



## Curriculum Committee Minutes

Monday, May 5, 2025

Room 1102

3:00 p.m.

### 1. CALL TO ORDER

Meeting called to order at 3:01pm.

**Present:** Rebecka Renfer, Scott Yates, Katie Elwood, Cheryl Cruse, Juaane Van Der Linde, Mark Montgomery, Joanne Tippin, Tim Shelton, Jim Crooks, Marcee Martinez, Leimone Waite, Audrey Barto, James Tate, Robert Waldren

**Guests:** Ioanna Iatridis, Laura Specht, Kim Alcorn, Justina Meeder, Iva Weidenkeller, Will Breitbart, Mark Klever, Stacey Bartlett, Craig Thompson

### 2. INTRODUCTIONS

### 3. MINUTES OF THE APRIL 21, 2025 MEETING

Motion to approve the April 21, 2025 minutes by: Shelton/Martinez

Motion passed.

### 4. OPPORTUNITIES FOR PUBLIC COMMENT

### 5. COMMENTS FROM THE CHAIRS

Ioanna – This has been a true joy this last year. This committee is absolutely amazing, and I love seeing how everyone comes together to get stuff done for the students.

Scott – And we also want to include our faculty in that. They got through the Phase IIA Common Course Numbering templates in about a month! While we're talking about Common Course Numbering, we're waiting for Phase IIB, and it probably won't come until this fall. And then later in the fall, if we're still on schedule, we'll get Phase III. I'm not too hopeful about that, though. Phase III is also the biggest batch. I have a question for you about whether or not it's important for you to have the revision comments the Curriculum Specialists made in CNET or not. Do those comments help? Do you use them?

James – Does it create more work for you (Curriculum Specialists) if we see them?

Laura – It's a copy and paste thing, but sometimes it's really long and a lot to look at, so it just depends on if you actually use them or not.

Iva – It creates a public record of revision recommendations for what would otherwise just live in an email between the Curriculum Specialists and faculty.

Scott – Sometimes the Curriculum Specialist comments alone will be really long.

Leimone – Sometimes I look at courses and feel like I should bring things up in meetings, but then I look at the comments and see that it's already been mentioned to the faculty, so I feel like I don't need to bring it up.

Scott – What I'm hearing is that we want to keep doing it then? Okay, we'll keep doing it. One more thing, I'm planning to go to the Curriculum Institute this summer, and are there any questions you have that you'd like us to take to the Institute to find answers for? It's a great opportunity to get really complicated questions answered, or to talk to other people who have handled similar things.

Joanne – You know, I was looking at Buffy’s CPL stuff – she has a new thing in Canvas where students actually look at the CORs of courses, so I’m wondering how comprehensive our CORs should be.

Scott – That’s a great point, but also, a lot of our CORs are becoming less comprehensive now because of Common Course Numbering.

Joanne – And maybe you want to have Buffy come in here and show us how it impacts us all? Or only some of us?

Scott – I don’t think the English courses will be on there.

Joanne – I’ve had students take Nutrition classes at other colleges and then ask for CPL, but it’s not the same course as the one I teach.

Scott – Usually our English Curriculum are detailed enough that we can tell whether or not our classes are close enough or not. But that’s definitely something we can ask about at the Institute. And then Ioanna’s already asking us to look into the CBE stuff.

Katie – Maybe just ask if there’s any statewide guidance on the DEI Statement?

Scott – We had statewide Academic Senate people visit us over Zoom back in 2021 and they gave a presentation about that. Some of the stuff posted on our website is based on that.

Stacey – What’s the feel for how this might be impacting 10 + 1? There’s so much being legislated so I’m just wondering how other folks must be feeling about this. Back in the day, we spent hours wordsmithing our courses, and now? We just copy and paste from another school and then sit and wait for approval.

Scott – You’re right, and one of the problems with Common Course Numbering is just having to copy and paste stuff takes away a lot of the passion behind doing curriculum work on the course.

## 6. CURRICULUM REP AREA REPORTS

### 6.1 Discuss plans for next year's area representation

*Scott pulls up Curriculum Committee Bylaws*

Katie – I would like to continue as the Curriculum Rep for my area.

James – I’m planning on continuing, unless anyone else in my area wants to.

Leimone – I’m planning to continue. I’ve tried to have somebody replace me multiple times, but they always have class or something at this time.

Juanne – I plan to continue, but I will send an email like I always do, just to check.

