



Shasta College

Curriculum Committee Minutes

Monday, April 21, 2025

Room 1102

3:00 p.m.

1. CALL TO ORDER

Meeting called to order at 3:01pm.

Present: Rebecka Renfer, Scott Yates, Katie Elwood, Cheryl Cruse, Juanne Van Der Linde, Mark Montgomery, Joanne Tippin, Tim Shelton, Jim Crooks, Robert Waldren, Marcee Martinez

Absent: Leimone Waite, James Tate, Audrey Barto

Guests: Ioanna Iatridis, Laura Specht, Kim Alcorn, Justina Meeder, Iva Weidenkeller, Will Breitbach

2. INTRODUCTIONS

3. MINUTES OF THE APRIL 7, 2025 MEETING

Motion to approve the April 7, 2025 minutes by: Cruse/Crooks

Motion passed.

4. OPPORTUNITIES FOR PUBLIC COMMENT

5. COMMENTS FROM THE CHAIRS

Ioanna – Will and I attended the CIO meeting, and it was very informative. I'm always very proud of Shasta College and was able to tell them we are on track with Common Course Numbering.

Scott – All Phase IIA courses are in CNET. Now for the rapid review of all these courses! I know Rebecka and our Curriculum Specialists have already started working on them. We're seeing some great work from our faculty. It's also great to see more 26-27 courses being reviewed; I actually have two big emails of reviews to go through.

6. CURRICULUM REP AREA REPORTS

Katie – 95% of my area's 5-Year-Reviews are in. We're still waiting on a couple in Music, but otherwise we're finished.

James – *absent*

Leimone – *absent*

Juanne – Nothing.

Marcee – Nothing.

Joanne – Nothing.

Mark – Nothing.

Jim – Our area has our reviews launched. It's only 5 this time.

Audrey – *absent*

Tim – Nothing.

Cheryl – Nothing.

Robert – Just a bit of public information: Counseling is now in the 2100 Building.

Rebecka – Still waiting on GE approvals, and I’m working with the Dean of Student Services on putting some student-facing wording out on the website for Common Course Numbering. That should be up at the beginning of May.
Ioanna – The Chancellor’s Office has provided a marketing toolkit for students, and Student Services is doing wonderfully at working with students. And everyone at the Chancellor’s Office is frustrated about the denied COMM and ETHS GE approvals, too.

7. GENERAL EDUCATION COMMITTEE REPORT

GE APPROVALS

Rebecka – We meet May 1st, and it will be our last meeting. We have one course to review – the English 1D course.

8. CURRICULUM TRAINING

Scott – Training today will be our election for the Faculty Co-Chair.

Reviewed the Curriculum Committee Bylaws.

Scott – I will leave the room and Ioanna will run the election. If there’s anyone else who would like to run at this time, you’re welcome to put yourself forward.

Ioanna – Is there any other candidate? No? All those in favor of electing Scott for another term, please raise your hand.

Motion passed unanimously.

Scott – Thank you guys so much. One of the reasons I’ve been here so long is because this is a wonderful committee, and I’ve really enjoyed working with all of you. So, thank you all for making it such a joy to serve.

9. DISCUSSION/ACTION ITEMS – New Courses

9.1 PEAT 55 Off-Season Women’s Beach Volleyball Practice – New Course w/DE, 3 units

Proposed Disciplines: Physical Education - Athletics

Justification: This course is the off-season counterpart to PEAT 7 [should say PEAT 35] Intercollegiate Volleyball, which already exists as a course. It is a course which is allowed by the CCCAA for off-season sports to prepare for the next season of competition.

Motion to approve 9.1 by: Montgomery/Shelton

Tim – Do we have the appropriate beach?

Montgomery – I reached out to Craig about this, and he said they have all the equipment necessary and even an instructor.

Scott – And I assume if they teach beach volleyball, they will use the same facilities for this course.

Motion passed.

