



Shasta College

Curriculum Committee Minutes

Monday, November 3, 2025

Room **1102**

3:00 p.m.

1. CALL TO ORDER

Meeting called to order at 3:01pm.

Present: Rebecka Renfer, Scott Yates, Katie Elwood, Cheryl Cruse, Juanne Van Der Linde, Joanne Tippin, Marcee Martinez, Audrey Barto, James Tate, Mark Montgomery, Tim Shelton, Sam Gordon, Ben Daw, Nickie McGarry, Leimone Waite

Guests: Ioanna Iatridis, Laura Specht, Kim Alcorn, Justina Meeder, Iva Gallmeister, Destinee Ecklin, Tobi Tighe, Renee Garcia, Donovan Lacy, Zachary Zweigle, Laura Tulleedo-Johnson

2. INTRODUCTIONS

Laura Tulleedo-Johnson – Addiction Studies faculty.

3. MINUTES OF THE OCTOBER 20, 2025 MEETING

Motion to approve the October 20, 2025 minutes by: Shelton/Martinez

Motion passed unanimously.

4. OPPORTUNITIES FOR PUBLIC COMMENT

5. COMMENTS FROM THE CHAIRS

Ioanna – I just got back from the CIO Conference and I'm always very proud at these conferences because we have amazing faculty and we're doing great with Common Course Numbering. Phase III is going to be delayed; I know it's a surprise to everyone. Mark Powell from ACCJC met with us and the good news about community colleges is that, politically, both sides are very supportive of community colleges, so in terms of funding, it looks like things will be ok. We had a great speaker from the Austin Community College system, and he noted that colleges need to love the students they have, not the students they want or wish they had. I think that's something we do really well here and our faculty are always loving and supportive of all our students. I always leave those conferences so proud!

Scott – I sent out a link to a resource on UDL that Jeanne Veich was nice enough to send to me. It adds more depth to what we talked about in the last meeting. Also, keep thinking about how we can ensure that our Curriculum processes take UDL and DEI into account and how we might be able to improve. We'll probably talk more about that in January or February, after the end-of-the-year Curriculum deadlines are over.

6. CURRICULUM REP AREA REPORTS

Katie – *nothing*

James – *nothing*

Leimone – *nothing*

Juanne – *nothing*

Marcee – *nothing*

Joanne – Last Monday I met with Nickie, Corinne, Rebecka, and Wade to finalize our AA in Wellness Coaching. It was really effective to have everyone in there. And then today I heard there is going to be a grant for Wellness Coaching, so I'm very appreciative of our Curriculum Team being so quick and responsive.

Mark – *nothing*

Ben – *nothing*

Audrey – *nothing*

Tim – I actually have a question. One of my faculty in Chemistry asked about what source of pathway we have to go through to change prerequisites, and I actually don't know. What do we do when we want to change the prerequisite for a course? Do the faculty have to agree or...? Where do they start?

Scott – Yes, it would be a Curriculum Revision. Faculty would go into CNET and make the change. They just need to make sure the prerequisite aligns with the state legislation and that it's advantageous to the program and won't add unnecessary roadblocks to a student's education.

Tim – Yeah I just didn't know if there were any governing bodies we needed to make sure it aligned with. I'm thinking in terms of Common Course Numbering.

Scott – The next phase of Common Course Numbering will be coming soon and they all align with the C-ID, so you can just look at the C-IDs to get an idea. Some specialized governing bodies are very strict, like CAADE for Addiction Studies, but other areas aren't as specific.

Leimone – You want to just make sure that whatever course you're recommending as the prerequisite will align with the idea that the student will be successful in your class. The prerequisite has to relate to the class.

Cheryl – *nothing*

Nickie – *nothing*

Rebecka – *nothing*

Sam – *nothing*

7. GENERAL EDUCATION COMMITTEE REPORT - GE APPROVALS

7.1 **AGNR 11 Environmental Ethics**

Justification: This course qualifies for CAL-GETC Area 3B because it examines philosophical and ethical traditions concerning human relationships with the natural world, engaging students in the interpretation of ideas, values, and moral reasoning central to the humanities.

- Cal-GETC AREA 3B-Humanities

7.2 **HIST C1001 United States History to 1877**

Justification: This course qualifies for CAL-GETC Area 3B because it engages students in interpreting historical texts and cultural expressions to understand how ideas, values, and belief systems shaped human experience in early America.

