



**MEETING OF THE MEASURE H  
CITIZENS' BOND OVERSIGHT COMMITTEE  
THURSDAY, JULY 17, 2025  
MINUTES**

The Measure H Citizens' Bond Oversight Committee held their regular quarterly meeting on Thursday, July 17, 2025 in the Library, Room 207 on the Shasta College Main Campus located at 11555 Old Oregon Trail, Redding, California.

**1. CALL TO ORDER**

The meeting was called to order by Mr. Michael Logan at 5:00 p.m.

**1.1 Roll Call**

<b>COMMITTEE MEMBERS PRESENT</b>		<b>AREA OF REPRESENTATION</b>
	Robert Adams	At-Large Representative
X	Star Alfaro	College Support Organization
X	Rick Fauss	At-Large Representative
X	Todd Jones	Taxpayers' Association
X	Bruce Kilpatrick	At-Large Representative
X	Michael Logan	Business Representative
X	Raymond Nicholas	At-Large Representative
X	Jessica Sarver	Student Representative
X	Staci Wadley	Senior Citizens' Representative

<b>DISTRICT STAFF &amp; GUESTS</b>	
X	Dr. Frank Nigro, Superintendent/President
X	Becky McCall, Asst. Superintendent/VP Administrative Services
X	Andy Brown, Director of Physical Plant
X	Theresa Markword, Interim AVP of Facilities & Capital Construction
X	Magan Kleinman, Fiscal Analyst (Bond Dept.)
X	Janette Brockmann, Administrative Professional II (Bond Dept.)

**2. CALL FOR REQUESTS FROM THE AUDIENCE TO SPEAK TO ANY ITEM ON THE AGENDA**

There were no requests.

**3. APPROVAL OF MINUTES** (*Action Item*)

**3.1 Approval of the April 18, 2025 Meeting Minutes**

It was moved by Mr. Nicholas and seconded by Mr. Jones to approve the minutes.

*The vote was eight (8) to zero (0) in favor of approving the April 17, 2025 meeting minutes as presented.*

**4. INSTITUTIONAL REPORTS**

**4.1 Bond Financial Overview**

Ms. Markword provided a Powerpoint presentation (attached hereto as Exhibit A) to review highlights of the Financial Overview document. It was noted there were approximately \$3.8 million in expenditures in the prior quarter. Construction on the 700 Building Renovation will begin August 1, 2025. This project will be paid using our Bond taxable series. Quarterly interest through March 31<sup>st</sup> was posted and cumulatively we have \$5.2 million in interest earned on the Bond which exceeds the estimated \$4 million we were expecting.

Ms. Markword answered questions from the committee, explained the timeframe in which the interest was earned and clarified that this amount was already pre-budgeted to specific projects.

Ms. Markword continued her review of the Financial Overview noting that the Campus-wide Electrical Infrastructure budget was closed out and the extra \$109,000 was added back to the Bond budget. \$160,000 in purchase credits from PNC Bank for the Community Leadership Center project were applied back to the Bond budget as these were originally over-collected. This contributed to the overall budget decrease.

Contributing to the budget increase was the approval of the 700 Building Renovation construction bid. This bid came in slightly higher than expected due to additive alternates to replace an uninterrupted power source due to the age of the original and to change out all light fixtures to LED. Altogether \$993,000 was added to the project budget.

Ms. Markword answered questions from the committee pertaining to the future of the first floor of the Community Leadership Center and if there was potential for that space to be purchased. Ms. Markword explained that the first floor is set up as condominium units currently and the land is owned by Block 7 Retail Investors, LLC.

**4.2 Update on Bond Projects**

Ms. Markword provided updates regarding the status of Bond projects via the Powerpoint presentation. The following projects were discussed:

- **Library Renovation:** Photos were briefly viewed as a tour is set to be given after the meeting.
- **800 Building Renovation:** This project has a state funding match of 50 percent. A significant amount of work has been completed on the exterior of the building. Improvements are currently being made to the interior of the building including the use of Geofam blocks in the lecture halls and adjustments have been made directionally shifting the seating from east/west to north/south which allows for wider seats and a much more gradual sloped lecture hall which increases accessibility. The building will now have one lecture hall that seats 122 people and two classrooms that seat 40 with a sky-fold wall so that the rooms can be combined to seat 80 students. New restrooms and a student waiting area will also be added.
- **Building 5200 Restroom, Shower & Locker Addition:** Restrooms and locker rooms are being built near the dorms for use by the CAL FIRE cadets. This project is initially being paid for using Shasta College funds and then later we will be reimbursed by CAL FIRE from the Architecture Relief Fund. CAL FIRE will be paying for the project but the facilities will remain as part of Shasta College for our future use.
- **2300 Bookstore/Swing Space Remodel:** Photos showed a section of the bookstore partitioned off to be renovated to house Admissions and Records/Financial Aid Departments. Windows were added to the exterior as well as a door, creating access for students. Additional signage has been added throughout campus identifying buildings.
- **Sidewalk Replacement Project:** We are replacing sections of sidewalks around campus that have not been ADA compliant to ensure they meet accessibility standards.
- **Bistro Patio Refresh:** The back wall has been repainted, the patio thoroughly cleaned, and new plants have been installed. Additionally, new patio furniture has been added. When the Bistro is open, the outdoor area will be open for students to enjoy.
- **Ponds/Greenhouse:** A recirculating fountain was added to a pond that was not salvageable. Outdoor furniture will be arriving before fall semester starts. The Bond Department partnered with faculty and natural resources to identify what was needed in the pond. A telescope was donated to Shasta College years ago to be used for an Observatory. Randy Reed has been steadily working to get this project off the ground. With help from the community, including drawings from Pace Engineering and steel from Gerlinger Steel for the construction, we hope to have the project complete in early fall.
- **700 Building Renovation:** Project renovation begins August 1<sup>st</sup> for conversion to new Administrative offices. Some of the existing office furniture was able to be redistributed around campus or donated to local area schools.
- **Quad Project:** The Bond Department worked alongside faculty, students and other community groups and redesigned the Quad Plan. An arborist reevaluated the trees with faculty there and provided a plan of how to keep what we have healthy and revise

the area. We redesigned the fire lane in order to retain all the trees within the boundary areas which caused these approvals to go through the DSA for reapproval.

## 5. DISCUSSION ITEMS

### 5.1 Acceptance of Chair nomination of Mr. Logan as Chair.

At the April 17, 2025 meeting, Mr. Logan was nominated as Chair of the CBOC. The vote was seven (7) to zero (0) in favor of approval. As Mr. Logan was not in attendance at the April meeting, his nomination was discussed at this meeting and he accepted the nomination as Chair.

## 6. ANNOUNCEMENTS

### 6.1 Future meetings of the committee (5:00 p.m.):

- October 16, 2025 Library and Tutoring Center, Shasta College Main Campus
- January 15, 2026 Library and Tutoring Center, Shasta College Main Campus
- April 16, 2026 Library and Tutoring Center, Shasta College Main Campus
- July 16, 2026 Library and Tutoring Center, Shasta College Main Campus
- October 15, 2026 Library and Tutoring Center, Shasta College Main Campus

## 7. PUBLIC COMMENTS

### 7.1 Comments from the audience

No comments were received.

## 8. ADJOURNMENT

It was moved by Ms. Wadley and seconded by Mr. Jones to adjourn the meeting.

*The vote was eight (8) to zero (0) in favor of adjournment.*

Mr. Michael Logan, Committee Chair, adjourned the meeting at 5:30 p.m.

Submitted by:

*Janette Brockmann*

Janette Brockmann  
Official Recorder