10. DISCUSSION/ACTION ITEMS – Course/Program Revisions

10.1 ART 1 Introduction to Art

Last offered: Spring 2025 (Currently)

Proposed Revisions:

Minor updates to Course Description

Minor updates to Objectives

Updated Texts and Materials

Added DEI Statements

Minor updates to SLOs

Minor updates to Distance Education

- 10.2 ART 55A Beginning Sculpture**
Last offered: Spring 2025 (Currently)
Advisory: ART 15 with a grade of C or higher
Note: Field trips may be required.
Proposed Revisions:
Minor updates to Objectives
Minor updates to Course Content
Minor updates to Methods of Evaluation
Minor updates to Texts and Materials
Added DEI Statement
Minor updates to Typical Assignment
Minor updates to SLOs

- 10.3 ART 80A Graphic Design**
Last offered: Spring 2025 (Currently)
Advisory: ART 12 with a grade of C
Note: It would be helpful if the student has basic skills in Adobe Photoshop.
Proposed Revisions:
Minor updates to Course Description
Minor updates to Objectives
Minor updates to Methods of Evaluation
Updated Texts and Materials
Added DEI Statement
Minor updates to Typical Assignment
Minor updates to SLOs
Minor updates to Distance Education

- 10.4 ART 80B Intermediate Graphic Design**
Last offered: Spring 2025 (Currently)
Prerequisite: ART 80A with a grade of C or higher
Proposed Revisions:
Minor updates to Course Description
Minor updates to Objectives
Minor updates to Course Content
Updated Texts and Materials
Added DEI Statement
Minor updates to SLOs
Minor updates to Distance Education

Motion to approve 10.1-10.4 by: Elwood/Martinez

Motion passed.

Motion to approve the prerequisite for ART 80B: Elwood/Shelton

Motion passed.

Scott – Just as a review, when we sign off on the Chancellor’s Office, we are signing that we are reviewing the courses *and also* the prerequisites. That’s why we vote on them separately. It’s also in Title 5 that prerequisites need to be regularly reviewed. One of the things we need to be thinking about is not presenting unnecessary barriers toward students, and also that we’re making sure we’re providing enough of a foundation to students.

10.5 BUAD 41 Leadership and Supervision

Last offered: Spring 2025 (Currently)

Proposed Revisions:

- Minor updates to Objectives
- Updated Course Content
- Updated Texts and Materials
- Added DEI Statement
- Updated Typical Assignment
- Minor updates to SLOs

10.6 BUAD 71 Introduction to e-Commerce

Last offered: Fall 2024

Proposed Revisions:

- Minor updates to Objectives
- Updated Texts and Materials
- Added DEI Statement
- Minor updates to Typical Assignment
- Minor updates to SLOs
- Minor updates to Distance Education

10.7 BUAD 72 e-Commerce Marketing

Last offered: Fall 2024

Proposed Revisions:

- Minor updates to Objectives
- Minor updates to Methods of Evaluation
- Updated Texts and Materials
- Added DEI Statement
- Minor updates to SLOs

10.8 BUAD 80 Principles of Customer Service

Last offered: Spring 2025 (Currently)

Proposed Revisions:

- Minor updates to Course Description
- Updated Objectives
- Updated Texts and Materials
- Added DEI Statement
- Updated Typical Assignment
- Minor updates to Distance Education

Motion to approve 10.5-10.8 by: Van Der Linde/Shelton

Motion passed.

10.9 ECE 6 Exploring Family Childcare

Last offered: Spring 2025 (Currently)

Proposed Revisions:

- Minor updates to Course Content
- Minor updates to Texts and Materials
- Added DEI Statement
- Updated Course Assignments
- Minor updates to Typical Assignment
- Minor updates to SLOs
- Minor updates to Distance Education

10.10 ECE 94 Early Childhood Education Work Experience Education

Last offered: Spring 2025 (Currently)

Limitation on Enrollment: FINANCIAL AID STUDENTS: Students must maintain concurrent enrollment in seven (7) units which include work experience education units. Students not receiving financial aid do not need to enroll in other courses in order to participate in Work Experience Education.

Proposed Revisions:

- Minor updates to Course Description
- Minor updates to Objectives
- Minor updates to DEI Statement
- Minor updates to Distance Education

Motion to approve 10.9-10.10 by: Tippin/Van Der Linde

Motion passed.

10.11 EDUC 94 Education Work Experience Education

Last offered: Spring 2025 (Currently)

Limitation on Enrollment: FINANCIAL AID STUDENTS: Students must maintain concurrent enrollment in seven (7) units which include work experience education units. Students not receiving financial aid do not need to enroll in other courses in order to participate in Work Experience Education.

Proposed Revisions:

- Minor updates to Course Description
- Updated Hours/Units
- Minor updates to Objectives
- Updated Course Content
- Minor updates to DEI Statement
- Updated SLOs
- Minor updates to Distance Education

Motion to approve 10.11 by: Crooks/Martinez

Motion passed.

