJU courses – getting rid of these noncredit ADJU courses while there are still credit versions, are students enrolling in the credit versions?

Mark – Yes.

Motion approved unanimously.

**11. DISCUSSION/ACTION ITEMS – Course/Program Revisions**

**11.1 ADS 14 Pharmacology of Alcohol and Addictive Substances**

**Last offered: Fall 2025 (Currently)**

Proposed Revisions:

Updated Objectives

Updated Course Content

**11.2 ADS 16 Ethical, Legal, and Professional Issues in Drug and Alcohol Counseling**

**Last offered: Spring 2025**

Proposed Revisions:

Updated Course Content

Motion to approve 11.1-11.2 by: Montgomery/Van Der Linde

Motion approved unanimously.

**11.3 AGEH 38 Landscape and Turf Management**

**Last offered: Fall 2025**

Advisory: ENGL 190 with a minimum grade of C, or English Placement Level 6 or higher

Advisory: MATH 220 with a minimum grade of C, or Math Placement Level 1 or higher

Proposed Revisions:

Updated Course Description

Updated Objectives

Updated Course Content

Updated Texts and Materials

Added DEI Statement

Removed Advisories

Updated Typical Assignment

Minor updates to SLOs

Updated Distance Ed

Motion to approve 11.3 by: Waite/Van Der Linde

Scott – Is there a reason why there were so many changes to this course?

Leimone – A lot of it was for transferability. I had to add lab content, etc.

Motion approved unanimously.

**11.4 ADJU 161 Juvenile Corrections Officer Core Course**

**Last offered: Never**

Limitation on Enrollment Note: Students must submit to and successfully pass a LIVESCAN background check in order to register for this course.

Note: This course meets or exceeds Standards and Training for Corrections' minimum training requirements for entry-level juvenile correctional officers.

Note: Students must be at least 18 years of age and have a High School Diploma or GED in order to enroll in this course.

Note: Appropriate attire is required for all physical training.

Note: Students need to be prepared for the rigor of the physical conditioning and defensive tactics training. Pre-existing medical conditions may interfere with successful completion of these sections and/or the course.

Proposed Revisions:

- Updated Course Description
- Minor updates to Objectives
- Minor updates to Course Content
- Updated Texts and Materials
- Added DEI Statement
- Removed Note
- Added Limitation on Enrollment
- Minor updates to Typical Assignment
- Added Distance Ed

Motion to approve 11.4 by: Montgomery/Van Der Linde

Mark – Just basic revisions to better mirror what’s required from the governing institutions. We also wanted to bring in the Limitations on Enrollment to match other similar courses.

Motion approved unanimously.

**11.5 FAID 132 Emergency Medical Responder (EMR)**

**Last offered: Summer 2025**

Proposed Revisions:

- Updated Course Description
- Added DEI statement
- Minor update to Typical Assignment
- Minor update to SLOs

**11.6 FAID 332 Emergency Medical Responder (EMR)**

**Last offered: Summer 2025**

Proposed Revisions:

- Updated Course Description
- Updated Discipline
- Updated Texts
- Added DEI statement

**11.7 FAID 320 Wilderness First Aid**

**Last offered: Spring 2025**

Proposed Revisions:

- Updated Course Description
- Updated Texts
- Added DEI statement
- Updated Typical Assignment

**11.8 FAID 133 Certification CPR for the Professional Rescue**

**Last offered: Summer 2025**

Note: Meets criteria for the American Safety and Health Institute or the American Heart Association. Meets criteria for the national training standards and competencies required by AHA or ASHI for CPR certification.

Proposed Revisions:

- Minor updates to Description
- Minor update to Objectives
- Updated Texts
- Added DEI statement
- Updated Requisite
- Minor update to Typical Assignment

**11.9 FAID 333 Certification CPR for the Professional Rescue**

**Last offered: Fall 2022**

Note: Meets criteria for the American Safety and Health Institute or the American Heart Association. Meets criteria for the national training standards and competencies required by AHA or ASHI for CPR certification.

Proposed Revisions:

- Minor updates to Objectives
- Updated Texts
- Updated Requisite
- Updated Typical Assignment

Motion to approve 11.5-11.9 by: Montgomery/Elwood

Scott – Are there plans to offer FAID 333 soon?

Don – Yeah, like I said the last time, I didn't realize we were able to teach these courses in conjunction with the credit versions, so we're definitely planning to offer these. We have a lot of people in rural areas who are volunteers and need the noncredit versions.

Leimone – That Wilderness First Aid course is really great.

Don – Yeah they do a lot of different stuff like having to use ropes to rescue people or use a tourniquet or all kinds of stuff.

Leimone – The training we took was really good. I took it to be better prepared for field trips with students. After that course, I felt like I was much better prepared to keep them alive.

Motion approved unanimously.

**11.10 FIRS 138 HazMat First Responder Operations**

**Last offered: Fall 2025 (Currently)**

Note: This course may be repeated any number of times for credit by persons who are legally mandated to meet training requirements as a condition of continued paid or volunteer employment.

Proposed Revisions:

- Minor update to Objectives
- Minor update to Course Content
- Updated Requisites
- Minor update to Typical Assignment

**11.11 FIRS 193 Instructor 1: Instructional Methodology**

**Last offered: Fall 2025 (Currently)**

Prerequisite: Introduction to the Incident Command System (FEMA / IS-100.B) or equivalent and National Incident Management System (FEMA / IS-700.A) or equivalent.

Note: While there is no college prerequisite for this course, the California State Fire Marshal's Office has strict requirements related to certification. As state standards change frequently, all students should check the California State Fire Marshal's Office web site for current certification requirements prior to enrolling in this course.

