



**MEETING OF THE MEASURE H
CITIZENS' BOND OVERSIGHT COMMITTEE**

TUESDAY, April 24, 2018

MINUTES

The Measure H Citizens' Bond Oversight Committee held their regular quarterly meeting on Tuesday, April 24, 2018 in the Board Room of the Shasta College Administration Building located at 11555 Old Oregon Trail, Redding, California.

1. Call to Order

The meeting was called to order by Joe Ayer at 5:00 p.m.

2. Roll Call

COMMITTEE MEMBERS PRESENT		AREA OF REPRESENTATION
x	Joe Ayer	Taxpayers' Association
x	Rick Fauss	Business Organization
	Steve Hosler	Senior Citizens' Organization
x	Millie (Milagros) Israel	SC Student Representative
x	Robbie Middleton	College Support Organization
x	Paula Percy	At-Large Representative
x	Larry (Lawrence) Russell	At-Large Representative

Guests
Dr. Joe Wyse, Superintendent/President
Morris Rodrigue, Assistant Superintendent/Vice President
George Estrada, Director of Physical Plant
Theresa Markword, Bond Program Manager
Sherry Nicholas, Executive Assistant for Administrative Services/ Recorder

3. Call for requests from the audience to speak to any item on the agenda

There were no requests.

4. Approval of the January 23, 2018 Meeting minutes (attached)

Motioned by Rick Fauss and seconded by Millie Israel to approve the minutes. There was no discussion. **Motion passed 6-0.**

5. Updates on Bond Project (Handout)

Dr. Joe Wyse welcomed the committee. Morris Rodrigue shared a summary of the projects spreadsheet (attached hereto as Exhibit A). This information will also be shared with the Board of Trustees at their next regularly scheduled meeting.

The summary included:

IT-Technology

Technology will tie into all other projects in some capacity.

Athletic Field House

We are currently working through some design issues with the architect and attempting to label the project more descriptively to include: a women's and men's locker room, referee room, staging area, trainer's room, bathroom and a small concession stand. The costs on this project are going up as the details are coming together. This project is going out to bid in the next couple of weeks. Scheduled to go to DSA the end of May.

Campus Wide Infrastructure Project

The scale of this project is not fully determined. PACE Engineering has been hired to determine the full scope. The goal is to have all infrastructure to be within five (5) feet of each building site. The priorities will be set after all information is received from the consultant.

Dr. Wyse shared information on the current campus sewage treatment plant, irrigation, gas lines and electrical lines which were all installed in the late 1960's. Some updates have been done through the years (with new gas lines done a few years back) but most, if not all of the rest will be addressed with the various bond projects.

CTE (Career Technical Education) Building

Bathrooms and a covered storage area have been incorporated into this project. The CTE faculty are doing a good job at providing the right information with the details needed for the architect. The Division of the State Architect (DSA) looks at the structure and the associated ADA access. We are trying to meet the goals of DSA, while also staying within the budget. George Estrada commented that in many cases it can take ample time to achieve everything that DSA requires.

CIS (Computer Information Systems) Building

This project also deals with ADA access. Mr. Rodrigue walked through areas on the map noting that there is an opportunity to put in an elevator which would avoid having to put in ramps for ADA Access. We have just brought on the architect for this project and more information should be available at the next meeting.

Joe Ayer asked if the District knows what percentage of the student population needs ADA accessibility. Dr. Wyse said we do not know how many, but it only takes one complaint and all access issues must be addressed. Mr. Rodrigue further explained that ADA is not just looking at physical access, but access to all programs. Therefore, we must address online access, our website, physical barriers, and other technology barriers such as phones, computers, software, visual aids, aids for the hearing impaired, etc.

Gymnasium Air Conditioning

This project was submitted to DSA on April 18th. Mr. Estrada commented that he believes there will be a minimal DSA impact on this project because it is only a structure review. The Gym has never had air conditioning. There is a lot of excitement around this project.

Main Campus Keying and Access Control

This summer/fall project is currently underway, and is an important component of overall campus improvement for safety and security. This project will be a combination of hard keys for internal use and card keys for exterior use. It will be phased in as the budget allows.

Regional Public Safety Training Center

We are currently working with our regional groups on design. There will be a bid walk this Thursday, and next Thursday the bid out for Phase One will take place for the infrastructure and building of the roof prop, and for the installation of the two fire props. The Board has approved the purchase of the fire props, and the bids received for Phase One will also be presented to the Board for review and approval. The fire training classrooms and a covered area for equipment will be included in Phase Two of this project.