- Cal-GETC AREA 3B-Humanities

7.3 **HIST C1002 United States History since 1865**

Justification: This course qualifies for CAL-GETC Area 3B because it engages students in interpreting historical texts and cultural expressions to understand how ideas, values, and belief systems shaped human experience in early America.

- Cal-GETC AREA 3B-Humanities

Rebecka – These three classes were approved by the committee for the Cal-GETC area of 3B.

Motion to approve 7.1-7.3 by: Renfer/Waite

Motion passed unanimously.

8. CURRICULUM TRAINING

What to do with courses that haven't been taught in a long time.

After 5 years of a course not being taught, consider deactivating the course to keep the college catalog as up-to-date and accurate for students as possible.

**presentation from the Curriculum Handbook by Scott*

9. DISCUSSION/ACTION ITEMS – New Courses

9.1 ADJU 162 Adult Corrections Supplemental CORE – New Course w/DE, 2 units

Proposed Disciplines: Administration of Justice

Limitation on Enrollment: Students must submit to and successfully pass a LIVESCAN background check in order to register for this course.

Note: This course meets or exceeds Standards and Training for Corrections' minimum training in a condensed format for individuals employed as adult correctional officers who successfully completed a certified police academy approved by the Commission on Peace Officer Standards and Training (POST).

Note: Students must be at least 18 years of age and have a High School Diploma or GED in order to enroll in this course.

Note: Appropriate attire is required for all physical training.

Note: Students need to be prepared for the rigor of the physical conditioning and defensive tactics training. Pre-existing medical conditions may interfere with the successful completion of the course.

Justification: This new course is to better serve our industry partners in law enforcement by providing mandated Standard and Training for Corrections (STC) in a local setting.

Motion to approve 9.1 by: Montgomery/Waite

Mark – We've talked about this one before, but this is like the regular course, but this is a shorter "expedited" version, so they're not having to sit through instruction they've already had. And we're going to be able to teach this course via distance ed, too.

James – When will it first be offered?

Mark – We're hoping this spring, if it's through Curriculum by then.

Scott – And this is being offered at SHIELD?

Mark – Correct.

Motion approved unanimously.

9.2 NUTR 50 Youth Wellness Coaching – New Course w/DE, 3 units

Proposed Discipline: Nutrition

Justification: This course will meet the curriculum requirements for the HCAI Youth Wellness Coach certification, and this course will also be included in the pathway for an AA in Human Services.

Motion to approve 9.2 by: Tippin/Waite

Joanne – We are accredited by the state for a Wellness Coaching pathway, and this will be more specific than our Health and Wellness pathway, so we're focusing on Youth Wellness Coaching instead of just adult-based. This all has to do with the mental health initiatives out there. So, the schools will be billing insurances with this.

Scott – And that will take some time from our faculty? Or who will be initiating that work experience?

Joanne – If we apply for that additional grant, it will cover the cost of some of the people setting up apprenticeships and other things like that. This course will be able to be taught by Wade or anybody else in Nutrition. I have part-time faculty who could potentially teach this course as well.

Leimone – Will this be added to the certificate?

Joanne – Yeah, so this will be an "either/or" course. The person who gets the "Youth Wellness Certificate" will choose this course in the Wellness Coaching AA degree.

Scott – Is this course offered online? Face-to-face?

Joanne – We put it through as either/or. We’re finding that students prefer online courses, but Wade likes to teach face-to-face.

Leimone – And we already have the facilities and resources needed?

Joanne – Yes, we’ve already purchased many copies of the textbook with the help of the library, so it won’t cost students.

Motion approved unanimously.

10. DISCUSSION/ACTION ITEMS – Course/Program Revisions

10.1 ADJU 160 Adult Corrections Officer Core Course

Last offered: Spring 2025

Note Limitation on Enrollment: Students must submit to and successfully pass a LIVESCAN background check in order to register for this course.

Note: This course meets or exceeds Standards and Training for Corrections' minimum training requirements for entry-level adult correctional officers.

Note: Students must be at least 18 years of age and have a High School Diploma or GED in order to enroll in this course.

Note: Appropriate attire is required for all physical training.

Note: Students need to be prepared for the rigor of the physical conditioning and defensive tactics training. Pre-existing medical conditions may interfere with the successful completion of these sections and/or the course.