The California State Fire Marshal's Office recommends that students complete the following courses prior to enrolling in this course: Introduction to the Incident Command System (IS-100.B), FEMA National Incident Management System (IS-700.A), FEMA

Proposed Revisions:

- Updated Course Title
- Updated Course Description
- Updated Course Content
- Updated Texts
- Updated DEI Statement
- Updated Requisites
- Updated Typical Assignment
- Minor update to SLOs

Program Impact:

- **Fire Technology AS.1240**

**11.12 FIRS 194 Instructor # 2: Instructional Development**

**Last offered: Summer 2025**

Prerequisite: FIRS 193 with a minimum grade of C

Note: While anyone may enroll in this course for general knowledge, skill development or degree requirement satisfaction, students pursuing California State Fire Marshal's Office Certification or department specific promotional requirements should always check both of those organizations for current sequencing standards, prerequisites and "time limitations" related to certification or promotion. These conditions and requirements have been changing rapidly as the CSFMO completes a major reorganization of the state's fire training system. CSFMO certificates may only be issued to students who have completed all course requirements, including occupational experience or course prerequisites.

Limitation on Enrollment: Meet the educational requirements of the Office of the State Fire Marshal's Fire and Emergency Services Instructor 1 (Or equivalent).

Proposed Revisions:

- Updated Course Title
- Updated Course Description
- Updated Texts
- Updated DEI Statement
- Updated Requisites
- Minor update to Typical Assignment
- Minor update to SLOs
- Minor update to Distance Education

Program Impact:

- **Fire Technology AS.1240**

Motion to approve 11.10-11.12 by: Montgomery/Barto

Motion approved unanimously.

Motion to approve 11.11-11.12 prerequisites by: Montgomery/Waite

Motion approved unanimously.

**11.13 GEOG 2A Field Studies in Physical Geography**

**Last offered: Fall 2025 (Currently)**

Note: This course requires a multi-day field trip.

Proposed Revisions:

- Minor updates to Course Content
- Updated Methods of Evaluation
- Updated Texts and Materials
- Added DEI Statement
- Minor updates to Typical Assignment
- Updated Distance Ed

**11.14 GEOG 2B Field Studies in Human Geography**

**Last offered: Spring 2025**

Note: This course requires a multi-day field trip.

Proposed Revisions:

- Minor updates to Objectives
- Minor updates to Course Content
- Updated Methods of Evaluation
- Minor updates to Texts and Materials
- Added DEI Statement
- Minor updates to Typical Assignment
- Updated Distance Ed

**11.15 GEOG 12 GIS Data Design and Capture**

**Last offered: Fall 2025 (Currently)**

Corequisite: GEOG 10 with a grade of C or higher, or

Prerequisite: GEOG 10 with a grade of C or higher, or demonstrated GIS experience.

Proposed Revisions:

- Minor updates to Course Content
- Added Corequisite
- Minor updates to Typical Assignment
- Minor updates to SLOs
- Minor updates to Distance Ed

**11.16 GEOG 25 GIS Projects**

**Last offered: Summer 2025**

Advisory: GEOG 10 with a grade of C or higher, or working GIS experience

Proposed Revisions:

- Updated Term Weeks
- Minor updates to Objectives
- Minor updates to Course Content
- Updated Methods of Evaluation
- Updated Instructional Methodology
- Updated Texts and Materials
- Added DEI Statement
- Updated Course Assignments
- Updated Typical Assignment
- Minor updates to SLOs

Motion to approve 11.13-11.16 by: Shelton/Elwood

Motion approved unanimously.

Motion to approve 11.15 prerequisites by: Shelton/Elwood

Motion approved unanimously.

**11.17 MATH C2220 Calculus II: Early Transcendentals ~~3B~~ Calculus 3B (CCN)**

**Last offered: Fall 2025 (Currently)**

Prerequisite: MATH C2210 or equivalent, or placement as determined by the college’s multiple measures assessment process or Math Placement Level 6 or higher

Advisory: Essay-writing skills and eligibility to enroll in a transfer-level English Composition course, or English Placement Level 6 or higher

Proposed Revisions:

- Updated Title
- Updated Prefix/Number
- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Methods of Evaluation
- Updated Texts and Materials
- Updated Prerequisite
- Minor updates to Typical Assignment
- Minor updates to SLOs

Motion to approve 11.17 by: Barto/Elwood

Motion amended: Change “Calculus 3B” in Distance Ed to “This internet course.” (Same language as STAT C1000.)

Cheryl – Why do you have to have Essay Writing for this course?

Audrey – It’s a local thing; it’s kind of traditional at this point. It also could be because the reading and thinking skills needed for success in this course and its reasoning/word problems align with skills needed for essay writing.

Motion approved unanimously.

Motion to approve prerequisite by: Barto/Elwood

Motion approved unanimously.

**11.18 Integrative Health and Wellness Coaching**

**SC Program: CT.3459**

Proposed Revisions:

- +NUTR 50
- +PSYC C1000
- +HUSV 70

Motion to approve 11.18 by: Tippin/Shelton

Joanne – This will be part of the Youth Wellness coaching curriculum that will be approved by the state. We added NUTR 50 as an option and then the other two courses are on the Human Services pathway.

Scott – So this is now stackable with the Human Services degree?

Joanne – Wade has taken his AS in Human Services and added a specialization in Youth Wellness Coaching. So it’s stackable in that way.

Scott – So which of these courses would they have already taken then?

Joanne – PSYC C1000 and HUSV 70. This degree is still within 60 units.

Scott – So NUTR 50 would be one of those electives?

Joanne – It's sort of a required elective.

Scott – If they were simply taking the degree without the specialization, they wouldn't have to take it?

Joanne – No, but they could.

Scott – So, it's both potentially stackable and an added specialization, it seems.

Motion approved unanimously.

**12. ADJOURN**

Meeting adjourned at 3:47pm.