Marcee – We have a few new faculty who are starting out and aren’t ready for anything like this, so I’m planning to be around for a while.

Joanne – I just got an email about an hour ago that we got certified! We will have a National Board-Certified program. I also have spoken with other people in my area, and I’ll also send out an email.

Mark – This is my first year and I still don’t know anything, so I’m going to keep doing it and trying to learn.

Jim – I believe I was the representative of last resort in English this year, so I’ll probably be replaced next year by someone else.

Audrey – I would like to continue, and I will also email my department.

Tim – I’m going to be Area Coordinator for Physical Sciences starting in the fall, so I’m debating. I’m going to talk to a few people and see what they think. I’ll probably be back, but we’ll see.

Cheryl – Yes, I’m going to continue.

Robert – Yeah, I guess so. As far as I know. I’ll put a note out and see if any other counselors are interested, but I’ll probably be here.

Rebecka – I don’t think I have a choice! I’m kidding, I like this committee.

## 7. GENERAL EDUCATION COMMITTEE REPORT

### 7.1 CONSENT ITEM – General Education Committee’s re-election of GE Committee Co-Chair, Rebecka Renfer

#### GE APPROVALS

**7.2 ENGL 1D Argumentative Writing and Critical Thinking through Literature**

- a. **Local:**
  - i. **1B – Oral Communication & Critical Thinking**
  - ii. **3 – Arts and Humanities**
- b. **Cal-GETC**
  - i. **1B – Critical Thinking & Composition**
  - ii. **3B – Humanities**
- c. **Information Only:**
  - i. **UC-TCA: Summer 2025, C-ID 110**
  - ii. **Dec. 25: Cal-GETC, (If approved, effective FA26)**

Rebecka – GE committee had our last meeting last Thursday. We approved ENGL 1D for all the areas listed (Local, Cal-GETC, and the others listed). The committee also voted me back in as Co-chair for another two years.

Motion to approve 7.2 by: Renfer/Crooks

Motion passed.

**8. CURRICULUM TRAINING**

**9. DISCUSSION/ACTION ITEMS – New Courses (26-27 Catalog)**

**9.1 ENGL 1D Critical Thinking and Writing Through Literature – New Course w/DE, 4 units**

Proposed Disciplines: English

Justification: This new course is a 4-unit, CCN replacement for English 1B. We are writing both 3-unit and 4-unit versions because we want to ensure that at least one of them has Cal-GETC category 1B approval for our students when they transfer. If both earn Cal-GETC approval, we will likely need to decide which one we are keeping and which one to deactivate.

Motion to approve 9.1 by: Crooks/Tate

Scott – To my understanding, the Chancellor’s Office is not allowing for new CCN courses, so we’ve created this course to go through the proper approval channels and then hopefully we can turn it into ENGL C1003. So, ENGL 1B is going away either way, and it’s either going to be replaced by ENGL C1002, or what this course is going to become (ENGL C1003). Our ENGL 1B course is already approved in ASSIST under this course model, and yet, it has approval for certain GE approvals like Cal-GETC Category 1B, which is critical thinking, and the C1002 template doesn’t have the critical thinking elements in it, so we’re afraid it won’t get approval for Cal-GETC. So, we put all the critical thinking elements as local elements in the C1002 proposal [and C1003 already has the critical thinking elements along with the literature studies, which is why it is a 4-unit minimum], so hopefully one of the two courses will be approved for Cal-GETC. So down the road, if both are approved, we’ll decide which course we want to go with, and it will probably be the 4-unit version. And then students in CTE areas who don’t really need to do the research paper included in the 4-unit English 1A/C1000 class could just take a 3-unit class. We’d be offering the extra unit in the second-semester English courses like English C1001 and C1003, so they’d be 4-unit courses.

Ultimately, we don’t plan on offering [C1002 and C1003] at the same time or during the same semester.

Joanne – How will this impact faculty if you switch from 4 to 3 units [in the ENGL C1000 course]?

Scott – Most of the faculty who teach these courses can teach any of them, but it will be challenging to figure out if we end up switching to this model because the loads are going to be different, so we’ll have to talk this out in our division when that happens.

Motion passed.

**10. DISCUSSION/ACTION ITEMS – Course Deactivations**

**10.1 POLS 20 Politics of the Developing World (26-27 Catalog)  
Last offered: Spring 2019**

Advisory: ENGL C1000 with a minimum grade of C, or English Placement Level 7

Justification: Course has not been taught in 5 years, no plan to offer, not part of required core of TMC.

