



**Student Success Committee
Minutes
October 22, 2015
3:30 – 5:00pm
2314 Conference Room**

CALL TO ORDER- Kevin called the meeting to order at 3:30, and noted Teresa Doyle would not be present, as she is ill.

ROLL CALL

x	Dan Bryant	x	Tim Johnston	x	Kevin O'Rorke
x	James Crooks		Jason Kelly		Shelly Presnell
x	Cheryl Cruse	x	Irma Leal-Cervantes		Student Rep-vacant
	Teresa Doyle	x	Kate Mahar	x	Susan Sawyer
	IT-Rep-James Crandall	x	Lyndia McBroome		
	Lorelei Hartzler	x	Jennifer McCandless		

APPROVAL OF MINUTES - Jennifer made a motion to accept the minutes as submitted, Cheryl seconded and all approved.

DISCUSSION/ACTION

- Early Alert/Online Grading System
Kevin suggested a good starting point for refreshing the Early Alert system might be a survey for the faculty. Everyone agreed, and after discussion it was decided that we create a paper survey, which the various members of the committee will take to their areas to be completed (at a department meeting, etc.). Suggestions for the survey:
 - Do you use the early alert system?
 - If yes, why?
 - If no, why not?
 - Do you have suggestions for improving it?
 - Please tell us what we can do to improve the system
 - Please tell us what you like about the system
 - Do you use a version of an Early Alert System different than what is available?
 - If so, can you share what that is?
 - Would you be willing to view a demonstration of various Early Alert Systems?

Kevin will work on creating this, and bring a sample to the next meeting.

Tim shared that there are a variety of online grading systems to choose from, including Canvas and MyShasta Gradebook. There are also higher end options available, some of which would provide faculty the ability to give more feedback – i.e., behavior, attendance, etc. These options

aren't available in Canvas, but are to some degree in Gradebook. Jennifer stated she preferred the MyShasta Gradebook option, as she felt it would be a more permanent option.

James felt that the most important part of the process is what the interventions will be. Kevin stated that this group has the ability to make those recommendations – i.e., a personal phone call should be made to the student, etc. Kevin also suggested that we review the letter that is currently being sent out with Early Alert, which tends to be more punitive rather than positive. James agreed that he stopped using the system after a student brought in the letter, which he felt was very negative. Irma explained that for her students, she called them and asked them to come in to work on their Ed Plans, and after they came in she also addressed the issues with their Early Alerts.

After discussion, it was decided that Kevin will bring back a draft of the survey, the current Early Alert letter to review, and provide a demo of the MyShasta Gradebook at the next meeting.

- 2015-16 Noncredit SSSP Allocations

Tim briefly discussed the logistics of the Noncredit Advisory Committee, and it was agreed by the group that at this point it would be comprised of all Student Success Committee members. Tim then reviewed the funding handout. Due to increased funding in the 2015-16 State Budget, we enjoyed an increase for the 2015-16 year – from \$14,456 in 2014-15 to \$25,306 for 2015-16. The allocations were generated by the formula currently in effect, which is based on the 2014-15 weighted noncredit student headcount.

Tim had two major questions for the committee:

- a. The Cost Benefit – Is it worth \$25,000 for the work involved (Siskiyou has chosen to self-fund, even though they have more noncredit students than we do)?
- b. If we do decide to accept these funds, we need to be prepared to meet the criteria required: orientations, assessment, counseling, advising, etc. If we chose not to accept the funds, we would need to ensure that the district would be willing to cover the amount lost in funding. Another thing to consider is whether it is actually costing us more than \$25,000 to meet these criteria?

Tim proposed that we can continue to consider this, but need to work together to come into compliance. Historically, the most difficult item isn't providing the services, but submitting the data correctly in MIS reporting. Kevin felt that he would feel better *if* we decide not to take the money that we agree that we would continue to offer the services the students. We may feel it's going to be more beneficial for the students to receive more services, rather than taking that money and putting it toward MIS reporting solutions. It was agreed that we would continue to evaluate this, and decide in the spring if we want to resubmit for next year.

NEXT MEETING

The next regular SSC meeting will be on **Thursday, November 19, 2015 at 3:30 p.m. in the Boardroom**

ADJOURNMENT

Kevin adjourned the meeting at 4:25.

Respectfully Submitted,

Sharon Strazzo
Recorder