



# Shasta College

## College Council

Tuesday, December 2<sup>nd</sup>, 2025  
3:00 – 5:00 PM – Main Campus Board Room

### MINUTES

Committee Members Present					
<input checked="" type="checkbox"/>	<b>Will Breitbach (Co-Chair)</b>	<input checked="" type="checkbox"/>	<b>Melissa Markee</b>	<input checked="" type="checkbox"/>	Frank Nigro (N/V)
<input checked="" type="checkbox"/>	<b>Sonia Randhawa (Co-Chair)</b>	<input checked="" type="checkbox"/>	<b>Cathy Anderson</b>	<input type="checkbox"/>	Kevin O'Rorke (N/V)
<input checked="" type="checkbox"/>	<b>Ioanna Iatridis</b>	<input checked="" type="checkbox"/>	<b>Milagros Israel</b>	<input checked="" type="checkbox"/>	Becky McCall (N/V)
<input checked="" type="checkbox"/>	<b>Tim Johnston</b>	<input checked="" type="checkbox"/>	<b>Erin O'Loughlin</b>	<input type="checkbox"/>	Marriane Williams (N/V)
<input type="checkbox"/>		<input checked="" type="checkbox"/>	<b>Student Representative- Mariah Bobadilla</b>	<input type="checkbox"/>	

Guests		
Candace Irwin		

### 1) **CALL TO ORDER**

Sonia Randhawa, Co-Chair, called the meeting to order at 3:00 p.m.

### 2) **APPROVAL OF COUNCIL MINUTES**

Motion to approve minutes from 11/18/2025  
Yanna moves to approve, Millie Seconds.

Motion carried unanimously, no abstentions.

### 3) **SHARING SUCCESS STORIES -**

Melissa shared that just before the break, the Society of American Foresters granted the new AS degree candidacy status for external accreditation. This accreditation would allow students to count their two years at Shasta toward the seven years of experience required for the forestry exam. The next steps include preparing a detailed report and hosting a site visit in the near future.

Yanna shared that we now have a new physics faculty member. He is starting in the spring.

Sonia reported receiving an email from a student about a Google AI micro-internship invitation that was sent to Shasta College staff, inviting them to attend a meeting that will also include policymakers, trustees, and other leaders.

#### 4) **REPORTS –**

a) **Accreditation Update** – None

b) **Research Update**

Will encouraged the group to explore the new data hub, noting that more content is continually being added.

c) **Other**

Annual Plan Funding Process – Frank Nigro

Requests were submitted and ranked last spring, and VPs reviewed them over the summer. Funding decisions are delayed each year because the college must wait for the Governor’s budget in January, which determines how much of the general fund is available. Typically, the college receives \$200–300k in general fund dollars.

This year, they chose to immediately fund initiatives that clearly align with categorical funding and set aside about \$50k in general fund money so work can begin now rather than waiting until spring. Once the full budget is known, they will continue down the ranked list to approve additional initiatives. Total funding available, including categorical and general fund, is just under \$2 million.

Cathy asked about funding for the fire tower (line 18) on the spreadsheet Frank had shared with the group. Frank explained that the money came from funds received after the Zogg Fire which was close to \$2 million. This funding must be used for program expansion. Because the current two-story fire tower is inadequate, those funds are being applied to upgrades. Becky confirmed the money was awarded specifically for expansion.

Frank acknowledged the significant work from faculty, the ranking committee, and the VPs, noting that the process helps prioritize spending. He will now send the plan to the VPs for distribution so implementation can begin.

#### 5) **DISCUSSION/ACTION**

a) **Educational Master Plan Goals**

Will reviewed the draft documents for the Educational Master Plan, which analyze both internal and external higher-education environments. Tim encouraged including a goal focused on improving three-year completion rates, and the plan aims to embed persistence-related strategies to support student momentum. Will presented the draft goals with short purpose statements and asked for feedback.

Melissa asked for clarification on the sustainability goal. Will explained that, while broad, it primarily refers to environmental sustainability. Cathy raised concerns about the second-to-last bullet point, asking whether a more inclusive term could be used instead of listing specific student groups. Tim explained that these groups were identified as disproportionately impacted populations, and while a general phrase exists in another document, this draft intentionally names the DI groups for clarity.

Will noted that the EMP workgroup has extensive collected data, and he is considering shifting away from a lengthy report toward a streamlined format, starting with major

goals and rationale, followed by an appendix. The first five pages would narrate the six-year plan, with detailed data afterward.

Frank asked whether the five goals would function similarly to previous master plan goals. Will confirmed they would, though they are more focused. Frank expressed enthusiasm, noting that these goals reflect growth and a new direction since the last EMP and that he appreciates the thoughtful process behind them.

Will then shared data highlights through a brief PowerPoint presentation. He pointed out the persistence rate (slide 27), which shows students are maintaining momentum without gaining it, indicating an area Shasta College can work to improve.

**b) Board Policies / Administrative Procedures:**

- **Board Policies / Administrative Procedures – Review and Approve**

- None

- **Review and Approve:**

Motion to approve all Approve BP/APs:  
Erin moves to approve, Millie seconds.

Motion carried unanimously, no abstentions.

- **Second Reading**

- AP 3436 – Hazing [New, Legally Required]
- BP 3500 – Campus Safety [Revised, Legally Required]
- AP 3500 – Campus Safety [Revised, Legally Required]
- AP 3510 – Workplace Violence Prevention [Revised, Legally Required]
- BP 5040 – Student Records, Directory Information, and Privacy [Revised, Legally Required]
- AP 5130 – Financial Aid [Revised, Legally Required]
- AP 6365 – Contracts – Accessibility of Information Technology [Revised, Legally Required]
- AP 7348 – Accommodations [Revised, Suggested as Good Practice]

- **Information Only**

- None

- **First Reading**

- None

**c) First Reading**

- None

**d) Second Reading**

- None

**e) Acknowledgement Receipt**

- None

6) **INFORMATIONAL/FEEDBACK REQUESTED**

- None

7) **OTHER/ANNOUNCEMENTS**

Becky shared that the district audit is nearly complete with no findings so far. The draft will go to the Board next week. Due to the government shutdown, updated federal testing guidelines weren't received, and additional changes may still come. They hope to finalize everything in January.

Melissa shared that on the east side of campus near Stillwater Creek, she discovered two beaver dams. There was one last year and two this year. On another note, Christmas trees, wreaths, and other items will be for sale this weekend. Those interested can email Audra for the price list.

Erin shared information regarding SOS Days. Emails will be sent out soon, with sign-ups expected to go out before winter break.

Will reminded the group about upcoming retirement farewell for Marianne and Yanna on 12/18 in the main campus board room.

8) **ADJOURNMENT 3:35 p.m.**

Notes taken by: Mariah Rodriguez

**Upcoming Meeting: February 3<sup>rd</sup>, 2026**