

**Academic Senate
MINUTES**

Monday, September 22, 2025
3:00 – 5:00 p.m.
Room 1102

Executive Committee Members Present					
x	Cathy Anderson	x	Kari Aranbul	x	Chase Brown
	Jennifer Costillo	x	Scott Croes	x	Cheryl Cruse
x	Leo Fong	x	Chelsea Hendershot	x	Jacquelyn Horton
x	Jason Judd	x	Jun Ma	x	Sara McCurry
x	Lisa Riggs		Chris Rodriguez	x	Carie Rosensteel
	Brad Rupert	x	Alan Spivey		Megan Teren
x	Joanne Tippin	x	Lenore Watson		Robert Waldren
x	Yanna Iatridis (N/V)		Scott Yates (N/V)		Rebecka Renfer (N/V)
Other Faculty Present					
Guests					
x	Will Breitbach	x	Destinee Ecklin	x	Tim Johnston
x	Mark Klever	x	Justina Meeder	x	Jamie Spielmann
x	Buffy Tanner	x	Zack Zweigle		

1. Call to order: Meeting was called to order at 3:01 p.m.
2. Approval of Minutes—September 8, 2025 (1 attachment): Cheryl Cruse moved to approve the September 8th minutes; seconded by Chase Brown. Motion carried with one abstention (Alan Spivey).

3. Informational Reports from Guests and Executive Committee Members

- Facilitator: Cathy Anderson
 - Purpose and Expected Outcome: These agenda items are for invited reports from guests and Executive Committee Members. No action will be taken under these agenda items.
- a. Update on Credit for Prior Learning (CPL)

- Presenter: Buffy Tanner

Buffy Tanner provided an update on Credit for Prior Learning (CPL). She began with an overview of why we do CPL and how it is granted to students. Specific changes for this year include the determination that CLEP credit cannot be used for CalGETC but can be used for CSU and local GE under catalog rights; minor changes in the process and schedule for faculty approval of coursework that qualify for CPL assessments/exams; two options for determining course equivalency of industry certifications and credentials; a new CPL portfolio that can be used when other CPL methods don't quite capture the student's learning; a transcript notion of "CPL: Credit by Exam" on high school transcripts to help facilitate the transfer of coursework; international baccalaureate equivalency; a "CPL Cheat Sheet" for counselors, instructional faculty, staff, and administrators. There were no changes to the CPL process for military training/jobs. Buffy also noted that there is now a Menu of Options that is for an Institutional Effectiveness Partnership Initiative: Partnership Resource Team for Credit for Prior Learning mini-grant.

4. Action Items from Our Subcommittees, Joint Committees, the Office of Instruction, the Office of the Superintendent/President, and others

- Facilitator: Cathy Anderson
- Purpose and Expected Outcome: These agenda items are for business that the Academic Senate must discuss and vote on at each meeting.

a. From the Curriculum Committee

New, Revised, or Reactivated Courses and/or Competencies: None at this meeting

New, Revised, or Reactivated Programs: (1 attachment)

- i. For information only: Faculty have requested to voluntarily discontinue this certificate program: **Digital Art and Design (CL 3452)**. AP 4020 outlines the process for this discontinuance.

b. From the Office of Instruction

Tenure Review Committees/Mentors: None at this meeting

Fulltime Temporary Evaluations: None at this meeting

Peer Evaluators: (1 attachment)

- i. Ron Zimmerman, a tenure-track Economics faculty, is the proposed peer evaluator for John Cabral, part-time Economics faculty. Jacquelyn Horton moved to approve Ron Zimmerman as peer evaluator for John Cabral; seconded by Alan Spivey. Motion carried unanimously.

- c. Board Policies and Administrative Procedures from the Office of the Superintendent/President

Review and Approve Category: This category includes APs and BPs with mandated revisions, minor corrections, or no changes. These may be presented and voted on in the same meeting; however, a second reading is possible upon request.

None at this meeting

Revisions Category: This category consists of APs and BPs with substantive content changes. APs and BPs in this category are scheduled for first and second readings.

First Readings: First readings are an opportunity to review, clarify, and suggest changes. We do not make motions or vote on a first reading.

None at this meeting

Second Readings: Second readings are an opportunity to make motions to approve with minor changes. If significant changes are needed, then there will not be a vote and the BP/AP will be brought back for a third reading. (1 attachment)

None at this meeting

Third Readings: If significant changes were made during the second reading, then a third reading is necessary.

None at this meeting

5. Project-Based Discussion/Action Items

- These agenda items will vary to reflect the current projects that the Academic Senate is working on.
- a. AI Project
 - This project will develop a plan to accomplish these three outcomes during 2025-2026:
 - Develop a Philosophy Statement for faculty
 - Develop and update the college's Academic Honesty Policy
 - Develop suggested guidelines for course syllabi

Lenore Watson reported that the ad hoc committee on developing a philosophy statement is continuing its work and will bring a draft for review soon.

6. Standing Reports from Subcommittees, Joint Committees, and Related Groups

- Facilitator: Cathy Anderson
- Purpose and Expected Outcome: Subcommittees, Joint Committees, and related groups are invited to update the Executive Committee about their current work. No action will be taken under these agenda items.
- a. Report from the Academic Senate President (Cathy Anderson)

No report.

- b. Report from College Council (Will Breitbach or Cathy Anderson)
Will Breitbach reported that a workgroup is continuing work on drafting the new Educational Master Plan.
- c. Reports from Standing Subcommittees (Reports are given by the Co-Chairs or members as needed)
 - i. Curriculum Committee (Co-Chairs: Scott Yates, Yanna Iatridis)
Yanna Iatridis thanked faculty who worked on submitting course reviews before the deadline last week.
 - ii. Scholastic Standards Committee (Co-Chairs: Lenore Watson, Jamie Spielmann)
No report.
 - iii. Faculty Excellence Committee (Co-Chairs: Valerie Ambrose, Will Breitbach)
No report.
 - iv. General Education Committee (Co-Chairs: Rebecka Renfer, Stacey Bartlett)
No report.
 - v. SLO Committee (Co-Chairs: Kimberly Carlson, Will Breitbach)
No report.
- d. Reports from Joint Committees (Reports are given by the Co-Chairs or delegate as needed)
 - i. Student Success Committee (Tri-Chairs: Kate Mahar, Bex Davis, Heather Wylie)
No report.
- e. Professional Development Coordinator (Valerie Ambrose)
No report.
- f. Office of Instruction (Yanna Iatridis)
Yanna Iatridis reported that there is a 3.7% increase in enrollment this semester.

7. Items to Communicate

- Facilitator: Cathy Anderson
- Purpose and Expected Outcome: This agenda item is an opportunity for members to collectively summarize the important outcomes from the meeting. This will encourage communication between representatives and faculty in their areas.

The following items were recognized as important to share with colleagues: Changes in the CPL process and schedule.

8. Other

- Facilitator: Cathy Anderson
- Purpose and Expected Outcome: This agenda item is for members to bring up topics not on the agenda. This is also an opportunity to determine interest in a possible future agenda item topic. No action will be taken under this agenda item.

- a. Carie Rosensteel noted that the call for nominations for Excellent Educator will be coming out next month.
9. Opportunity for Public Comment
 - Facilitator: Cathy Anderson
 - Purpose and Expected Outcome: This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken under this agenda item. Speakers are limited to three minutes.
 10. Adjournment: Meeting was adjourned at 4:02 p.m.
 11. Next Meeting: Monday, October 13, 2025, at 3:00 p.m. in Room 1102

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