

**Academic Senate
Minutes**

Monday, November 09, 2009
3:00-4:45 p.m.

Room 1120

Executive Committee members present					
x	Cathy Anderson	x	Terry Bailey		Megan McQueen
	Craig Thompson/Sonny Stupek	x	Ramon Tello		Rob McCandless
x	Leo Fong	x	Toby Bodeen	x	Karen Henderson
	Alan Spivey	x	Jason Kelly	x	Leimone Waite
x	Shelly Presnell		Iraja Siva-Das		Susan Meacham
x	Eva Jimenez		Andrea Williams	x	Ray Nicholas
	Jennifer McCandless	x	Terrie Snow		Heather Wylie
x	Brad Peters		Don Cingrani (N/V)	x	Maureen Stephens
	Ron Marley (N/V)		Lois Cushnie (N/V)	xx	William Cochran (N/V)
Other faculty present					
x	Roger Gerard				
Guests					
x	Sandra Hamilton-Slane	x	Catherine Jackson		

1. Call to Order at 3:03 p.m.
2. The 10/26/09 minutes were approved with no changes. Motion made by Maureen Stephens and seconded by Ray Nicholas.
3. Opportunity for Public Comment-None
4. Reports
 - a. Report from the Senate President (Cathy Anderson) -None
 - b. Report from Instructional Council (Susan Meacham) - None

- c. Report from SLO Committee (Shelly Presnell and Jennifer McCandless) – None
 - d. Report from College Council (Maureen Stephens) – College Council is working on Education Master Plan. Title V requires that a college has an Educational Master Plan. Also the meeting on December 15th will be when Gary will announce plans for cost savings.
 - e. Report from Curriculum Council (as needed) (Ron Marley) - None
 - f. Report from Matriculation Committee (as needed) (Lois Cushnie) -None
 - g. Report from the Scholastic Standards Committee (as needed) (Don Cingrani) – There has been some discussion about the Repetition of a Class Policy. There is some confusion about the policy that is currently implemented and the one that we remember passing in Senate. Cathy will have us revisit this policy at the next meeting.
 - h. Other Reports-none
5. Discussion/Action Items
- a. BP 4500, BP 5140, AP 4500, AP 5141, AP 5140: **This is a first reading.** AP 5141 and BP/AP 4500 (presented as strike-throughs) are being incorporated into BP/AP 5140. (Lucha Ortega) (5 attachments) The changes include the information in AP/BP4500 that was struck out and incorporated into BP/AP 5140. This change makes our policies more inline with policies recommended by the Community College League of California. Also the grievance policy has to be clearly stated as required by students with disabilities act.
 - b. SLO Survey Instrument: The SLO Committee is working on a new form to collect SLO information. (Shelly Presnell, Catherine Jackson) (No attachment) There will still be two forms. One form for course SLO and one form for summary of data after flex day. The web based form, mimics the paper/pencil forms already in use. The form is set up to take limited data that will entered for each course. Both the course SLO assessment report and the summery forms were demonstrated by Catherine Jackson. Each SLO reported would need a separate form. Courses that also have GE SLOs would need an additional form to report on those SLOs. It was also brought up that only students successfully completing the course should be reported. Shelly mentioned that the Summary SLO assessment would close the loop on SLO reporting for a course. Catherine went over the process for how SLO data reporting would be done. Semester end would have instructors filling out the course SLO form. Then in August a report would be generated from the semester data. Post FLEX day faculty would complete the summary from. Catherine mentioned that she could also look at the SLO data on the program level. Shelly will send out an email to all faculty, with the forms attached, later this week.
 - c. Hiring Priorities Procedure: The subcommittee working on this procedure is presenting a proposed revision. **This is a second reading.** There have been no changes from the last meeting. (Susan Meacham) (1 attachment-same as last time.) Maureen led the discussion as Susan was out sick. Ramon had a suggestion for changes on page 3, third line. That would state that “each time the time line changed, the senate will be provided with a revised list”. Ray asked for clarification on the hold list. It was moved by Toby Bodeen to accept the revision to the procedure with changes and seconded by Terry Snow. Motion passed.

- d. ANGEL: The Distance Education Committee is recommending that the Associate Vice President of Information Technology begins negotiations with Blackboard to extend the ANGEL contract for one additional year. The revised contract would expire October 2012. (Roger Gerard) (No attachment) ANGEL will be going away in 2011. The DE committee would like to extend the contract with ANGEL until 2012. Information only.
- 6. Eva Jimenez made an announcement about a new club on campus that will be providing a shoe box of supplies to needy Children. Drop off for shoe box is in 2200 building.
- 7. Adjournment 4:30 p.m.
- 8. Next meeting: **Monday, November 23, 2009 in Room 1120.**