Proposed Revisions:

Updated Requisites

Updated Distance Education

Motion to approve 10.1 by: Montgomery/Shelton

Mark – No huge changes except the limitation on enrollment.

Motion passed unanimously.

10.2 ADS 10 Introduction to Addiction Studies

Last offered: Fall 2025 (Currently)

Corequisite: ADS 11 with a grade of C or higher or previous completion of ADS 11 with a grade of C or higher.

Proposed Revisions:

Updated Requisites

Added Discipline

Updated Course Content

Updated Methods of Instruction

10.3 ADS 11 Substance Abuse Counseling for Diverse Populations

Last offered: Fall 2025 (Currently)

Corequisite: ADS 10 with a grade of C or higher or previous completion of ADS 10 with a grade of C or higher.

Proposed Revisions:

Updated Requisites

Added Discipline

Updated Course Content

Updated Methods of Instruction

Motion to approve 10.2-10.3 by: Montgomery/Barto

James – So these are concurrent enrollment?

Laura T. – Yes, the State is now requiring these two courses be taught within the first 6 months of education. So, these courses have to be taken together.

Tim – What are enrollments like in these courses?

Laura T. – They’re always full. We’ve been adding new sections to these courses every semester because the courses are always wait-listed. But, then the numbers dwindle by the end of the course.

Scott – This is something we discussed at the Committee when this program first came through. The population that is taking these courses often have a lot of enthusiasm but sometimes, for a variety of reasons, can’t follow through with the course or whole program.

Laura T. – Yeah, I’ve tried to design this program to account for that, but we’ve only been teaching these courses for a year so I can’t really speak to how many students have finished the program.

Cheryl – We’ve also been printing the textbook for this course out for students who’d rather have a book than the online version.

Nickie – Students have seemed to prefer these courses be taught in person as opposed to online.

Laura T. – Yes, we’ll look into offering more of these course in person.

Motion passed unanimously.

Motion to approve corequisites by: Montgomery/Shelton

Motion passed unanimously.

10.4 AGEQ 12 Horsemanship

Last offered: Fall 2025 (Currently)

Note: Students must provide their own horse.

Proposed Revisions:

- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Texts and Materials
- Updated DEI Statement

10.5 AGEQ 21 Horse Management

Last offered: Fall 2023

Proposed Revisions:

- Updated Course Description
- Updated Objectives
- Minor updates to Texts and Materials
- Minor updates to DEI Statement
- Minor updates to Typical Assignment
- Minor updates to SLOs
- Minor updates to Distance Ed

Motion to approve 10.4-10.5 by: Waite/Van Der Linde

Audrey – Do we have horses?

Leimone – No, but we have an arena for them.

Scott – What keeps the college from being able to offer horses? I seem like it’s an issue of privilege.

Leimone – It’s an issue of the college having insurance to have horses here, because students like to ride the horses when they’re not supposed to.

Nickie – So if it’s not a course limitation, we can’t prevent students without a horse from signing up.

Leimone – Right, they could sign up and observe.

Motion passed unanimously.

10.6 BUAD 15 Business and Society
Last offered: Fall 2025 (Currently)

Proposed Revisions:

- Minor updates to Course Description
- Updated Instructional Methodology
- Updated Texts and Materials
- Added DEI Statement
- Updated Course Assignments
- Minor updates to SLOs
- Updated Distance Ed

Motion to approve 10.6 by: Van Der Linde/Waite

Motion passed unanimously.

10.7 CIS 13 Desktop OS Configuration
Last offered: Spring 2025

Advisory: CIS 2 with a minimum grade of C

Note: Students who enrolled in earlier versions of a Windows desktop operating system will be able to enroll in a more current version.

Proposed Revisions:

- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Texts and Materials
- Added DEI Statement
- Added Note
- Updated Typical Assignment
- Updated SLOs

10.8 CIS 14 Manage and Maintain Desktop Operating Systems ~~Manage & Maintain Desktop Operating Systems~~

Last offered: Spring 2025

Advisory: CIS 13 with a minimum grade of C

Note: Students who enrolled in earlier versions of a Windows desktop operating system will be able to enroll in a more current version.

