



# Shasta College

## College Council

Tuesday, November 18<sup>th</sup>, 2025  
3:00 – 5:00 PM – Main Campus Board Room  
**MINUTES**

Committee Members Present					
<input checked="" type="checkbox"/>	<b>Will Breitbach (Co-Chair)</b>	<input checked="" type="checkbox"/>	<b>Melissa Markee</b>	<input type="checkbox"/>	Frank Nigro (N/V)
<input checked="" type="checkbox"/>	<b>Sonia Randhawa (Co-Chair)</b>	<input checked="" type="checkbox"/>	<b>Cathy Anderson</b>	<input type="checkbox"/>	Kevin O'Rorke (N/V)
<input checked="" type="checkbox"/>	<b>Ioanna Iatridis</b>	<input checked="" type="checkbox"/>	<b>Milagros Israel</b>	<input checked="" type="checkbox"/>	Becky McCall (N/V)
<input checked="" type="checkbox"/>	<b>Tim Johnston</b>	<input checked="" type="checkbox"/>	<b>Erin O'Loughlin</b>	<input checked="" type="checkbox"/>	Marriane Williams (N/V)
<input type="checkbox"/>		<input checked="" type="checkbox"/>	<b>Student Representative- Mariah Bobadilla</b>	<input type="checkbox"/>	

Guests		
Candace Iwin		
Wayne Webster		

### 1) **CALL TO ORDER**

Sonia Randhawa, Co-Chair, called the meeting to order at 3:00 p.m.

### 2) **APPROVAL OF COUNCIL MINUTES**

Motion to approve minutes from 11/4/2025  
Melissa Moves to approve. Millie Seconds.

Motion carried unanimously no abstentions.

### 3) **SHARING SUCCESS STORIES –**

Cathy shared that President Frank Nigro announced good news today: the Tehama campus was approved for center status. Once the campus reaches 1,000 FTS students, up from the current 839, they will receive additional funding, with a goal to hit 1,000 by 2029. This status also increases their share of categorical funds. Becky added that the extra funding would be about \$2 million for Tehama and emphasized the need to maintain at least 1,000 FTS, noting the campus cannot fall below that level for three consecutive years. She clarified that FTS is based on students attending college in their home area (e.g., Tehama residents attending the Tehama campus). Yanna recognized faculty who built courses and pathways and the student services partners who support Tehama and Trinity, noting that their work made this achievement possible. Cathy also reported that the new alternate language for academic probation, "pause, notice, and restart", was approved.

Mariah B. shared that they visited the University of Nevada, Reno for the final campus tour of the semester. It was a large group of about 23 students, according to Sonia. Wayne asked about articulation agreements, and Sonia confirmed they have agreements in place. Others added that similar agreements exist with Oregon Tech University and Southern Oregon University.

#### 4) **REPORTS –**

##### a) **Accreditation Update**

None.

##### b) **Research Update**

Will recommended that the group explore the Shasta Data Hub, noting that it includes transfer studies data. He shared that there will be training on using the Data Hub's data sets at the Spring 2026 Welcome Back Day, led by the research team. The training will likely focus on DI data, but there may be time to review transfer studies as well. Melissa added that she has used the Data Hub and finds it very user-friendly.

##### c) **EMP Workgroup Update**

Will thanked everyone for their participation and noted that the EMP workgroup will meet again soon to discuss next steps and goals. These goals will then be presented to College Council, and if approved, an official document outlining the agreed-upon goals will be drafted.

##### d) **Other**

None.

#### 5) **DISCUSSION/ACTION –**

##### a) **AI Taskforce formation: -**

Frank requested the formation of a taskforce to address AI, consisting of IT staff, faculty, and classified professionals. The taskforce will evaluate needs, review security and licensing, and determine whether current systems meet those needs, as well as develop a long-term action plan. Cathy added this item was added to the Senate meeting on the 8th. The group will bring back reports based on their findings.

##### b) **Annual Plan Reports Updates for 2026**

- Instructional – Accreditation Standard Alignment
- Non-Instructional - Accreditation Standard Alignment

Will shared the documents, explaining that they are designed to ensure academic equity. He reminded the group that there are planning documents for both academic and non-academic areas, typically due in mid-March, and that these documents align with funding requests. Tim asked to take the current version to the student services managers so they can review the documents and potentially propose edits.

##### c) **Board Policies / Administrative Procedures:**

- **Review and Approve:**

- None

Motion to approve all Approve BP/APs:  
Millie Moves to approve. Mariah B. Seconds.

Motion carried unanimously, no abstentions.

- **Second Reading**

- AP 3430 – Prohibition of Harassment [Revised, Legally Required]
- BP 3433 – Prohibition of Sexual Harassment Under Title IX [Revised, Legally Required]
- AP 3435 – Discrimination and Harassment Complaints and Investigations [Revised, Legally Required]
- BP 7210 – Academic Employees [Revised, Other]

Marianne shared that the language was slightly altered based on previous suggestions. The group reviewed and agreed with the changes.

- BP 7230 – Classified Employees [Revised, Legally Required]
- BP 7260 – Classified Supervisors and Managers [Revised, Legally Required]
- BP 7600 – Campus Safety Officers [Revised, Legally Required]
- AP 7600 – Campus Safety Officers [Revised, Legally Advised]

- **Information Only**

- AP 5040 – Student Records, Directory Information, and Privacy [Update, Legally Required]
- BP 5130 – Financial Aid [Update, Legally Required]
- BP 7250 – Educational Administrators [Revised, Legally Required]

- **First Reading**

- AP 3436 – Hazing [New, Legally Required]
- BP 3500 – Campus Safety [Revised, Legally Required]
- AP 3500 – Campus Safety [Revised, Legally Required]
- AP 3510 – Workplace Violence Prevention [Revised, Legally Required]
- BP 5040 – Student Records, Directory Information, and Privacy [Revised, Legally Required]
- AP 5130 – Financial Aid [Revised, Legally Required]
- AP 6365 – Contracts – Accessibility of Information Technology [Revised, Legally Required]
- AP 7348 – Accommodations [Revised, Suggested as Good Practice]

- d) First Reading
  - None
- e) Second Reading
  - None
- f) Acknowledgement Receipt
  - None

6) **INFORMATIONAL/FEEDBACK REQUESTED –**

- None

7) **OTHER/ANNOUNCEMENTS –**

Erin announced that International Thanksgiving is this Thursday and encouraged anyone with donation questions to contact her. Culinary Arts students will prepare and serve all the food, though the event remains open to potluck-style contributions as in past years. She also reminded

the group that the Giving Tree is underway and that those interested should reach out to Amanda Saetern. Mariah B. added that Student Senate will assist with gift pickup and distribution. Erin noted that this year's approach makes it easier to involve more areas, and they have already received many signups.

Melissa shared that the Country Christmas Fair will take place the first weekend of December at the farm, running from 9 AM to 5 PM on both Saturday, December 6th, and Sunday, December 7th.

**8) ADJOURNMENT 3:23 p.m.**

Notes taken by: Mariah Rodriguez

**Upcoming Meeting: December 2<sup>nd</sup>, 2025**