



Student Success Committee
Thursday, October 24, 2013
Room 2314, 3:30 PM – 5:00 PM
Minutes

CALL TO ORDER:

Meeting called to order at 3:35 p.m.

ROLL CALL:

X	Kevin O'Rorke	X	Teresa Doyle		James Crandall
X	Kendall Crenshaw	X	James Crooks	X	Cheryl Cruse
X	Lorelei Hartzler	X	Tim Johnston		Janet Krewson
X	Ray Nicholas	X	Shelly Presnell	X	Chelle Sugimoto
	Susan Sawyer		Daniel Valdivia		

Guests:

On behalf of James Crandall, Josh Ahrens is present

APPROVAL OF MINUTES:

Meeting minutes from Thursday, October 24, 2013 are approved as distributed

DISCUSSION/ACTION:

1. Final review and approval of by-laws (Teresa)
 Teresa stated that the Academic Senate needs to approve the Student Success Committee by-laws. The Academic Senate approved the Student Success Committee by-laws drafted on October 24, 2013 and made minor changes.

Ray moved to approve the by-laws with the changes made and submit to the Academic Senate for approval on Monday, October 28, 2013 as well as the final changes of the Student Success Committee. The Academic Senate Tim seconds. The motion is passed unanimously.

2. Student Success updates (Tim)
 Tim explained some of the main highlights of the Student Success Act of 2012 to the committee. A Senator had a few concerns for community colleges; Increased demand from students, reduction of resources, and completion rates. It was decided to let the California Community Colleges manage themselves. It was agreed upon to put together a task force. For one (1) year the task force focused on how to improve student success and they came up with eight (8) focus areas and 22 recommendations.

The focus areas are;

- i. Increase college and career readiness
- ii. Strengthen support for entering students
- iii. Incentivize successful student behaviors
- iv. Align course offerings to meet student needs
- v. Improve education of basic skills students
- vi. Enable efficient statewide leadership and increase coordination among colleges
- vii. Align resources with student success recommendations

Matriculation used to have eight (8) core funded components. Now Matriculation is Student Success and Support Services which now has three (3) funded core services which are; counseling, educational plan, and orientation & assessment. Historically, colleges used to have to provide the services to students. Now the burden is on the student to use these services.

We must make certain all of the below services are provided to our students;

- i. Orientation services
- ii. Assessment
- iii. Counseling, advising, and other educational planning services
- iv. Provision of services through broad array of delivery mechanisms, guided by sound counseling practices and principles
- v. Development of education plans leading to a course of study and guidance on course selection

We are currently working on registration/enrolment priority administrative procedures. We are looking at who will benefit from priority enrollment. The top tier for this includes foster youth, veterans, active military, EOPS, DSPS, and Cal Works. After the top tier the priority enrollment will be decided by the institute. Students must be fully matriculated and in good standing to take advantage of priority registration. Being fully matriculated means that a student has already attended an orientation, took the assessment tests, and seen a counselor and developed a preliminary education plan. Students have to have their comprehensive education plan by their third semester or by 15 units whichever is greater. Students who fail one or more of the above elements would fall to the bottom of the priority list.

There is two (2) elements of good standing. The first element is a student must have a GPA of 2.0 or higher. If a student falls below a 2.0 GPA or fails to make academic progress by complete 50% more of the classes attempted for two (2) semesters or more then the student would fall out of good standing and fall to the bottom of the priority list. The second element of good standing is the amount of units. If a students has 100 or more units that are degree applicable the student will fall to the

bottom of the priority list; however, the student may file an appeal to maintain their priority enrollment status.

During this year we are in the process of developing our program plans. We are also in the process of implementing MIS changes and ensuring accurate and complete data reporting. Allocations are going to remain consistent for all colleges in the state so the new funding formula is not going to apply. The funding targeted core services; orientation, assessment, counseling/advising and other education planning services. We used to get funding for Admissions and Records Staff for Matriculation or Student Success funding, but that is no longer the case. Beginning July 1st of this year we removed Admissions and Records personal from Matriculation. They can be used as match funding, but not a direct recipients of the funding.

The funding for Matriculation is going to change. The funding used to be based on the equivalent full time students for both credit and non-credit. Now there is going to be 100% possible funding. 40% of the funding is a base funding plus an adjustment for headcount. Larger districts will have an increase based on the student totals. 60% of the funding is based on the provision of the core services. Core services include; orientation, assessment, abbreviated student education plan, counseling/advising, comprehensive student education plan, at risk follow-up svc, and other follow-up svc (such as math academy, student success workshops).

In fall 2013 we are obligated to implement priority registration. All coding will be complete by spring 2014. Students who have earned 75 units or more and are at risk of losing priority registration have already received notification. During student orientation we will inform students about the priority registration requirements.

All students will be required to attend an orientation before registering for a class. The district may hold registration to students that do not meet matriculation.

Allocations will remain the same for 2014-2015. They will be using 2014-2015 as a snap shot to see how much funding to give us. So our allocations beginning 2015-2016 will be based on the data from 2014-2015. We will still receive a base for a few years after, but after our allocations will be based on data alone.

The Chancellors Office has created a website for the Student Success Act of 2012.

Tim will email everyone the power point (one of the handouts).

3. Review membership (Kevin)

Jennifer Cross was asked to join the committee and become the representative for the SPECS division. We will hear back shortly on an answer. Susan Sawyer will be holding the position of basic skills faculty member for this committee. Matt Laurie will remain on the committee as the student representative.

When there is a faculty vacancy on this committee the co-chair will inform Academic Senate and they will send out a notice to faculty in the appropriate area. Student

Senate shall select the student representative.

4. Foundational skills update: English (Teresa)
Foundational skills used to be called basic skills. Shasta College provides an accountability report to the Chancellor's Office for the \$90,000 basic skills/ESL fund. The report turned into the Chancellor's Office needs to compare success rates using two cohorts. Shasta College is comparing 2010-2012 and 2008-2010. Teresa gave everyone the updated report that included the English section and explained the data on the report.

OTHER:

If we could get the faculty to add a line in all curriculum about getting an education plan.

Some faculty assign extra credit to students to see a counselor and receive an education plan it will help tremendously.

NEXT MEETING:

Thursday, November 21, 2013
3:30 – 5:00 p.m. Room 2314

ADJOURNMENT:

Meeting adjourned at 4:45 p.m.