Proposal Impact:

- **AA-T.4001 Political Science**
- AA.1515 Earth Sciences

Motion to approve 10.1 by: Tate/Elwood

Motion passed.

**11. DISCUSSION/ACTION ITEMS – Course/Program Revisions**

**11.1 ADJU 16 Legal Aspects of Evidence (26-27 Catalog)**

**Last offered: Fall 2024**

Proposed Revisions:

- Updated Objectives
- Updated Course Content
- Updated Instructional Methodology
- Updated Texts and Materials
- Added DEI Statement
- Updated Course Assignments
- Updated Typical Assignment
- Updated SLOs
- Minor updates to Distance Education

**11.2 ADJU 160 Adult Corrections Officer CORE Course (26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Proposed Revisions:

- Minor updates to Course Description
- Minor updates to Objectives
- Minor updates to Course Content
- Updated Texts and Materials
- Minor updates to the Notes

Motion to approve 11.1-11.2 by: Montgomery/Martinez

Motion passed.

**11.3 ARTH C1100 Survey of Art from Prehistory to the Medieval Era ~~ART 2 History of Western Art Through the Gothic Period~~ (CCN update, 26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Proposed Revisions:

- Updated Department
- Updated Title
- Updated Course Number
- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Methods of Instruction
- Updated Texts and Materials
- Minor updates to DEI Statement
- Minor updates to Distance Education

**11.4 ARTH C1200 Survey of Art from the Renaissance to Contemporary ~~ART 3 Western Art, Renaissance to Contemporary~~ (CCN update, 26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Proposed Revisions:

Updated Department  
Updated Title  
Updated Course Number  
Updated Course Description  
Updated Objectives  
Updated Course Content  
Updated Methods of Instruction  
Updated Texts and Materials  
Minor updates to DEI Statement  
Minor updates to Distance Education

Motion to approve 11.3-11.4 by: Elwood/Tate

Motion passed.

**11.5 CHIN 1 Mandarin Chinese 1 (26-27 Catalog)**

**Last offered: Fall 2024**

Proposed Revisions:

Updated Course Description  
Updated Methods of Evaluation  
Updated Instructional Methodology  
Minor updates to Texts and Materials  
Added Distance Education

Motion to approve 11.5 by: Elwood/Shelton

Motion passed.

**11.6 ECON C2001 Principles of Microeconomics ~~1A Principles of Economics – Micro~~ (CCN update, 26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Prerequisite: Placement as determined by the college's multiple measures assessment process or completion of a course taught at or above the level of elementary algebra. ~~Basic Algebra as determined by multiple measures or math placement level 3 or higher~~

Advisory: English Placement Level 5 or higher (ECON C2001 is not a prerequisite for ECON C2002) ~~English Placement Level 5 or higher (ECON 1A is not a prerequisite for ECON 1B)~~

Proposed Revisions:

Updated Title  
Updated Course Number  
Updated Course Description  
Updated Objectives  
Updated Course Content  
Updated Methods of Evaluation  
Updated Texts and Materials  
Updated Prerequisite  
Updated Advisory  
Minor updates to Typical Assignment

**11.7 ECON C2002 Principles of Macroeconomics ~~1B Principles of Economics – Macro~~ (CCN update, 26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Prerequisite: Placement as determined by the college’s multiple measures assessment process or completion of a course taught at or above the level of elementary algebra. ~~Basic Algebra as determined by multiple measures or math placement level 3 or higher~~

Advisory: English Placement Level 5 or higher (ECON C2001 is not a prerequisite for ECON C2002) ~~English Placement Level 5 or higher (ECON 1A is not a prerequisite for ECON 1B)~~

Proposed Revisions:

- Updated Title
- Updated Course Number
- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Methods of Evaluation
- Updated Texts and Materials
- Updated Prerequisite
- Updated Advisory
- Minor updates to Typical Assignment
- Minor updates to SLOs

Motion to approve 11.6-11.7 by: Tate/Elwood

Scott – One thing to note about these courses having the “distance education format” bit at the end of the Course Description is that a few students have been interpreting that to mean once they’re enrolled in a face-to-face course, they can choose to make it distance education, but that’s obviously not the case. So just be aware of that.

Motion to approve the prerequisites: Tate/Elwood

Tim – What is the assessment process? I remember talking about English Placement levels and how there’s not actually levels, but we just sort of say that. So, what is our assessment process where it says, “...as determined by the college’s assessment process?”