Proposed Revisions:

- Updated Title
- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Texts and Materials
- Added DEI Statement
- Added Note
- Updated Typical Assignment
- Updated SLOs
- Minor updates to Distance Ed

10.9 CIS 15 Install and Configure Microsoft Server

Last offered: Fall 2025 (Currently)

Advisory: CIS 2 with a minimum grade of C

Note: Students who enrolled in earlier versions of a Windows desktop operating system will be able to enroll in a more current version.

Proposed Revisions:

- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Texts and Materials
- Added DEI Statement
- Added Note
- Updated Typical Assignment
- Updated SLOs

10.10 CIS 16 Administering Microsoft Server

Last offered: Spring 2025

Advisory: CIS 15 with a minimum grade of C

Note: Students who enrolled in earlier versions of a Windows desktop operating system will be able to enroll in a more current version.

Proposed Revisions:

- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Texts and Materials
- Added DEI Statement
- Added Note
- Updated Typical Assignment
- Updated SLOs
- Minor updates to Distance Ed

10.11 CIS 17 Configure Advanced Server Services

Last offered: Spring 2025

Advisory: CIS 16 with a minimum grade of C

Note: Students who enrolled in earlier versions of a Windows desktop operating system will be able to enroll in a more current version.

Proposed Revisions:

- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Texts and Materials
- Added DEI Statement
- Added Note
- Updated Typical Assignment
- Updated SLOs
- Minor updates to Distance Ed

10.12 CIS 83 Intro to Web Design

Last offered: Spring 2025

Advisory: Basic knowledge of word processing and Windows

Proposed Revisions:

- Minor updates to Course Content

Updated Instructional Methodology
Updated Texts and Materials
Added DEI Statement
Minor updates to Typical Assignment
Minor updates to SLOs
Updated Distance Ed

10.13 CIS 94 Computer Information Systems Work Experience Education

Last offered: Summer 2024

Limitation on Enrollment: FINANCIAL AID STUDENTS: Students must maintain concurrent enrollment in seven (7) units which include work experience education units. Students not receiving financial aid do not need to enroll in other courses in order to participate in Work Experience Education.

Proposed Revisions:

Minor updates to Texts and Materials
Minor updates to DEI Statement
Minor updates to Typical Assignment
Minor updates to Distance Ed

Motion to approve 10.7-10.13 by: Van Der Linde/Waite

Motion passed unanimously.

10.14 ENGR 1B Plane Surveying

Last offered: Spring 2025

Prerequisite: MATH 2 with a minimum grade of C, or MATH 2B with a minimum grade of C, or Math Placement Level 5 or higher, ~~or MATH 10 with a minimum grade of C~~

Prerequisite: ENGR 1A with a minimum grade of C

Proposed Revisions:

Updated Course Description
Updated Course Content
Updated Texts and Materials
Added DEI Statement
Removed Prerequisite
Updated Distance Ed

Motion to approve 10.14 by: Shelton/Montgomery

Motion passed unanimously.

Motion to approve prerequisites by: Shelton/Waite

Motion passed unanimously.

10.15 ENGR 33 Solid Modeling Computer-Aided Drafting

Last offered: Spring 2011

Prerequisite: ENGR 22 with a minimum grade of C

Proposed Revisions:

Minor updates to Course Content
Updated Texts and Materials

Motion to approve 10.15 by: Shelton/Martinez

Tim – We have a full-time Engineering faculty for the first time since 2016, and she’s planning to teach it in Fall 2026. She has the dean’s backing.

James – What’s the enrollment been for the courses she’s currently teaching?
Tim – Her classes are all full, so I imagine it will be the same for this course.
Leimone – I know Engineering classes have been cancelled in the past due to lack of instructors, not lack of demand.
Tim – Yeah, she’s great and she’s also currently working on some new Engineering courses with more modern approaches.

Motion passed unanimously.

10.16 FAID 132 Emergency Medical Responder (EMR)

Last offered: Summer 2025

Note: Students must make an application through Sierra-Sacramento Valley E.M.S.A. for certification.

Note: To be eligible to apply for the National Emergency Medical Services Education Standards certification and meet the FIRS 104 prerequisite, this course must be passed with an 80% minimum score. Students not meeting this minimum will need to retake the course.

Proposed Revisions:

- Updated Course Description
- Added DEI statement
- Updated Requisites
- Minor update to Typical Assignment
- Minor update to SLOs

10.17 FAID 332 Emergency Medical Responder (EMR)

Last offered: Summer 2025

Note: Students must make an application through Sierra-Sacramento Valley E.M.S.A. for certification.

