



**Student Success Committee
Minutes
November 19, 2015
3:30 – 5:00pm
2314 Conference Room**

CALL TO ORDER- Teresa called the meeting to order at 3:30.

ROLL CALL

x	Dan Bryant	x	Tim Johnston		Kevin O'Rorke
x	James Crooks	x	Jason Kelly	x	Shelly Presnell
x	Cheryl Cruse	x	Irma Leal-Cervantes		Student Rep-vacant
x	Teresa Doyle	x	Kate Mahar		Susan Sawyer
	IT-Rep-James Crandall	x	Lyndia McBroome		
x	Lorelei Hartzler	x	Jennifer McCandless		

APPROVAL OF MINUTES - Tim made a motion to accept the minutes as submitted, Cheryl seconded and all approved.

DISCUSSION/ACTION

- Early Alert/Online Grading System
 - Tim distributed handout sheets on Starfish. He explained that it is an approved vendor for the Chancellor's Ed Planning Initiative, and thus will be provided free of charge. Due to the increased demand on the company, they were unable to provide a demo today, but Tim has expressed an interest in learning more, and they will then be able to schedule us for a demo.
 - Will discussed the product which integrates with Canvas, but explained that there is an associated fee for it. He feels Dropout Detective would be an excellent product, but is specifically targeted for the online campus community, and we would probably be interested in a more global product. He did ask that LMS integration be considered with whatever product we go with.
 - James was not able to attend the meeting, but shared his opinion with Kevin. He felt the Ellucian product is very expensive, and not user friendly. His research suggests that Starfish is the superior product and there are no interface issues with Datatel.
 - After discussion, it was agreed that Tim would schedule a demo of the Starfish product for the February 25, 2016 meeting. Will agreed to return for that meeting in order to view the demo.
- Early Alert Faculty Survey
 - The survey sample was distributed and reviewed. The following suggestions were made:
 - Add a brief description of what the Early Alert System is.
 - On Question 4, add a checklist of options they might be interested in, i.e., text messaging, grading system integration, etc.

DRAFT

- Strike Question 8
- After some discussion, it was agreed that the survey would be distributed via the committee members to their various departments in paper format.
- Sharon/Teresa will complete a second draft of the survey and send it out via email to the committee for suggestions/approval.

NEXT MEETING

The next regular SSC meeting will be on **Thursday, February 25, 2016 at 3:30 p.m. in room 2314.**

ADJOURNMENT

Teresa adjourned the meeting at 4:45.

Respectfully Submitted,

Sharon Strazzo
Recorder