Scott – That’s straight from the CCN Templates. And the placement levels are still in effect from the transfer level up.

Motion passed.

**11.8 ENGL C1002 Introduction to Literature ~~1B Literature and Composition~~ (CCN update, 26-27 Catalog)  
Last offered: Spring 2025 (Currently)**

Proposed Revisions:

- Updated Title
- Updated Course Number
- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Methods of Evaluation
- Updated Texts and Materials
- Updated DEI Statement
- Updated SLOs

**11.9 ENGL 401 Advanced Professional Writing (26-27 Catalog)**

**Last offered: Fall 2024**

Prerequisite: ENGL C1002 ~~1B~~ with a minimum grade of C, or ENGL C1001 with a minimum grade of C

Limitation on Enrollment: Students must be admitted to the Health Information Management program

Proposed Revisions:

- Minor updates to Course Content

Updated Instructional Methodology  
Updated Texts and Materials  
Added DEI Statement  
Updated Prerequisite  
Updated Course Assignments  
Minor updates to Typical Assignment  
Updated SLOs

Motion to approve 11.8-11.9 by: Crooks/Barto

Scott – ENGL 401 is the English course the students in our bachelor’s degree take, and if we add another bachelor’s degree to our school, we might need to make further adjustments to this course to accommodate them into the course.

Joanne – Do you guys have further requirements to teach this course?

Scott – No, and the CSUs don’t have higher minimums. They’re typically taught by PhDs, but faculty with a master’s degree can teach it as well.

Motion passed.

Motion to approve the prerequisite: Crooks/Martinez

Motion passed.

**11.10 HIST C1001 United States History to 1877 ~~17A United States History~~ (CCN update, 26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Proposed Revisions:

Updated Title  
Updated Course Number  
Updated Course Description  
Updated Objectives  
Updated Course Content  
Updated Methods of Evaluation  
Updated Texts and Materials  
Minor updates to SLOs

**11.11 HIST C1002 United States History since 1865 ~~17B United States History~~ (CCN update, 26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Proposed Revisions:

Updated Title  
Updated Course Number  
Updated Course Description  
Updated Objectives  
Updated Course Content  
Updated Methods of Evaluation  
Updated Texts and Materials  
Minor updates to DEI Statement  
Updated Typical Assignment  
Minor updates to SLOs

Motion to approve 11.10-11.11 by: Tate/Elwood

Motion passed.

**11.12 HLTH 1 Health and Wellness (26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Proposed Revisions:

- Minor updates to Course Description
- Minor updates to Objectives
- Updated Texts and Materials
- Added DEI Statement
- Minor updates to Typical Assignment
- Minor updates to Distance Education

**11.13 HLTH 2 Nutrition and Fitness (26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Proposed Revisions:

- Minor updates to Course Description
- Minor updates to Objectives
- Minor updates to Course Content
- Updated Texts and Materials
- Added DEI Statement
- Minor updates to Typical Assignment
- Minor updates to Distance Education

**11.14 HLTH 3 Substance Abuse Awareness (26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Proposed Revisions:

- Minor updates to Course Description
- Minor updates to Objectives
- Minor updates to Course Content
- Updated Texts and Materials
- Added DEI Statement
- Minor updates to Distance Education

Motion to approve 11.12-11.14 by: Martinez/Tate

Motion passed.

**11.15 PE 11 Fundamental Conditioning (26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Proposed Revisions:

- Minor updates to Course Description
- Updated FSA
- Minor updates to Course Content
- Updated Methods of Evaluation
- Added DEI Statement
- Minor updates to Course Assignments
- Minor updates to Typical Assignment
- Minor updates to SLOs

**11.16 PE 31 Aqua Aerobics (26-27 Catalog)**

**Last offered: Fall 2009**

Proposed Revisions:

- Minor updates to Course Description
- Minor updates to Objectives
- Minor updates to Course Content
- Updated Methods of Evaluation

Added DEI Statement  
Updated Course Assignments  
Minor updates to Typical Assignment  
Minor updates to SLOs

**11.17 PE 72 Baseball (26-27 Catalog)**

**Last offered: Fall 2012**

Proposed Revisions:

Updated Methods of Evaluation  
Added DEI Statement  
Updated Course Assignments  
Minor updates to Typical Assignment  
Minor updates to SLOs

**11.18 PEAT 43 Off-Season Volleyball Training (26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Note: This course is designed for the intercollegiate volleyball athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

