



Shasta College

College Council

Tuesday, November 4th, 2025
3:00 – 5:00 PM – Main Campus Board Room

MINUTES

Committee Members Present					
<input checked="" type="checkbox"/>	Will Breitbach (Co-Chair)	<input checked="" type="checkbox"/>	Melissa Markee	<input checked="" type="checkbox"/>	Frank Nigro (N/V)
<input checked="" type="checkbox"/>	Sonia Randhawa (Co-Chair)	<input checked="" type="checkbox"/>	Cathy Anderson	<input checked="" type="checkbox"/>	Kevin O’Rorke (N/V)
<input checked="" type="checkbox"/>	Ioanna Iatridis	<input checked="" type="checkbox"/>	Milagros Israel	<input checked="" type="checkbox"/>	Becky McCall (N/V)
<input checked="" type="checkbox"/>	Tim Johnston	<input checked="" type="checkbox"/>	Erin O’Loughlin	<input checked="" type="checkbox"/>	Marriane Williams (N/V)
<input type="checkbox"/>		<input checked="" type="checkbox"/>	Student Representative- Mariah Bobadilla	<input type="checkbox"/>	

Guests		
Candace Irwin	Wayne Webster	
Sandra Hamilton-Slane	Destinee Ecklin	

1) CALL TO ORDER

Sonia Randhawa, Co-Chair, called the meeting to order at 3:00 p.m.

2) APPROVAL OF COUNCIL MINUTES

Motion to approve minutes from 10/7/2025
Melissa Moved to approve. Yanna Seconded.

Motion carried unanimously with no abstention.

3) SHARING SUCCESS STORIES -

Becky reported that Craig, Andy, and the Physical Plant team conducted a walkthrough of the farm dorms and identified needed renovations. Work on flooring, windows, and painting will begin this week. Farm dorm students have been temporarily relocated to the main dorms, thanks to Tim and his team.

Erin reported that Student Life hosted the Resource Fair and Club Kickoff (Spooky Spirit Day) last Thursday, featuring around 25 booths and attendance of 180–200

students. The Student Senate helped host a booth, and Mariah shared an interactive game.

Tim reported that last Friday's Student Services Retreat, organized by Nadia Elwood, focused on Caring Campus, warm hand-offs, and interdepartmental awareness. Also, there's a lot of ongoing work in Basic Needs, including the "Resource of the Month" highlighting food resources.

Melissa reported that the Harvest Fest was a success, with strong auction results. The FFA Field Day hosted approximately 600–700 students. Yanna gave a shoutout to BACTE for their recent events and ongoing efforts.

4) **REPORTS –**

a) **Accreditation Update**

ACCJC is planning on regional convenings to share success stories related to demonstrating ROI.

b) **Research Update**

Will encouraged everyone to look for the Data Hub icon in the Shasta Portal, where automatically updated datasets are available for all to access.

c) **Other**

The Educational Master Plan is still in progress. The internal environmental scan is wrapping up, and survey questions have been developed for deeper insights. One in-person session was held with 16 participants, and a Zoom session is scheduled for Friday, 11/7, from 11:00 AM to 12:30 PM. Will encouraged attendance and the sharing the invite with others.

5) **DISCUSSION/ACTION**

a) **Board Policies / Administrative Procedures:**

- **Board Policies / Administrative Procedures – Review and Approve**
 - None

- **Review and Approve:**

Motion to approve all Approve BP/APs:

Millie Movee to approve. Erin Seconded.

Motion carried unanimously with no abstention.

