

Academic Senate

Executive Committee members present					
x	Cathy Anderson	x	Terry Bailey		Megan McQueen
x	Craig Thompson/Sonny Stupek	x	Ramon Tello	x	Rob McCandless
x	Leo Fong	x	Toby Bodeen	x	Karen Henderson
	Alan Spivey	x	Jason Kelly	x	Leimone Waite
	Shelly Presnell	x	Iraja Siva-Das	x	Susan Meacham
	Eva Jimenez	x	Andrea Williams	x	Ray Nicholas
x	Jennifer McCandless	x	Terrie Snow	x	Heather Wylie
x	Brad Peters	x	Don Cingrani (N/V)	x	Maureen Stephens
	Ron Marley (N/V)	x	Lois Cushnie (N/V)	x	William Cochran (N/V)
Other faculty present					
x					
Guests					
x	Ralph Perrin	x	Brain Spillane		Kevin O'Rorke

Monday, February 08, 2010
3:00-4:45 p.m.
Room 1107

Agenda:

1. Meeting called to Order at 3:05.
2. Ray Nicholas moved approval of minutes from the 01/25/10 Meeting. Motion seconded by Iraja Siva-Das. Motion passed with the correction to remove Jennifer from report C.
3. Opportunity for Public Comment-none
4. Reports
 - a. Report from the Senate President (Cathy Anderson) –Cathy encouraged folks to run for president.

- b. Report from Instructional Council (Susan Meacham)- Susan said that at the last meeting, Kevin O'Rorke talked about dropping students for non attending and issues with census day. People who were in attendance at Instructional Council were in favor of the earlier last day to add. Kevin also mentioned the information nights. About 75 students were in attendance for the first information night.

There is a new federal mandate that students must be aware of all materials that are needed for the course when they register. This will move up the date for ordering text books to a March ordering date. There was a discussion on instructors copying materials for class and how much is ok before they are infringing on copyrights.

Upcoming will be a discussion on hiring priorities: the request is to have the list consolidated and that replacements will be considered as new hires. Some of the funds set aside for replacement funds have been placed in the reserve rather than being held for that position.

Also, announced the upcoming workshop on March 5th for Basic Skills. It is open to all instructors in the north state and will be held at McConnell foundation from 8:30 to 3:00 p.m. There is a \$20.00 registration fee, which will be covered by Basic Skills money.

- c. Report from SLO Committee (Shelly Presnell)-none
- d. Report from College Council (Maureen Stephens)- The Council is still working on educational master plan. At the last meeting they had a presentation from Brad Banghart on labor market indicators and how to use them in educational planning. He stated that some of the employers want more basic skills and less concentration on the skills. It was also brought up that many of the classes that have been credit classes in the past have been moved to fee based. Currently, there is no procedure in place to determine which classes should be for credit, and which should be fee based. Cathy mentioned that this needs to be a future discussion in Senate.
- e. Report from Curriculum Council (as needed) (Ron Marley)-none
- f. Report from Matriculation Committee (as needed) (Lois Cushnie) –This committee is trying to monitor the MIS data to insure that it is accurate and to also insure that students are still getting good service.
- g. Report from the Scholastic Standards Committee (as needed) (Don Cingrani)-none
- h. Other Reports (as needed)-None

5. Discussion/Action Items

- a. BP 5500-This is a second reading of BP 5500. It was moved by Toby Bodeen and Seconded by Maureen Stephens to approve BP5500. Motion passed.
- b. AP 5500-This is a second reading of AP 5500. It was moved by Toby Bodeen and seconded by Iraj Siva-Das. Motion passed.

Note: the second reading of AP/BP5530 will be postponed until the next meeting because we did not receive the documents with the changes suggested at the last meeting.

Deletion of the following BP 6314, AP 6314: This is a first reading. No action needed as this was just a first reading.

- b. Confirmation of Peer Reviewers for Adjunct Faculty: (1 attachment) Maureen moved approval with the following corrections; Sharon Salpas cannot be peer reviewer for herself. Misspelled names of Lyndia McBroom, Tony Tenbroeck,. Sara McCurry. Craig Thompson seconded the motion. Motion passed with Sharon Salpas removed and with corrected spellings of people's names.
 - c. Catalog Rights: (1 attachment) -The question is which catalog students will be held to if they are on a wait list for nursing. Lois said that the catalog has changed significantly each year for the past 3 years and this has created problems with students on the waiting list. A discussion followed with some members of the Senate stating that "If the changes were made to the catalog then we must feel that this is important for students and then we should require them to take the classes". Others felt that students should be able to keep their catalog rights if they had met all the requirements and were officially placed on the wait list.

Don Cingrani said that they needed some guidance in deciding this issue so that students are informed of policy ahead of time. Nursing Students who are "non degree" graduates cannot practice outside of California so it is a great benefit to them to get a degree and so this is an important issue. A long discussion on the wait list policy and the pros and cons of the two choices listed in the attachment followed. From this discussion it was determined that most Senate members preferred the second option.
 - d. Course Repetition Due to a Significant Lapse of Time: (1 attachment)- This was just a clarification that the policy adopted last year still requires students to appeal to Scholastic Standards Committee. Bill spoke up to say that the language states "may grant" not that it was automatically granted.
- 6. Other- There is a suggestion for adjunct faculty to also be eligible to receive an Excellent Educator Award. Rob McCandless and Andrea Williams will work on some guidelines for this award to be put on agenda for next time.
 - 7. Adjournment at 4:25 p.m.
 - 8. Next meeting: **Monday, February 22, 2010.**