Note: To be eligible to apply for the National Emergency Medical Services Education Standards certification and meet the FIRS 104 prerequisite, this course must be passed with an 80% minimum score. Students not meeting this minimum will need to retake the course.

Proposed Revisions:

- Updated Course Description
- Updated Discipline
- Updated Texts
- Added DEI statement
- Updated Requisites

Laura S. – We might want to actually redo the notes for FAID 132 and FAID 332, so let’s table them.

Motion tabled.

10.18 FIRS 109 Company Officer 2A, Human Resource Management

Last offered: Fall 2025 (Currently)

Prerequisite: Limitation on Enrollment: Meet the educational requirements for Office of the State Fire Marshal Fire Fighter II or four (4) years as a career fire fighter, or six (6) years as a volunteer fire fighter.

Proposed Revisions:

- Updated Requisites

Motion to approve 10.18 by: Montgomery/Martinez

Motion passed unanimously.

Motion to approve Limitation on Enrollment by: Montgomery/Waite

Leimone – How is a Limitation on Enrollment different than a Prerequisite? Don’t they do the same thing?

Laura S. – A Limitation on Enrollment means the instructor must give consent for each student instead of just having a code to clear students.

Motion passed unanimously.

10.19 FIRS 305 Driver/Operator 1A: Emergency Vehicle Operations

Last offered: Never

Note: Student must provide a fire engine for the driving portions of the course. Student must possess a valid Class A, B, or C California Driver's License.

Proposed Revisions:

- Minor update to Objectives
- Minor update to SLOs

10.20 FIRS 306 Driver/Operator 1B: Pump Operations

Last offered: Never

Note: Student must provide a fire engine for the driving portion of the course. Student must possess a valid Class A, B, or C California Driver's License.

Proposed Revisions:

- Minor update to Course Description

10.21 FIRS 335 Intermediate Incident Command System: For Expanding Incidents, I-30

Last offered: Never

Note: While any student can take this course, for FEMA Certification, the student must meet a complex set of prior training, certification, field trainee assignments, previous education requirements, and current employees recommendations for certification. Certification Standards change frequently. Students shall ensure that they meet the current FEMA Standards for this course if they desire to receive a course completion certificate.

Proposed Revisions:

- Updated Course Description
- Minor update to Objectives
- Updated DEI Statement
- Minor update to Note

10.22 FIRS 341 Fire Fighter Survival

Last offered: Never

Proposed Revisions:

- Minor update to Course Description
- Minor update to Course Content
- Updated Methods of Instruction

10.23 FIRS 139 HAZMAT First Responder Operations Refresher

Last offered: Never

Note: ~~This course may be repeated any number of times for credit by persons who are legally mandated to meet training requirements as a condition of continued paid or volunteer employment.~~

Proposed Revisions:

- Updated Course Description
- Updated Requisites
- Minor update to SLOs

10.24 FIRS 191 Fire Investigation 1B

Last offered: Fall 2013

Note: While there is no college prerequisite for this course, the California State Fire Marshal's Office has strict requirements related to certification. As state standards change frequently, all students should check the California State Fire Marshal's Office web site for current certification requirements prior to enrolling in this course.

Proposed Revisions:

Updated Course Description
Minor update to Distance Education
Minor update to Course Content
Updated Texts

10.25 FIRS 338 HazMat First Responder Operations

Last offered: Fall 2018

Proposed Revisions:

Minor update to Objectives
Minor update to Course Content
Minor update to Typical Assignment

Motion to approve 10.19-10.25 by: Montgomery/Martinez

Tim – Are they going to be offered soon?

Don – Yes. The noncredit courses are going to be offered in the rural areas where the volunteers are managed by their own agency, like Tehama County and Trinity County. They don't really care about getting a degree or anything, they just need the class. I had asked a while back if we could offer a credit and noncredit course at the same time and I was told no, but now apparently we can do that so that's why we want to start offering them as soon as possible.

Scott – Can they be taught online or are they face-to-face?

Don – It depends. FIRS 105 needs to be taught in-person, but some can be taught online.

Scott – So some of these will be offered in the spring?

