

Academic Senate - AGENDA

Monday, December 11, 2017

3:00 – 5:00 p.m.

Room 1107

1. Call to order
2. Approval of Minutes: November 13, 2017 and November 27, 2017 (2 attachments)
3. Opportunity for Public Comment
 - a. This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.
4. Reports
 - a. Report from the Academic Senate President (Cathy Anderson)
 - b. Report from Instructional Council (Susan Meacham)
 - c. Report from College Council (Frank Nigro or Cathy Anderson)
 - d. Reports from Standing Subcommittees (Reports are given by the Co-Chairs or delegate as needed)
 - i. Curriculum Council (Co-Chair: Scott Yates, Frank Nigro)
 - ii. Scholastic Standards Committee (Co-Chairs: Don Cingrani, Tim Johnston)
 - iii. Faculty Excellence Committee (Co-Chairs: Mark Blaser, Frank Nigro)
 - iv. General Education Committee (Co-Chairs: Carolyn Borg, John Yu)
 - v. SLO Committee (Co-Chairs: Sara McCurry, Will Breitbach)
 - e. Reports from Joint Committees (Reports are given by the Co-Chairs or delegate as needed)
 - i. Distance Education Committee (Co-Chairs: Tom Glass, Will Breitbach)
 - ii. Student Success Committee (Co-Chairs: James Crooks, Tim Johnston)
 - f. Report from the Institutional Assessment Committee (Sara McCurry)
5. Informational items
 - a. Program Review Committee Revised Bylaws (1 attachment)
6. Discussion/Action items
 - a. New Courses (1 attachment)
These courses have been approved by the Curriculum Committee.
 - b. New Program - Phlebotomy Technician Certificate (1 attachment)
This program has been approved by the Curriculum Committee.
 - c. New Program - Business, Marketing and Finance Associate of Science Degree (1 attachment)
This program has been approved by the Curriculum Committee.
 - d. BP 4105 – Distance Education – Second Reading (1 attachment)
There were no changes in the first reading.
 - e. AP 4103 – Work Experience – First Reading (1 attachment)
We do not vote on this until the second reading.
 - f. AP 4230 – Grade Changes – First Reading (1 attachment)
We do not vote on this until the second reading.
 - g. AP 7208 – Hiring Procedures for Adjunct Faculty – First Reading (1 attachment)
We do not vote on this until the second reading.
 - h. Hiring Priorities List – Re-ranking
There is a new ranking based on retirements. Our role is to certify the process was followed correctly.
 - i. Sample Syllabus Update (1 attachment)
The paragraph on Page 6 regarding Academic accommodations imposed by a disability was updated with

changes referencing PACE instead of DSPS. This is the only proposed change.

- j. Faculty Observation Guidelines – Library Faculty (1 attachment)
The Library faculty are recommending updates to these guidelines.

- 7. Other
- 8. Next meeting: Monday, January 23, 2018, at 3:00 p.m.
- 9. Adjourn