



**STUDENT SENATE MEETING**

Friday, October 20<sup>th</sup>, 2023  
10:00am-11:00am  
Room 2314, Zoom

**MINUTES**

Zoom Link: <https://shastacollege-edu.zoom.us/j/86595422597>

*LET IT BE KNOWN that all meetings of the Shasta College Student Senate are open to the public. We, the Governing Board and Representatives of the Student Senate, encourage all students to feel free to attend this meeting and to voice their opinions on matters of the agenda or matters that they feel are issues that affect the student body of Shasta College. Any students wishing to be formally recognized on the agenda are encouraged to contact the Shasta College Student Senate President, De'Sean Chavis ([scss@shastacollege.edu](mailto:scss@shastacollege.edu)) and the Shasta College Student Senate Advisors, Erin O'Loughlin ([eoloughlin@shastacollege.edu](mailto:eoloughlin@shastacollege.edu)) and Katie Elwood ([kelwood@shastacollege.edu](mailto:kelwood@shastacollege.edu)), no later than 11:00 am on the Tuesday before the meeting at which they wish to be recognized. Thank you.*

1. CALL TO ORDER

*De'Sean called the meeting to order at 10:01am.*

2. PLEDGE OF ALLEGIANCE (Lead the Pledge of Allegiance by saying "Salute, pledge...")

3. ROLL CALL

<b>Executive Board</b>	<b>Title</b>	<b>Attendance</b>	<b>Quorum Count</b>
De'Sean Chavis	President	Present	/1
Abigail Hellman	Vice President	Present	/1
Grace Xie	Secretary	Present	/1
VACANT	Treasurer		
VACANT	Shared Governance Officer		
VACANT	Regional Affairs Officer		
VACANT	Public Relations Officer		
VACANT	Events & Activities Officer		
Caiti Flaim	Justice Officer	Present	/1
<b>Participatory Committee</b>	<b>Title</b>	<b>Attendance</b>	
VACANT	Senator		
<b>Advisory Roles</b>	<b>Title</b>	<b>Attendance</b>	
Katie Elwood	Faculty Advisor	Present	
Erin O'Loughlin	Classified Advisor	Present	
Tim Johnston	Associate VP of Student Services		
Nate Costa	Director of Student Life	Present	

\*\*Quorum = 3 (2/3) Executive Board Members Present

4/4

Guests:

4. APPROVAL OF THE AGENDA

- a. 10/13/2023
- b. 10/20/23

5. PUBLIC COMMENT

- a. This segment of the meeting is reserved for persons desiring to address the SCSS on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The SCSS may briefly respond to statements made or questions posed. For further information, please contact the SCSS President for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)

*None*

6. TIMOTHY JOHNSTON (ASSOCIATE VICE PRESIDENT OF STUDENT SERVICES) & NATE COSTA (DIRECTOR OF STUDENT LIFE)

*None*

7. ERIN O'LOUGHLIN (Classified Advisor) & KATIE ELWOOD (Faculty Advisor)



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*None*

## 8. APPROVAL OF MINUTES

### a. 10/06/23

*Caiti moved to approve the minutes; Abigail seconded. The motion was approved.*

## 9. ANNOUNCEMENTS

*None*

## 10. CLUB APPROVALS

### a. No clubs to be approved this week

## 11. Kiosk Stand in the quad; Nate Costa will present on the budget

*De'Sean moved to approve \$2500 budget for the Kiosk Stand renovation; Abigail seconded. The motion was approved.*

## 12. Student Senate Grove; Nate Costa will present

*Nate shares plan to turn area between 1600 and 1400 building into a technological center for students and faculty. Proposed plan includes building and placing a shade structure and updating the area's landscaping.*

## 13. Giving Tree; Erin will present details on next steps

*Erin presents details on running the Giving Tree project, such as purchasing gift wrapping supplies, pick up process, marketing, forms, and working with Food Services and IT.*

*Caiti motioned to approve \$2500 budget for Giving Tree; Abigail seconded. The motion was approved.*

*Caiti motioned to approve advertising and marketing in forms of posters, flyers, 4x4's, social media posts, emails from News to Muse and Knight Life, and displays on intercampus TV's; Abigail seconded. The motion was approved.*

## 14. Club Kick-off October 25<sup>th</sup>

*Abigail motioned to approve additional \$450 for Club Kick-off budget; Caiti seconded. The motion was approved. Club Kick-off now has a total budget of \$800.*

## 15. CCLC vs. General Assembly

*Erin discusses advantages and disadvantages of both trips.*

*Senate will not be moving forward with the CCLC trip.*

## 16. Second reading of Articles I & II of the Student Senate Constitution

*Caiti motions to table Constitution updates for a later date; De'Sean seconded. The motion was approved.*

## 17. STANDING OR SPECIAL COMMITTEE REPORTS

The following written reports are provided for informational and accountability purposes. These reports will be considered officially accepted by the Student Senate Executive Board upon adoption of their agenda.

### a. President's Report (Chavis, 3 minutes)

*De'Sean shares appreciation for Senate.*

### b. Vice President's Report (Hellman, 3 minutes)

*None*

### c. Secretary's Report (Xie, 3 minutes)

*None*

### d. Treasurer's Report (Vacant, 3 minutes)

### e. Public Relations Officer Report (Vacant, 3 minutes)

### f. Events & Activities Officer Report (Vacant, 3 minutes)

### g. Regional Affairs Officer Report (Vacant, 3 minutes)

### h. Justice Report (Caiti Flaim, 3 minutes)

*Caiti shares that she found Millie's event helpful for Shasta College's undocumented students.*

### i. Shared Governance Officer Report (Vacant, 3 minutes)

### j. Participatory Committee Representative Reports (Vacant, 3 minutes)



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### 18. COMMUNICATION FROM THE FLOOR

This time is reserved for any member of the senate to make announcements on items not on the agenda or bring forward information for general discussion. A time limit of one (1) minute per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

### 19. NEXT MEETING

- a. Weekly meeting will continue November 3<sup>rd</sup>, 2023 at 10:00 am in Room 2314

### 20. ADJOURNMENT

*Grace moved to adjourn the meeting at 11:01am; Abigail seconded. The motion was approved.*