Don – Yes, some will be offered in the spring and then some will be offered in the fall. Our online courses have been really full and many students in rural areas who couldn't come to campus have been able to take these courses online.

Tim – Why do you have to coordinate with the local high schools?

Don – For Firefighter Survival, they have the CTE program at Foothill High School and the ROP program at the high school over here, so a lot of times they send their students here under Dual Enrollment.

Leimone – What about the hazmat course?

Don – Some of these will be offered once we've opened up more ISAs with the local fire departments. There have been a lot of politics involved with these fire courses, and that has unfortunately determined what I *can* and *can't* teach. But my dean gave me the green light to finally be able to teach these courses, so we're going to just start teaching them.

And FIRS 108 is a perfect example of Open Capstone Testing. We might be deactivating that course next year since there doesn't seem to really be a need for it anymore.

Motion passed unanimously.

10.26 GEOG 94 Geographic Information Systems Work Experience Education

Last offered: Fall 2025 (Currently)

Limitation on Enrollment: FINANCIAL AID STUDENTS: Students must maintain concurrent enrollment in seven (7) units which include work experience education units. Students not receiving financial aid do not need to enroll in other courses in order to participate in Work Experience Education.

Proposed Revisions:

Minor updates to Course Content
Updated Methods of Evaluation
Updated Instructional Methodology
Minor updates to Texts and Materials
Minor updates to DEI Statement

Minor updates to SLOs
Updated Distance Ed

Motion to approve 10.26 by: Shelton/Martinez

Joanne – Is that Limitation on Enrollment normal?
Scott – It’s on all the Work Experience Education courses.

Motion passed unanimously.

10.27 HEOC 131 Home Health Aide

Last offered: Fall 2025 (Currently)

Limitation on Enrollment: Students must complete HEOC 130 with a grade of C or higher, and pass the National Nurse Aide Assessment Program examination or possess current Nurse Assistant Certification.

Proposed Revisions:

Minor updates to Objectives
Minor updates to Course Content
Updated Texts and Materials
Added DEI Statement
Minor updates to Typical Assignment
Minor updates to SLOs
Updated Distance Ed

Motion to approve 10.27 by: Martinez/Shelton

Motion passed unanimously.

10.28 HIMS 405 Fundamentals of Health Information Management

Last offered: Fall 2025 (Currently)

Limitation on Enrollment: Must be admitted to the Health Information Management program.

Proposed Revisions:

Updated Objectives
Updated Course Content
Updated Instructional Methodology
Updated Texts and Materials
Added DEI Statement
Minor updates to Typical Assignment
Minor updates to SLOs
Minor updates to Distance Ed

10.29 HIMS 410 Healthcare Informatics

Last offered: Fall 2025 (Currently)

Limitation on Enrollment: Must be admitted to the Health Information Management program.

Proposed Revisions:

Minor updates to Course Description
Updated Course Content
Updated Instructional Methodology
Updated Texts and Materials
Added DEI Statement
Minor updates to Typical Assignment
Minor updates to SLOs
Minor updates to Distance Ed

10.30 HIMS 415 Healthcare Analytics

Last offered: Spring 2025

Limitation on Enrollment: Must be admitted to the Health Information Management program.

Proposed Revisions:

- Updated Course Content
- Updated Instructional Methodology
- Updated Texts and Materials
- Added DEI Statement
- Minor updates to Typical Assignment
- Minor updates to SLOs
- Minor updates to Distance Ed

10.31 HIMS 425 Revenue Cycle Management

Last offered: Fall 2025 (Currently)

Limitation on Enrollment: Must be admitted to the Health Information Management program.

Proposed Revisions:

- Minor updates to Course Content
- Updated Instructional Methodology
- Updated Texts and Materials
- Added DEI Statement
- Minor updates to Typical Assignment
- Updated SLOs
- Minor updates to Distance Ed

10.32 HIMS 440 Strategic Management for Healthcare Professionals

Last offered: Spring 2025

Limitation on Enrollment: Must be admitted to the Health Information Management program.

Proposed Revisions:

- Updated Objectives
- Updated Course Content
- Updated Instructional Methodology
- Updated Texts and Materials
- Added DEI Statement
- Updated Typical Assignment
- Minor updates to SLOs
- Minor updates to Distance Ed

Motion to approve 10.28-10.32 by: Martinez/Waite

Scott – These are all courses for our bachelor’s degree.