Security Department Relocation

All of the museum contents have been moved to an off-site location. This project will be submitted to DSA in May, and borings to determine soil characteristics will be scheduled for some time in May. The building has some access issues as well. DSA is allowing notes from our pre-meetings to be considered which helps in the approval process. Students and staff are asking why Campus Safety is moving to a different location. Mr. Rodrigue explained that Campus Safety currently resides in the oldest on campus portable building. The front entrance to the campus has been chosen as a more appropriate location for Campus Safety. The 5000 portable building will return to its original use as a construction planning office.

Tehama Campus Student Services Building

A lot of research has been done on this project, and the budget has been increased because the scope of the design has increased. The space has been enlarged to include more offices for faculty. The plan is to have a wider range of faculty at that location, teaching both onsite and online.

Veterans Center Building (main campus)

The final floor plan has been approved, and the architect is working on 3D videos of the interior and exterior of the building. Borings are scheduled for May. Additional funding of approximately \$49,000 has been received on this project from a Veterans Center grant.

1000 Building

We are getting close to bringing on an architect for this project. Data is still being collected from the proposed users of the building. A PAA should be in place by the end of May.

Solar Project – East Parking Lot

We are currently working with a solar consultant to guide us through the details of this project. PG&E will be conducting a Detailed Interconnection Study. The project will be located in the East parking lot. The size of project is expected to be approximately 1.6 megawatts with covered shaded parking that includes charging stations. All materials will be purchased, not leased and will come with a 20-year warranty on panels and converters. The existing solar field at the North end of the main campus is 1 megawatt and has served the District well. Dr. Wyse said they expect this project will be a positive move towards sustainability and utility savings for the District. The potential cost for the project is \$6 million.

Mr. Rodrigue explained that as the bond projects roll out and start to progress, we will look at when to do the second bond issuance. 85% of the bond must be spent down within three (3) years. This coming year will be a busy year for contracts going to the Board. Mr. Estrada said they are watching all of the projects closely so they will be ready to insert other projects and time the issuance with enough time left to reach the 85% mark.

Morris Rodrigue said they are aware of the escalation of school projects throughout California due to numerous school bonds being passed. This causes a demand on supplies and resources. No further discussion. No action required.

6. Review of Expenditures

Theresa Markword explained that the expenditure report (attached hereto as Exhibit B) is the same report that was shared at the last meeting with just a few changes. The interest proceeds are \$226,000 (5th line down) which represents interest earned on this money. A column has been added for encumbrances, separating out what has been promised in contracts, and now gives a better reflection of what dollars are truly remaining.

The CTE Building project has expanded and will now include a covered storage area. The campus wide infrastructure is currently under project scoping, and there will not be an accurate total cost for this project until the scoping is completed.

Robbie Middleton asked who sets the original budgets. Ms. Markword said they are set on the PAAs that come from the architects. Mr. Rodrigue explained that for each project they

estimate square footage and the type of building, and then add in other potential costs which gives a very loose ball park figure.

Mr. Middleton asked about the museum, and said he noticed the costs have gone up. Mr. Rodrigue said the reason for the increase is that a large warehouses/storage building has been added to the project, and the price per sq. ft. has gone up. Mr. Middleton asked if they are expecting the costs to go up on each project. Mr. Rodrigue said yes, this will be an ongoing issue for all the projects.

Dr. Wyse said to keep in mind that we are looking at the entire master plan concept. Dr. Wyse said he will elaborate more when he takes the committee members on the campus tour after the meeting.

Paula Percy asked if administration anticipates receiving any additional funds from other sources to help with the bond projects. Dr. Wyse said we applied for a Veterans Center grant through the Chancellor's Office. This grant was based on how many colleges applied, and the District did receive the award. The plan is to use the grant dollars for some other things, but the award should be ongoing funding, and if so, it could go to the bond projects or potentially personnel that will be needed in the new building.

Dr. Wyse said with the last bond, they tracked all the extra dollars from other sources and it was a significant amount. We started with \$34 million in bond dollars, and then over a 10-year period it increased by around \$4 to \$5 million. Dr. Wyse expects there will be other resource dollars added to combine with the current bond, and we will continue to look for grants. Dr. Wyse added that the District is not eligible for any matching State bonds. No further discussion. No action required.

7. Comments from the audience

No comments were noted.

8. Next meetings of the committee:

- July 24, 2018
- October 23, 2018

9. Adjourn

It was moved by Rick Fauss and seconded by Millie Israel to adjourn the meeting. The vote was 6-0 in favor of adjournment at 5:45 p.m. Following the meeting, the committee was taken on a campus tour.

Submitted by:
Sherry Nicholas

Sherry Nicholas
Official Recorder