- **Second Reading**

- BP 2305 – Annual Organization Meeting [Revised, Other]
- BP 2315 – Closed Sessions [Revised, Legally Required]
- AP 2320 – Special and Emergency Meetings [Revised, Legally Required]
- BP 2340 – Agendas [Revised, Suggested as Good Practice]
- AP 3415 – Immigration Enforcement Activities [Revised, Legally Required]

- AP 3501 – Campus Security and Access [Revised, Legally Required]
- AP 3516 – Registered Sex Offender Information [Revised, Legally Required]
- AP 3540 – Sexual and Other Assaults on Campus and in Campus Programs
- BP 3550 – Drug Free Environment and Drug Prevention Program [Revised, Legally Required]
- AP 3550 – Drug Free Environment and Drug Prevention Program [Revised, Legally Required]
- AP 5203 – Lactation Accommodation [New, Legally Required]

- **Information Only**

- AP 7400 – Employee Travel [Update, Legally Advised]

- **First Reading**

- AP 3430 – Prohibition of Harassment [Revised, Legally Required]
- BP 3433 – Prohibition of Sexual Harassment Under Title IX [Revised, Legally Required]
- AP 3435 – Discrimination and Harassment Complaints and Investigations [Revised, Legally Required]
- BP 7210 – Academic Employees [Revised, Other]
 - a. “Any administrator or supervisor who elects to provide an official letter of recommendation...”. Melissa asked about this language being changed, Marianne said that it means something to be on letterhead. Should it be clear saying “a letter representing the district” or “representing the views of the district” or “as a district representative”.
- BP 7230 – Classified Employees [Revised, Legally Required]
- BP 7260 – Classified Supervisors and Managers [Revised, Legally Required]
- BP 7600 – Campus Safety Officers [Revised, Legally Required]
- AP 7600 – Campus Safety Officers [Revised, Legally Advised]

b) First Reading

- None

c) Second Reading

- None

d) Acknowledgement Receipt

- 2025-28 Shasta College Student Equity Plan

Sandra presented the Equity Plan to Academic and Student Senate; it will be submitted to the Board for approval. This three-year plan is mandated by legislation. The Executive Summary, which is public-facing, outlines goals for the next three years and reports planned fund allocations.

Sandra shared a PowerPoint covering DI populations, including transfer-level math and English outcomes, and focused interventions for first-generation students, economically disadvantaged students, and males. Metrics from 2018–2023 were reviewed, along with strategies and support initiatives. Highlights include a regional symposium addressing male student success and the “Higher Up” pilot program, offering up to \$11,220 per semester, housed under the Career Café, supporting transfer to four-year universities. A “resources budgeted” slide showed current fund allocation. Tim thanked Sandra for her collaboration with IT in gathering and maintaining the data.

- 2025-28 Student Equity Plan Executive Summary

Included with above.

Motion to Acknowledge Receipt: Tim moved. Mariah Seconds.
Motion carried unanimously with no abstentions.

6) **INFORMATIONAL/FEEDBACK REQUESTED**

7) **OTHER/ANNOUNCEMENTS**

Tim shared that the Resource of the Month for November focuses on food resources. The SNAP program (CalFresh in California) is undergoing nationwide adjustments, which directly impact low-income and DI students. The Basic Needs Center, led by Sandra and Kellie W., provides referrals and immediate access to resources such as the food pantry and the Food Bag Commodity Program in partnership with Dignity Health.

Sandra and Kellie have developed a tiered system prioritizing students with families, and usage of categorical programs is considered in this system. They are also exploring collaboration with the Foundation to accept monetary donations for food cards and other support. Erin noted that the college will host an International Thanksgiving event in participation with this program, with meals prepared by the culinary program and donations accepted. Tim gave kudos to Sandra and Kellie for their work.

Millie shared that the Alliance Club, which she is involved with, is creating Thanksgiving and Christmas food boxes to donate to the Basic Needs Center. They will also provide a week's worth of food for families who apply and are accepted.

Dr. ORorke and Frank will not attend the next meeting. The Tehama campus center status is on the Board of Governor's Agenda so they will be there instead. Once 1000 FTES is reached in Tehama, additional revenue will be generated if it is designated a "Center." The Board of Governors will make a decision at the meeting.

ADJOURNMENT 3:48 p.m.

Notes taken by: Mariah Rodriguez

Upcoming Meeting: November 18th, 2025