

Academic Senate
MINUTES
 Monday, September 14, 2015
 3:00 – 4:45 p.m.
 Room 1107

Executive Committee Members Present					
x	Cathy Anderson		Terry Bailey		Mark Blaser
	Keith Brookshaw	x	Toni Cancilla	x	James Crockett
x	Richard Fiske	x	Leo Fong	x	Keith Foust
	Scott Gordon	x	Debra Griffin	x	Karen Henderson
x	Robb Lightfoot	x	Jennifer McCandless	x	Susan Meacham
x	Ray Nicholas	x	Nancy Roback		Carolyn Salus-Singh
	Iraja Sivadas	x	Brian Spillane	x	Linda Thomas
	Craig Thompson	x	Joanne Tippin		
	Don Cingrani (N/V)		Ron Marley (N/V)	x	Meridith Randall (N/V)
Other Faculty Present					
x	Teresa Doyle	x	Heather Wylie		
Guests					
x	Will Breitbach	x	Tim Johnston	x	Joe Wyse

1. Call to order: Meeting was called to order at 3:25pm.

2. Approval of Minutes (Attachment)—August 24, 2015: Because copies of the draft minutes were not available to all Executive Committee members in time for the meeting, the vote for approval was postponed until the next Senate meeting.
3. Opportunity for Public Comment
 - a. This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.
4. **Institutional Effectiveness partnership Effectiveness – PRT Partnership Resource Team Report – attachments (needs to be done by 3:25 pm)**
 - a. Brian King, Los Rios Community College District Chancellor, spoke about the team’s mission to provide help on two areas: Enrollment management/increasing access and SLOs. He mentioned that after the visit the team would be writing up a report to the Chancellor’s Office in support of Shasta College’s request for a \$150,000 grant. Kristina Whalen, Speech Communication Professor and SLO Coordinator at City College of San Francisco, spoke on SLOs and assessment. She pointed to TracDat as the place where the assessment cycle seems to be stuck, particularly involving program improvements based on SLO data (this will be essential for our next round of accreditation in two years). Faculty need to be able to have discussions looking at SLO results data that have been broken down into a disaggregated format and using this to identify areas that need improvement. She emphasized the importance of having open dialogue between faculty members and between faculty and deans.
5. Report
 - a. Report from Instructional Council (Susan Meacham)
 - i. During the last meeting of Instructional Council, the following items were covered: There are new commercials for the College that will be airing on KRCR, Channel 7. Faculty hiring for the coming year; hiring requests from the deans will be due in mid-October, so departments need to identify their needs. The student worker/supervisor handbook. The Enrollment Management Committee hasn’t been able to have a quorum for meetings, so changes will need to be made to the committee’s mission and composition. Kate Mahar spoke about the STU 93 course for training tutors in the Learning Centers. Two new degrees and certificates were brought forward: a certificate in Digital Arts, and an AST in Agricultural Plant Science; Instructional Council decided that the Digital Arts program needed more work, but the Agriculture Plant Science AST was ready for implementation. Instructional Council stressed that Academic Senate input on the Scholars Program was essential (see item 7.d below).
 - b. Report from Curriculum Council as needed (Ron Marley)
 - i. No report.
 - c. Report from FEC Committee as needed (Teresa Doyle)
 - i. The committee will be meeting this Thursday. Cliff Gottlieb has sent out an e-mail soliciting feedback on professional development and welcome back day activities.
 - d. Report from Student Success Committee as needed (Teresa Doyle)
 - i. The committee will be meeting next Thursday to discuss SSSP and BSI.
 - e. Report from Scholastic Standards Committee as needed (Don Cingrani)

- i. No report.
 - f. Report from Textbook Committee as needed (Carolyn Singh)
 - i. No report.
 - g. Report from Distance Education Committee as needed (Carolyn Singh)
 - i. No report.
 - h. Report from College Council (Robb Lightfoot)—see website
 - i. Robb stated that College Council has been focusing on various topics related to student success, such as SSSP plans for credit and non-credit courses. Meridith Randall also spoke about changes made to Math standards that have been proposed by Math faculty.
 - i. Report from Senate President (Robb Lightfoot)—see website
 - i. Robb reported that the Board of Trustees had a lively debate about the feasibility of a bond measure. The Fall Plenary is approaching, and he would like the Senate to draft a proposed resolution to have the statewide Academic Senate’s Hayward Award recognize both full-time and part-time faculty every year instead of alternating between them. He also provided an update on part-time representation; James Crockett will join Toni Cancilla to represent part-time faculty. He’s still waiting to hear from another part-time instructor interested in serving.
- 6. Informational items - see attachments on Senate website <http://bit.ly/1zRhtZu>
 - a. Chancellor’s Office Releases & Announcements – see website
 - b. ASCCC Releases & Announcements – see website
 - c. ASCCC Upcoming Award Deadlines - attachment
 - d. ASCCC Events/Meetings 2015-16 – attachment
 - e. BSI Action Plan – Teresa Doyle
 - i. Teresa Doyle provided a summary of how data was collected on Basic Skills students this year for the annual BSI Action Plan report. Discussion has centered on programs, such as Supplemental Instruction (SI) and the Math Camp, that can “move the needle” with student success outcomes. She also noted that a large portion of funding is devoted to professional development, and she listed a number of training opportunities that faculty might be interested in.
 - f. National Network for Educational Renewal – Chico, 10/1-3 <http://bit.ly/1FzWfnm>
 - g. Volunteer(s) needed for SSP Equity Conference Oct 1 & 2 - attachment
 - h. Online resources for distressed students – attachment
 - i. BA Task Force Contact List – attachment
 - j. TMC Descriptors Due by 9/30 - Administration of Justice, Studio Arts, Computer Science, Early Childhood Education, Geology, History, Kinesiology, Mathematics, Political Science, Physics, Theater – attachment
- 7. Discussion/Action items
 - a. TRC List-Revised – Attachment
 - i. Cathy Anderson moved to approve the revised list; seconded by Ray Nicholas. Motion carried.
 - b. The following new program proposals were approved at the 4/20/2015 Curriculum Committee meeting.
PROPOSED PROGRAMS:
AS-T in Ag-Animal Science - attachments

