Academic Senate - AGENDA

Monday, November 10, 2025

3:00 – 5:00 p.m.

Room 1102

Opportunity for Public Comment: Academic Senate meetings are open meetings, and all are welcome and invited to participate; this includes members of the public who are not associated with Shasta College. Individual comments from members of the public are limited to two minutes and must be on the topic of the agenda item being addressed. Only voting members of the Executive Committee can make motions and vote.

1. Call to Order

2. Approval of Minutes – October 27, 2025 (1 attachment)

3. Informational Reports from Guests and Executive Committee Members

   Purpose and Expected Outcome: This agenda item is for invited reports from guests and Executive Committee members. No action will be taken under this agenda item.

   a. Presenter: Crystal Hilton and Stacey Bartlett (2 attachments)
      What: An update on the positive changes made to the Comprehensive Instructional Program Review template and rubric, bylaws, and handbook

4. Action Items from our Subcommittees, Joint Committee, the Office of Instruction, the Office of the Superintendent/President, and others

   Facilitator: Cathy Anderson
   Purpose and Expected Outcome: This agenda item is for business that the Academic Senate must discuss and vote on at each meeting.

   a. From the Curriculum Committee

      New, Revised, or Reactivated Courses and/or Competencies: (1 attachment)
      New, Revised, or Reactivated Programs: (none at this meeting)

   b. From the Office of Instruction

      Tenure Review Committees and Fulltime Temporary Evaluations (none at this meeting)
      Peer Evaluators (none at this meeting)

   c. Board Policies and Administrative Procedures from the Office of the Superintendent/President (1 attachment)

Review and Approve Category: This category includes APs and BPs with mandated revisions, minor corrections, or no changes. These may be presented and voted on in the same meeting; however, a second reading is possible upon request.

Revisions Category: This category consists of APs and BPs with substantive content changes. APs and BPs in this category are scheduled for first and second readings.

First Readings: First readings are an opportunity to review, clarify, and suggest changes. We do not make motions or vote on a first reading.

Second Readings: Second readings are an opportunity to make motions to approve with minor changes. If significant changes are needed, then there will not be a vote, and the BP/AP will be brought back for a third reading.

Third Readings: If significant changes were made during the second reading, then a third reading is necessary.

d. Equivalency Committee – Carie Rosensteel (no attachment)

The Equivalency Committee needs two or three replacement committee members.

5. Project-Based Discussion/Action Items

These agenda items will vary to reflect the current projects that the Academic Senate is working on.

a. AI Project (1 attachment)
To Do List:
Develop a Philosophy Statement for faculty
Review and update the college's Academic Honesty Policy
Develop suggested guidelines for course syllabi

6. Standing Reports from Subcommittees, Joint Committees, and Related Groups

Facilitator: Cathy Anderson
Purpose and Expected Outcome: Subcommittees, Joint Committees, and related groups are invited to update the Executive Committee about their current work. No action will be taken under this agenda item.

a. Report from the Academic Senate President (Cathy Anderson)

b. Report from College Council (Will Breitbach or Cathy Anderson)

c. Reports from Standing Subcommittees (Reports are given by the Co-Chairs or members as needed)

i. **Curriculum Committee** (Co-Chairs: Scott Yates, Yanna Iatridis)
ii. **Scholastic Standards Committee** (Co-Chairs: Lenore Watson, Jamie Spielmann)
iii. **Faculty Excellence Committee** (Co-Chairs: Valerie Ambrose, Will Breitbach)
iv. **General Education Committee** (Co-Chairs: Rebecka Renfer, Stacey Bartlett)
v. **Student Learning Outcomes (SLO) Committee** (Co-Chairs: Kimberly Carlson, Will Breitbach)

d. Reports from Joint Committees (Reports are given by the Tri-Chairs or delegate as needed)

i. **Student Success Committee** (Tri-Chairs: Kate Mahar, Bex Davis, and Heather Wylie)

e. Professional Development Coordinator (Valerie Ambrose)

f. Office of Instruction (Yanna Iatridis)

7. Items to Communicate

Facilitator: Cathy Anderson
Purpose and Expected Outcome: This agenda item is an opportunity for members to collectively summarize the important outcomes from the meeting. This will encourage communication between representatives and faculty in their areas.

8. Other

Facilitator: Cathy Anderson
Purpose and Expected Outcome: This agenda item is for members to bring up topics not on the agenda. This is also an opportunity to determine interest in a potential future agenda item topic. No action will be taken under this agenda item.

9. Opportunity for Public Comment on Items Not on the Agenda

Facilitator: Cathy Anderson
Purpose and Expected Outcome: This portion of the meeting is reserved for members of the public desiring to address the Executive Committee on any matter that is under the authority of the Academic Senate and is not on the agenda. No action will be taken under this agenda item. Speakers are limited to two minutes. If there are many speakers, speakers will be stopped at 5:00 pm.

10. Next Meeting: Monday, December 8, 2025, at 3:00 p.m. in Room 1102

11. Adjourn