10.12 PEAT 5 Intercollegiate Football

Last offered: Fall 2024

Note: Tryouts may be required to determine performance capability. This course is designed for the intercollegiate football athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

- Updated Hours/Units
- Minor updates to Objectives
- Minor updates to Course Content
- Added DEI Statement
- Minor updates to SLOs

10.13 PEAT 7 Intercollegiate Volleyball

Last offered: Fall 2024

Note: Tryouts may be required to determine performance capability. This course is designed for the intercollegiate volleyball athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

- Updated Hours/Units

Minor updates to Course Description
Minor updates to Objectives
Minor updates to Course Content
Added DEI Statement
Minor updates to SLOs

10.14 PEAT 9 Intercollegiate Cross Country

Last offered: Fall 2024

Note: Tryouts may be required to determine performance capability. This course is designed for the intercollegiate cross country athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

Updated Hours/Units
Minor updates to Course Description
Minor updates to Objectives
Added DEI Statement
Minor updates to SLOs

10.15 PEAT 11 Intercollegiate Basketball

Last offered: Spring 2025 (Currently)

Note: Tryouts may be required to determine performance capability. This course is designed for the intercollegiate basketball athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

Updated Hours/Units
Added DEI Statement
Minor updates to SLOs

10.16 PEAT 13 Intercollegiate Softball

Last offered: Spring 2025 (Currently)

Note: Tryouts may be required to determine performance capability. This course is designed for the intercollegiate softball athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

Updated Hours/Units
Minor updates to Objectives
Minor updates to Course Content
Added DEI Statement
Minor updates to SLOs
Minor updates to Distance Education

10.17 PEAT 15 Intercollegiate Baseball

Last offered: Spring 2025 (Currently)

Note: Tryouts may be required to determine performance capability. This course is designed for the intercollegiate baseball athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

Updated Hours/Units
Minor updates to Objectives
Added DEI Statement
Minor updates to SLOs
Minor updates to Distance Education

10.18 PEAT 42 Off-Season Soccer Training
Last offered: Spring 2025 (Currently)

Note: Tryouts may be required to determine performance capability. This course is designed for the intercollegiate soccer athlete. Although this class is designed for the intercollegiate athlete, it is open to all individuals.

Proposed Revisions:

- Updated Hours/Units
- Minor updates to Course Description
- Added DEI Statement
- Minor updates to Typical Assignment
- Minor updates to SLOs
- Minor updates to Distance Education

Motion to approve 10.12-10.18 by: Montgomery/Shelton

Motion passed.

10.19 WELD 94 Welding Technology Work Experience Education
Last offered: Spring 2025 (Currently)

Limitation on Enrollment: FINANCIAL AID STUDENTS: Students must maintain concurrent enrollment in seven (7) units which include work experience education units. Students not receiving financial aid do not need to enroll in other courses in order to participate in Work Experience Education.

Proposed Revisions:

- Minor updates to Course Description
- Minor updates to Objectives
- Minor updates to Typical Assignment

10.20 WELD 170 Introduction to Arc Welding
Last offered: Spring 2025 (Currently)

Note: Students must provide safety glasses and welding gloves, and those materials which are of continuing value outside of the classroom setting. This cost will be explained at the first class meeting.

Proposed Revisions:

- Updated Course Description
- Updated Objectives
- Updated Course Content
- Updated Texts and Materials
- Added DEI Statement
- Updated Course Assignments
- Minor updates to Typical Assignment

Motion to approve 10.19-10.20 by: Van Der Linde/Martinez

Motion passed.

10.21 Art (25-26 Catalog)
SC Program: AA.1040

Proposed Revisions:

- ART 57 → ART 47

10.22 Medical Office Specialist (25-26 Catalog)
SC Program: CT.3276

Proposed Revisions:

- Removed BSOT 94

BSOT 11 Recommended → Required

10.23 Medical Office Professional (25-26 Catalog)

SC Program: AS.1356

Proposed Revisions:

Removed BSOT 94

Removed Multicultural Language

Removed “BUAD 166” notes

Major: 36 → 35

Motion to approve 10.21-10.23 by: Shelton/Martinez

Motion passed.

11. DISCUSSION/INFORMATION ITEM

11.1 AGNR 54 Introduction to Wildland Fire → AGNR 57 Introduction to Wildland Fire

Scott – This course number has already been used in the past, so the Curriculum Specialists just needed to change the number for Introduction to Wildland Fire from 54 to 57 so Colleague would let them create a brand-new record.

Meeting adjourned at 3:32pm.