



ACCREDITATION STEERING COMMITTEE

March 1, 2017

Board Room, 4:00-5:00 p.m.

CALL TO ORDER: The meeting was called to order at 4:04 p.m.

ROLL CALL: Members Present

Will Breitbach Tim Johnston Becky McCall
Steve Mollman Damaris Stevens Ramon Tello
Courtney Vigna

Members Absent

Denise Axtell Raquel Good Ron Marley
Morris Rodrigue John Whitmer

Guests

Jenna Highfield Kate Mahar

DISCUSSION/ACTION:

Damaris motioned to approve the minutes from the February 1st meeting. Ramon seconded. Motion carried unanimously.

UPDATES:

Will thanked everyone who has contributed to the process. So far we know we have had a large group give feedback but we want more. Kate has started reviewing the standards portion of the self-study. Kate said so far it seems really good. She is working to make it consistent and so far the content is really good.

Once we finish up the standards, we have to write the Quality Focus Essay. We will probably use data tools and SLO's as our growth opportunities. Will started compiling a list of changes that have come out of the self-evaluation so far. One thing noted on the list was the disaggregation of data. Ramon explained how disaggregated data for SLO's won't be possible here because it would be too easy to identify specific people since our sample size is so small. We will need to disaggregate the data at the program level.

Ramon asked for clarification on the 5th bullet point, improve dialogue and dissemination of information surrounding assessments. Will said that means getting data out all groups, not just College Council. Ramon also noted that on the first bullet point, Improve TracDat Training Associated with Program Review and SLO reporting, there has already been significant improvements by Toni Duquette.

Becky asked how the update went at the February 15th Board meeting. Will said it went well, not a lot of questions at this point. He noted that part of his presentation dealt with accreditation requirements.

Open Forums:

The open forums will be held on March 28th and March 31st. This should give people the opportunity to give feedback and ask questions about the process. We will send out an email invite which will outline the feedback process and the mechanisms available to provide feedback. The whole report will be placed on the I: drive so everyone will have viewing access. Kate asked when the report goes to the visiting team. Will said we should be sending the report in August. The question was asked about when we should notify the campus about the open forums. Will answered we will wait until the documents are done to send out the email with the links but we will send a save the date email in the meantime. Will is also going to include the link for the ACCJC accreditation training. Becky clarified that the targeted population for these forums is going to be faculty, staff, and students and Will confirmed she was correct. The community at large always has the opportunity to provide feedback directly to the ACCJC. Will noted Student Senate has also been given a presentation. Jenna has created the feedback mechanism the campus will use. We will have the completed documents out to everyone by March 20th.