Updated Hours/Units  
Updated Course Description  
Minor updates to Objectives  
Updated Texts and Materials  
Added DEI Statement  
Minor updates to Distance Education

**11.19 PEAT 44 Off-Season Wrestling Training (26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Note: This course is designed for the intercollegiate wrestling athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

Updated Hours/Units  
Updated Course Description  
Minor updates to Objectives  
Minor updates to Course Content  
Added DEI Statement  
Minor updates to SLOs

**11.20 PEAT 45 Off-Season Basketball Training (26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Note: This course is designed for the intercollegiate basketball athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

Updated Hours/Units  
Updated Course Description  
Minor updates to Objectives  
Added DEI Statement  
Minor updates to SLOs

**11.21 PEAT 46 Off-Season Baseball Training (26-27 Catalog)**

**Last offered: Fall 2024**

Note: This course is designed for the intercollegiate baseball athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

- Updated Hours/Units
- Updated Course Description
- Minor updates to Objectives
- Minor updates to Course Content
- Added DEI Statement
- Minor updates to Typical Assignment
- Minor updates to SLOs

**11.22 PEAT 47 Off-Season Softball Training (26-27 Catalog)**

**Last offered: Fall 2024**

Note: This course is designed for the intercollegiate softball athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

- Updated Hours/Units
- Updated Course Description
- Minor updates to Objectives
- Minor updates to Course Content
- Updated Methods of Evaluation
- Added DEI Statement
- Updated Course Assignments
- Minor updates to Typical Assignment
- Minor updates to SLOs

**11.23 PEAT 48 Off-Season Swimming and Diving Training (26-27 Catalog)**

**Last offered: Fall 2024**

Note: This course is designed for the intercollegiate swimmer and diver. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

- Updated Hours/Units
- Updated Course Description
- Minor updates to Objectives
- Minor updates to Course Content
- Added DEI Statement
- Minor updates to SLOs

**11.24 PEAT 49 Off-Season Tennis Training (26-27 Catalog)**

**Last offered: Fall 2017**

Note: This course is designed for the intercollegiate tennis athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

- Updated Hours/Units
- Updated Course Description
- Minor updates to Objectives
- Minor updates to Course Content
- Added DEI Statement

**11.25 PEAT 50 Off-Season Track and Field Training (26-27 Catalog)**

**Last offered: Fall 2024**

Note: This course is designed for the intercollegiate track and field athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

- Updated Hours/Units
- Updated Course Description
- Minor updates to Objectives
- Added DEI Statement

Motion to approve 11.15-11.25 by: Montgomery/Tate

Craig – After talking with Mike Mari and with things changing with our faculty loads, we’re trying to maintain and keep all our activity courses. Aqua Aerobics was last taught in 2009 and some of these other courses are old as well, but we’d like to keep them active in the catalog so that if we need to be able to teach these courses, we can. We can always deactivate them later, but we want to be able to teach them if necessary. There has been discussion about getting our baseball coach to teach an actual baseball class, and at one time our aqua aerobics was thriving as well. We now have someone who can teach that course again. We’re going to get to the point where we might not have tons of options.

James – Can you cross-list that with a community education or non-credit class?

Will – You can’t do that with PE courses.

Stacey – So this is really about keeping something in the barn in case you guys need courses to teach.

Craig – Exactly. The health stuff has really impacted our faculty. Their load is going to be essentially cut in half next year.

Scott – And thinking about revisiting in a couple years, if the Curriculum Committee does approve courses that you—any faculty in any area, not just Craig and PE courses—end up not needing, please do revisit those courses within a couple years as to whether or not to deactivate them. Don’t wait until they come up in the next 5-Year-Review.

Will – So success is going to come down to the enrollment in these courses.

Craig – Yes.

Motion passed.

**11.26 POLS 1 Introduction to Political Science (26-27 Catalog)**

**Last offered: Spring 2025 (Currently)**

Proposed Revisions:

- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Texts and Materials
- Added DEI Statement
- Updated Typical Assignment
- Updated SLOs

Motion to approve 11.26 by: Tate/Martinez

Motion passed.

**11.27 Agriculture – Forest Science and Technology (25-26 Catalog)**

**SC Program: AS.1494**

Proposed Revisions:

- GEOG 10
- +AGNR 57

Motion to approve 11.27 by: Waite/Van der Linde

Motion passed.

**12. ADJOURN**

Meeting adjourned at 4:12pm.