



STUDENT SERVICES SPACE PLANNING

Presented to the
100 Building Renovation Transition Team
on
February 9, 2023

TIMING

With Scheduled Maintenance to support HVAC Replacement		
\$8,500,000		
100 BUILDING RENOVATION (STUDENT SERVICES ONE-STOP SHOP)		
	BEGIN	END
RFP Solicitation	12/7/2022	1/27/2023
Interviews & Selection	1/30/2023	2/16/2023
Project Kickoff	3/1/2023	
Pre-Design/Programming	3/1/2023	6/13/2023
Preliminary Plans	6/14/2023	12/14/2023
Working Drawings	12/15/2023	6/28/2024
DSA Submittal	7/31/2024	7/31/2024
DSA Review	8/1/2024	2/28/2025
DSA Comments/Revisions	3/3/2025	4/17/2025
DSA Approval	4/18/2025	4/18/2025
ALL STAFF - MOVE OUT	6/1/2025	7/31/2025
Out to Bid	5/6/2025	6/19/2025
Board Approval of Bid	7/9/2025	7/9/2025
Award Contract	7/10/2025	7/10/2025
Construction Begins/Ends (@18 Months)	8/1/2025	2/28/2027
FF&E/ Technology Installation	3/1/2027	5/31/2027
SS STAFF - MOVE BACK IN	6/1/2027	7/31/2027
DSA Close Out	3/1/2027	3/31/2027
Complete Project	3/31/2027	3/31/2027
SWING SPACE UTILIZED	2100/2200/2300	
OUT	2025	JUNE-JULY - Summer Break
IN	2027	JUNE - Summer Break

Spring 2023

Create transition plan

Fall 2023

Transition current occupants

Spring / Fall 2024

Prepare transition spaces

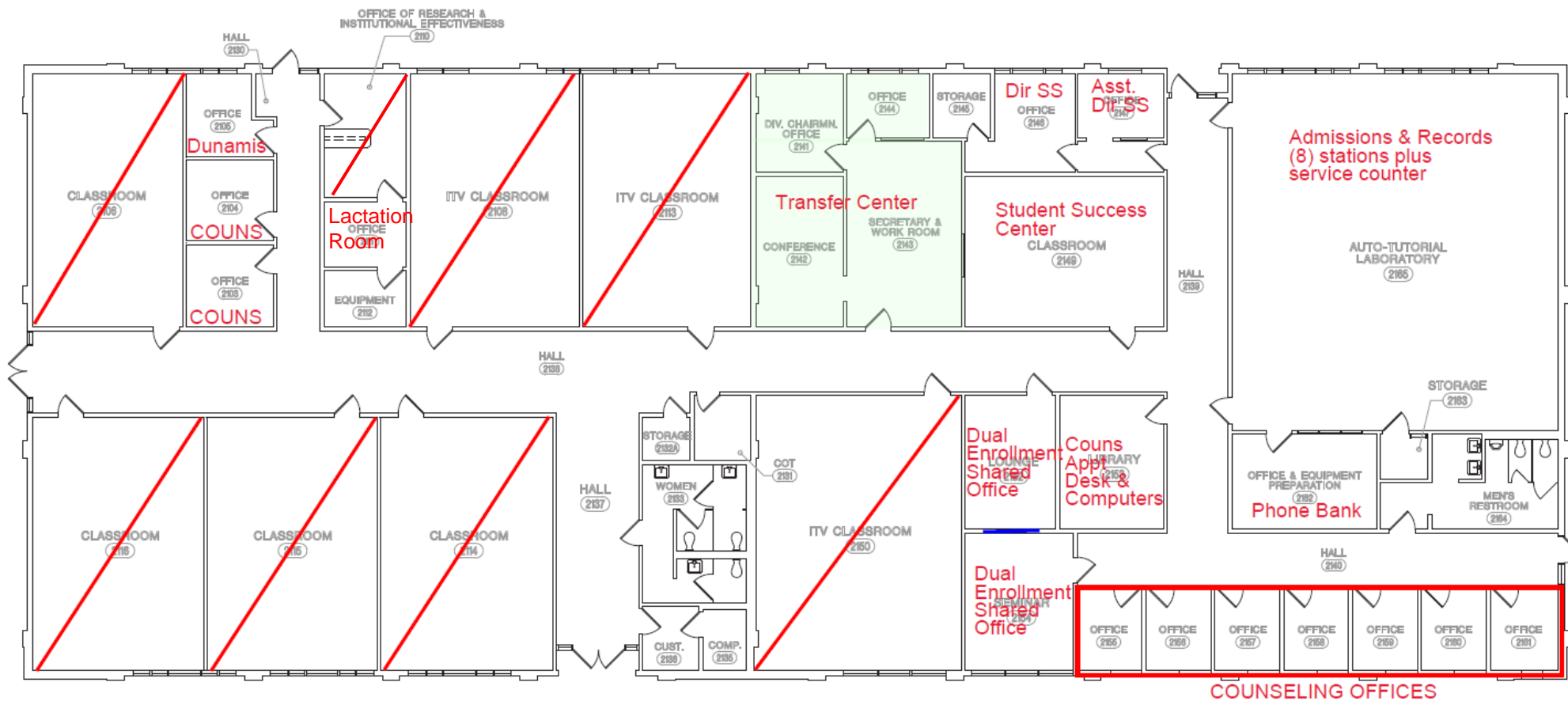
Spring 2025

Move into transition spaces

Proposed Sub-Groups:

- “One-Stop”
- A&R – Financial Aid Specialists
- Student Success Center
- Counseling
- Transfer
- Admin Support

2100 SPACE ASSIGNMENTS (DRAFT)



— Not Available



RESEARCH BUILDING 2100

SCALE: 1/8" = 1'-0"

2300 SPACE ASSIGNMENTS (DRAFT)



RESOURCES

Excerpt from: **Designing Administrative Office Spaces for Hybrid Workplaces – Survey Results**, Strategic Advisory Services, 2021

“We need to change the culture from one of departmental or divisional ownership of space to a more centralized mode, in order to use the campus as efficiently as possible.”

3 higher education space-planning trends to watch, University Business, Roberts, Julie, May 13, 2022

Rethinking Campus Spaces, The Chronicle of Higher Education, Diep, Francie, 2020

What the Future of Higher Education Means for Office Space, HDR Inc., Kamal, Leila and Zaiser, David, July 18, 2022