

Academic Senate

MINUTES

Monday, October 27, 2014

3:00 – 4:45 p.m.

Room 1109

Executive Committee Members Present					
x	Cathy Anderson		Mark Blaser		Keith Brookshaw
x	Paul Calkins		Kendall Crenshaw		Camilla Delsid
x	Richard Fiske	x	Leo Fong	x	Lenore Frigo
x	Scott Gordon	x	Debra Griffin	x	Karen Henderson
x	Susan Keller	x	Robb Lightfoot	x	Jennifer McCandless
	Rob McCandless	x	Susan Meacham	x	Ray Nicholas
x	Brad Peters		Mark Racowsky	x	Carolyn Salus-Singh
x	Terrie Snow	x	Brian Spillane		Craig Thompson
	Don Cingrani (N/V)		Ron Marley (N/V)		Meridith Randall (N/V)
Other Faculty Present					
Guests					
x	Will Breitbach	x	Dan Haskins	x	Eva Jimenez
x	Tim Johnston				

1. Call to order: Meeting was called to order at 3:04pm
2. Approval of Minutes (Attachment)—October 9, 2014: Susan Meacham moved approval of the 10/09/2014 minutes; seconded by Lenore Frigo. Motion carried with two abstentions.

3. Opportunity for Public Comment

- a. This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.
 - i. With SB 850 authorizing baccalaureate degrees offered by community colleges, to be piloted by 15 colleges, Eva Jimenez explained that the Chancellor's Office has set a deadline of November 12 for colleges to submit a letter of intent to propose a degree program. The full application will be due December 19. There are several criteria for acceptable programs: The degree cannot be in a program that's offered by CSU or UC. Also, it must be proven that the Bachelor's Degree would lead to salaries higher than those for graduates with an Associate's Degree, and there must be a demand for such jobs in the community. So based on these criteria, Joe Wyse has pushed for a letter of intent identifying Health Information Management (HIM) as the Bachelor's Degree program that Shasta College would offer. The letter of intent and the application require Senate approval. Jennifer McCandless reiterated the concerns that the Senate has considered in the past, particularly the multitude of unanswered questions about how the degree programs would operate. Eva explained that although the selections will be announced January 21, the degree programs will not be implemented until July 2017, so there will be considerable time to work out these details. The funding model for the baccalaureate programs will be released in March 2015 by the Chancellor's Office. Cathy Anderson emphasized the importance of making sure the proposed program fits the College's Institutional Goals to ensure proper funding. Jennifer asked if the letter of intent was meant to be a firm commitment to offering the proposed program; Eva replied that the letter merely indicated an intention to submit a full application, so there's no actual commitment at this point. Susan Meacham supported the idea of submitting a letter of intent and an application, but she was skeptical about the net benefit of offering a Bachelor's Degree in HIM; she would like to see more thorough research done on the specific impact a Bachelor's Degree in this discipline would have on employment and salaries. Robb agreed, and he reiterated the necessity of getting input from all areas of the college to address all of our concerns. Scott Gordon pointed out the urgency for submitting a letter of intent and an application because other colleges, such as San Diego Mesa, are also considering this degree program; he also mentioned that because HIM is a relatively new field, CSUs have not had a chance to offer a degree in it, but he anticipates that such a program could be introduced by a CSU very soon. Robb agreed to have both the letter of intent and the application added as action items for the next two meetings. Jennifer wanted to ensure that there be opportunity faculty input. Robb said that he would send out an e-mail to all faculty asking for feedback. He believed that unless there is clear opposition to this proposal, he is inclined to sign off on approving the letter of intent.

4. Report

- a. Report from Instructional Council (Susan Meacham)

