



ACCREDITATION STEERING COMMITTEE

October 4, 2017

2204, 4:00-5:00 p.m.

CALL TO ORDER: The meeting was called to order at 4:05 p.m.

ROLL CALL: Members Present

Denise Axtell	Will Breitbach	Kate Mahar
Melissa Markee	Ron Marley	Becky McCall
Steve Mollman	Damaris Stevens	Ramon Tello
Courtney Vigna		

Members Absent

Frank Nigro	Student Rep
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Guests

Gohar Momjian

DISCUSSION/ACTION:

Will welcomed everyone and introduced the new ACCJC Vice President Gohar Momjian and explained that she will be the liaison with Shasta College. Gohar comes with 15 years' experience in Community Colleges and comes with an ALO background. She explained the changes they have made at the ACCJC so far and the changes they are hoping to make in the future.

REVIEW THE LIST OF ACTION PLANS FROM OUR ISER:

Will handed out the action plan tracking sheet he has started. He explained that the sheet is current as of today. He illustrated #14, which is to "Monitor Accreditation Standards and quality improvement processes through the participatory governance and committee structure," and explained we still have to figure out how to approach that action plan. It's about helping more people understand what the standards mean. Kate also said we can also use #14 to keep the campus updated on the changes at the ACCJC. Gohar also suggested that Ramon will be able to share his experience with his upcoming site visit. She said being on a site team is a good way to learn new ideas for our college.

Ramon said this is a conversation we have had throughout the years. We need a spot that is a repository of information.

College Council appointed a task force to help figure out what our plan should be do deal with developing an institutional wide assessment plan, which was one of our QFE's. Ramon said he has suggestions, and he noted the list of participants in the plan (Sara McCurry, Carolyn Singh, Darren Gurney, Kyle Duran Cox, Stacey Bartlett, Tim Johnston, Kate Mahar, and Will Breitbach). He wanted to make sure that SAO's are represented. Will explained that along with himself, Carolyn Singh, and Tim Johnston, all represent areas that have SAO'S. Kate asked if we could appoint Roberta Kelley to the committee. Will said we would need College Council to make that appointment since they are officially the governing body that is guiding the task force. Will said to make this plan work, many more people will need to be involved.

REVISIT THE QUALITY FOCUS ESSAYS P.238 OF SELF EVAL:

The second QFE dealt with the development of a data warehouse. Kate explained we have four different transactional databases. The idea is to try and take our own systems, along with the Chancellor's Office systems and integrate them. It has become necessary to make sure everyone has the ability to pull any information that they need. So far they have implemented a timeline. They also have also reached out do different individuals that can help implement the Data Warehouse and they have identified funding that can be used to for its development. Will asked if Kate presumes Tableau would be the main visualization tool, and Kate said yes we are planning on that at this point. Ramon asked if there will be a college wide presentation so people will know that this is in use. Kate said they are working with the different committees involved at this point. Kate said part of this process is to clean-up data and emphasized that it is very important people let Research know when the data has errors so we do end up with clean data.

Will said we are going to be working with the Butte College Tech Center on a pilot project regarding the Data Warehouse and we will be using data from CCCApply and Canvas. Ramon asked what we are looking for with this. Will said that question is wide-open at this point. He explained the first thing would be to look at are the successful students. He doesn't know yet what kind of questions we will be able to answer. Becky said it will help to give us a more proactive approach to planning and student success. Will said at the IEPI Data Disaggregation workshop, he realized we could do a lot with CCCApply data.