



**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT  
NOTICE OF INFORMAL BIDDING QUALIFIED BIDDERS LIST  
2024 Calendar Year**

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**TO ALL CONTRACTORS:**

The Shasta-Tehama-Trinity Joint Community College District (“District”) invites all licensed contractors to submit the name of their firm to the District for inclusion on the District’s 2024 Calendar Year list of qualified bidders for the District’s informally bid projects (“Qualified Bidders List”) under the California Uniform Public Construction Cost Accounting Act (“CUPCCAA”).

Interested contractors must complete and electronically submit the District’s Informal Bidding Qualified Bidders List Application (“Informal Bidding Application”) to be considered for inclusion on the Qualified Bidders List. The Informal Bidding Application requires contractors to provide:

- The name and address to which a Notice to Contractors or Proposal should be mailed or emailed;
- A phone number at which the contractor may be reached;
- Description of the type of work in which the contractor is interested and currently licensed to perform;
- The classification(s) of contractors’ license(s) held; and
- The Contractor’s contractors’ license number(s) and license expiration date.

The Informal Bidding Application may be accessed through the Shasta College website at: [Informal Bidding Application – 2024 Calendar Year](#) or through the Shasta Builder’s Exchange at: [www.shastabe.com](http://www.shastabe.com). Completed Informal Bidding Applications must be submitted electronically to the Bond Program Office at: [bondoffice@shastacollege.edu](mailto:bondoffice@shastacollege.edu).

The Informal Bidding Application may be submitted electronically at any time during the 2024 Calendar Year. Within thirty (30) days of a contractor’s electronic submittal of a completed Informal Bidding Application, the District will notify the contractor of its inclusion on the Qualified Bidders List. Upon inclusion on the Qualified Bidders List, the District will provide all contractors on the Qualified Bidders List for the trade(s) required an invitation to complete an informally bid project with notice of informal bids.

The District will update the Qualified Bidders List throughout the year, and may, at its sole discretion, invite contractors on the prior year’s list to be automatically included on the next year’s list pending verification of the information listed above.

For questions regarding this process, please contact the Bond Program Office at [bondoffice@shastacollege.edu](mailto:bondoffice@shastacollege.edu).