- i. Instructional Council last met on October 16 and discussed the following: Kathy Royce and Kate Mahar discussed changes made to the grants procedures specified in AP 3280. Amy Schutter is the new grant procurement director. Deans were instructed to tell faculty that grants could not be used to increase faculty pay, but rather they were to be used to achieve college goals. The Common Assessment Initiative was also discussed, as was revising our outreach to local high schools. Another item on the agenda was the automated wait list and problems with it, especially students not being moved from the wait list to open spots on the roster prior to the start of the class. There was continued discussion on baccalaureate degrees offered by community colleges. Other items discussed were classroom usage and assignment; BIRT reported on appropriate behavior in the classroom because the number of reported incidents of inappropriate behavior has been increasing; deans were encouraged to offer more late start classes because the number of FTEs needs boosting.
- b. Report from SLO Committee (Cathy Anderson)
 - i. No report.
- c. Report from Curriculum Council as needed (Ron Marley)
 - i. No report.
- d. Report from Student Success Committee as needed (Teresa Doyle)
 - i. No report.
- e. Report from Scholastic Standards Committee as needed (Don Cingrani)
 - i. No report.
- f. Report from Textbook Committee as needed (Carolyn Singh)
 - i. No report.
- g. Report from Distance Education Committee as needed (Carolyn Singh)
 - i. No report.
- h. Report from College Council (Robb Lightfoot)
 - i. No report. Last meeting was cancelled.
- i. Report from Senate President (Robb Lightfoot)
 - i. Robb attended the Area A meeting last Friday. The main topics discussed were: AB 86 (Adult Education)—the state legislature has tasked the community colleges with this major undertaking, and there will be a high level of accountability with this. The 15 pilot Bachelor's Degree programs to be offered by community colleges; Robb mentioned that Shasta College plans to pursue offering a BA in Health Information Management; because colleges need to express initial intent by November 12, there's not much time to do this. Robb explained that the statewide Senate has been opposed to the granting of Bachelor's Degrees. There are many unanswered questions: Will community colleges need to offer upper division General Education courses? Will the CSUs sign off on these programs? How will these programs be accredited? What's the pricing for these courses? Clearly, many issues will need to be worked out before these degree programs can be put into effect. Robb will keep faculty informed about this and will be requesting input. Additionally, the Chancellor's Office is concentrating on institutional effectiveness, especially in areas such as accreditation, fiscal status, and legal compliance; the Chancellor's Office will be offering teams and resources to colleges for assistance on this matter.

5. Informational Items

- a. GIFTS Workshops
 - i. 10/29—3:30pm in room 2217—Targeting Plagiarism with Turnitin
 - ii. 11/3—3:30pm in room 2217—Moodle Grading
- b. AB 1358—Student Senate seeking support
 - i. Robb spoke with the Student Senate President and found out that this piece of legislation had passed the Assembly.
- c. Sabbatical applications open
- d. Enrollment Services Update
 - i. Tim Johnston stated that Common Assessment Initiative needs feedback and participation from faculty.
- e. PIC—Theater AA being reviewed (now that we have a Theater AA-T)
 - i. Frank Nigro wanted feedback on this. Ray Nicholas mentioned that PIC recommended discontinuance of the older degree program in Theater and this has been sent on to the Dean of ACCSS.
- f. Excellent Program Nominations—Due by 11/11
 - i. Robb had planned on nominating the College Connection program, but it has been difficult getting necessary data on this program to complete an application by the deadline.

6. Discussion/Action items

- a. Community Engagement bylaws
 - i. Robb asked if the bylaws have been changed enough to address the initial concerns raised. Cathy Anderson stated that her concerns were properly addressed and she was satisfied with the revisions. Brian Spillane moved to approve the bylaws; seconded by Jennifer McCandless. Motion carried.
- b. Peer Evaluation Approval—Tony Osa for part-time FAID/EMT instructor, Howard Fincher
 - i. Susan Meacham moved to approve Tony Osa as peer evaluator; seconded by Ray Nicholas. Motion carried.
- c. Approval of Curriculum Stand-Alone Classes
 - i. INDE 37—Electricity and Electronics (3 units)
 - ii. NHIS 5—Natural History of the Neotropics (4 units)
 - 1. Scott Gordon moved approval of the classes; seconded by Ray Nicholas. Motion carried.
- d. Disciplines List (attachment)
 - i. Robb explained that this matter would be discussed at Fall Plenary.
- e. Fall Plenary Resolutions—Nov. 13-14
 - i. Robb encouraged everyone to look over the proposed resolutions and to let him know if we should take any position on any of them. He stated that he would be posting updates while he is at Plenary, and he encouraged anyone interested to send him any input so that he can best represent the interests of all Shasta College faculty. He also noted that because he will be travelling to Plenary on the day of the next Board of Trustees meeting, he needs to find another Senate representative who can attend in his place.

7. Other?

- a. Jennifer McCandless requested adding to the December 8 meeting agenda a discussion to amend the Senate bylaws. Robb said that he would do so.

8. Adjournment: Meeting was adjourned at 3:51pm.
9. Next meeting: Monday, November 10, 2014 at 3:00pm