Motion passed unanimously.

10.33 INDE 38 Introduction to Industrial Electronics

Last offered: Fall 2025 (Currently)

Advisory: INDE 37 with a grade of C or higher, or Basic Algebra as determined by Multiple Measures

Advisory: Math Placement Level 3 or higher

Advisory: Essay writing skills and eligibility to enroll in a transfer level English Composition course, or English Placement Level 5 or higher

Proposed Revisions:

- Minor updates to Course Description
- Minor updates to Course Content

- Updated Methods of Evaluation
- Minor updates to Texts and Materials
- Added DEI Statement
- Removed 3 Advisories
- Updated Course Assignments
- Minor updates to Typical Assignment
- Minor updates to Distance Ed

10.34 INDE 40 Entrepreneurial Manufacturing

Last offered: Spring 2025

Advisory: BUAD 40 with a minimum grade of C, and AGMA 44 with a minimum grade of C, or WELD 73 with a minimum grade of C, or Experience with hand tools, power tools and machinery.

Proposed Revisions:

- Minor updates to Objectives
- Minor updates to Course Content
- Added DEI Statement
- Updated Course Assignments
- Minor updates to Typical Assignment
- Minor updates to SLOs
- Minor updates to Distance Ed

Motion to approve 10.33-10.34 by: Waite/Tate

Motion passed unanimously.

10.35 JOUR 21 Introduction to Mass Communications

Last offered: Spring 2020

Proposed Revisions:

- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated DEI Statement
- Updated Typical Assignment
- Updated SLOs

Motion to approve 10.35 by: Elwood/Tate

James – Do we have faculty to teach this?

Katie – Yes, we have faculty scheduled to teach this next fall.

Scott – So that’s why it hasn’t been offered in so long?

Katie – Correct. That’s all I know.

Motion passed unanimously.

10.36 Addiction Studies (CCN)

SC Program: AS.1603

Proposed Revisions:

SOC 1 → SOCI C1000

10.37 Addiction Studies (CCN)

SC Program CT.3456

Proposed Revisions:

SOC 1 → SOCI C1000

- 10.38 Communication Studies 2.0 (CCN)**
SC Program: AA-T.4005
Proposed Revisions:
SOC 1 → SOCI C1000
COMM 10 → COMM C1004
ENGL 1B → ENGL C1002
- 10.39 English (CCN)**
SC Program: AA-T.1007
Proposed Revisions:
ENGL 1B → ENGL C1002
- 10.40 Philosophy (CCN)**
SC Program: AA-T.1009
Proposed Revisions:
ENGL 1B → ENGL C1002
- 10.41 Psychology (CCN)**
SC Program: AA-T.1006
Proposed Revisions:
ENGL 1B → ENGL C1002
SOC 1 → SOCI C1000
- 10.42 General Studies - Humanities (CCN)**
SC Program: AS.1515
Proposed Revisions:
ART 2 → ARTH C1100
ART 3 → ARTH C1200
ENGL 1B → ENGL C1002
- 10.43 General Studies – Language Arts (CCN)**
SC Program: AS.1502
Proposed Revisions:
ENGL 1B → ENGL C1002
- 10.44 Human Services (CCN)**
SC Program: AS.1225
Proposed Revisions:
SOC 1 → SOCI C1000
- 10.45 University Studies - Humanities (CCN)**
SC Program: AA.1513
Proposed Revisions:
ENGL 1B → ENGL C1002
- 10.46 University Studies – Language Arts (CCN)**
SC Program: AA.1496
Proposed Revisions:
ENGL 1B → ENGL C1002
- 10.47 University Studies – Social Sciences (CCN)**
SC Program: AA.1501

Proposed Revisions:

HIST 17A → HIST C1001

HIST 17B → HIST C1002

ANTH 1 → ANTH C1001

SOC 1 → SOCI C1000

10.48 University Studies – Earth Sciences (CCN)

SC Program: AA.1515

Proposed Revisions:

ANTH 1 → ANTH C1001

SOC 1 → SOCI C1000

10.49 University Studies – Natural Sciences (CCN)

SC Program: AA.1512

Proposed Revisions:

ANTH 1 → ANTH C1001

Motion to approve 10.36-10.49 by: Waite/Tate

Motion passed unanimously.

11. ADJOURN

Meeting adjourned at 4:10pm.