- AS-T in Ag-Business – attachments
- i. Ray Nicholas moved to approve the two proposed programs; seconded by Brian Spillane. Motion carried.
- c. Discontinue the Community Engagement Subcommittee – attachment
- i. Heather Wylie explained that the grant funding this program provided her with course release time, but now that the grant has ended, she does not have the time in her schedule to devote to this subcommittee, which is a joint committee of the Senate. Cathy Anderson believed that if a subcommittee is worthwhile, as this one is, we should actively seek out funding that would allow it to continue on. Susan Meacham agreed; she noted how much work by Heather and others was put into forming this committee, and she urged the Senate to look for available options to avoid discontinuing it. Jennifer McCandless suggested that we look into how this committee’s mission fits with the Strategic Plan in order to identify ways to justify its active status.
- d. Scholars’ Program draft proposal (Tim Johnston)
- i. Tim Johnston stated that the College has applied for a \$150,000 grant to help fund this proposed honors program, which grew out of the Strategic Plan, and if it is indeed a program that is worth pursuing, it will need Senate approval. Cathy Anderson noted that Math faculty asked that the Math Readiness level be increased; she also questioned the purpose of the essay required for admission to the program. Tim explained that the essay requirement was intended to allow applicants to demonstrate a willingness to commit to the program. Ray Nicholas asked about the level of commitment from four-year universities. Tim stated that the program will rely on a statewide consortium that negotiates commitments with four-year universities. Susan Meacham asked if disciplines beyond Math and English have expressed interest in participation. Tim admitted that there were no other specific disciplines that have been identified, but other disciplines could later be added based on compatibility with the honors format. Cathy emphasized the importance of identifying the specific distinctions that would allow a course to qualify as an honors course and getting these in place through Curriculum. Tim believed that Curriculum could establish a general “baseline” set of requirements that would determine honors-level curricula, and this could be applied to courses across the disciplines. Susan argued that although there’s general support for an honors program, there will need to be considerable work done by individual disciplines with Curriculum to have high quality courses in place. Robb suggested that the program could start with just Math and English classes, and then add other courses as the program progresses. Tim agreed that we should proceed in this way, with the Senate giving its support for an honors program, but with the details yet to be determined. Ray Nicholas wondered about any oversight Senate would have once it gives its support to the program. Jennifer McCandless stressed that such a program needs to be very faculty- and curriculum-driven, and there just hasn’t been enough time invested in these areas. Brian Spillane believed that the strong possibility of funding by the Chancellor’s office makes this an opportunity that we shouldn’t let slip by. Cathy asked, if we approve the program for beginning in Fall 2017, would we still qualify for the funding? Tim believed that we would, but it’s not entirely clear how funding would be timed. Cathy Anderson moved that the Senate support the concept of a Scholars Program for

implementation in Fall 2017, and the Senate will form an ad hoc committee to develop the details of the process; seconded by Jennifer McCandless. Motion carried.

- e. SSSP credit plan (Tim Johnston) – attachment
 - i. Susan Meacham moved to approve that the Senate President sign off on this plan; seconded by Ray Nicholas. Motion carried.
 - f. SSSP non-credit plan (Tim Johnston) – attachment
 - i. Susan Meacham moved to approve that the Senate President sign off on this plan; seconded by Ray Nicholas. Motion carried.
 - g. Peer Counselor List (Tim Johnston) – attachment
 - i. The evaluators on the list are part-time faculty who will be evaluating other part-time faculty. Tim explained that this extensive list reflects the large number of new counselors who are required to be evaluated within their first year. Because this is a new procedure, Jennifer McCandless recommended that we consult Meridith Randall’s office about this arrangement being in compliance with the Academic Master Contract. Robb agreed and stated he would investigate this further.
 - h. Fall Plenary – Irvine 11/5-7 - <http://bit.ly/FallPlenary15>
 - i. Because of time constraints, this item was postponed.
 - i. PIC recommendations on discontinuance of University Studies Mathematics, Wine making and Marketing degrees
 - i. Susan Meacham is serving on PIC, and she explained that faculty in each of these programs support their discontinuance because of low and inconsistent enrollment.
 - j. Hayward Award - proposed resolution – attachment
 - i. Because of time constraints, this item was postponed.
8. Other?
9. Adjournment: Meeting was adjourned at 4:42pm.
10. Next meeting: Monday, September 28, 2015 at 3:00 p.m. in room 1107.

The Shasta-Tehama Trinity Joint Community College District (“Shasta College”) does not discriminate against any person on the basis of race, color, national origin, sex, religious preference, age, disability (physical and mental), pregnancy (including pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), gender identity, sexual orientation, genetics, military or veteran status or any other characteristic protected by applicable law in admission and access to, or treatment in employment, educational programs or activities at any of its campuses. Shasta College also prohibits harassment on any of these bases, including sexual harassment, as well as sexual assault, domestic violence, dating violence, and stalking.