

Academic Senate - AGENDA
Monday, October 09, 2023
3:00 – 5:00 p.m.
Room 816

Opportunity for Public Comment: Academic Senate meetings are open meetings, and all are welcome and invited to participate; this includes members of the public who are not associated with Shasta College. Individual comments from members of the public are limited to two minutes and must be on the topic of the agenda item being addressed. Only voting members of the Executive Committee can make motions and vote.

1. Call to Order
2. Approval of Minutes – September 25, 2023 (1 attachment)
3. Informational Reports from Guests and Executive Committee Members
Purpose and Expected Outcome: This agenda item is for invited reports from guests and Executive Committee members. No action will be taken under this agenda item.
 - a. Presenter: Kate Ashbey (1 attachment)
What: SLO Committee Scope of Work
4. Action Items from Our Subcommittees, The Office of Instruction, and The Office of the Superintendent/President, and Others

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This agenda item is for business that the Academic Senate must discuss and vote on at each meeting.

- a. From the Curriculum Committee

New or Revised Courses: (1 attachment)

New or Revised Programs: (none at this meeting)

- b. From the Office of Instruction

Tenure Review Committees (1 attachment)

Fulltime Temporary Evaluations (none at this meeting)

Peer Evaluators (none at this meeting)

- c. Board Policies and Administrative Procedures from the Office of the Superintendent/President

First Readings: First readings are an opportunity to review, clarify, and suggest changes. We do not make motions or vote on a first reading.
(none at this meeting)

Second Readings: Second readings are an opportunity to make motions to approve with minor changes. If significant changes are needed, then there will not be a vote and the BP/AP will be brought back for a third reading.
(none at this meeting)

- d. From the General Education Committee (no attachment)

The GE committee reviewed the general education statement and proposes the following updated statement for the fall 2024 catalog: “A course may only count for GE credit if taken during a year in which it was approved for a CSU GE, IGETC, Cal-GETC, or Local GE pattern (per Title V-GE requirements), regardless of Shasta College Catalog rights. Shasta College may authorize or request a substitution for discontinued courses.”

- e. Possible change in the Curriculum submission process (no attachment)

An idea has been presented suggesting that as soon as a course has been approved by the Curriculum Committee, that the course be submitted to ASSIST and C-ID concurrently with the course being approved by the Executive Committee and the Board. If either the Executive Committee or the Board fail to approve the course, then it could be withdrawn from ASSIST and C-ID. This could potentially save up to six weeks in the total process.

- f. Institutional Self-Evaluation Report – First Reading (1 attachment)

The College Completes an Institutional Self-Evaluation Report on a seven-year cycle. The report is meant to demonstrate alignment with the Accrediting Commission for Community and Junior Colleges (ACCJC) Accreditation Standards.

- 5. Project-Based Discussion/Action Items

These agenda items will vary to reflect the current projects that the Academic Senate is working on.

a.

6. Standing Reports from Subcommittees, Joint Committees, and Related Groups

Facilitator: Cathy Anderson

Purpose and Expected Outcome: Subcommittees, Joint Committees, and related groups are invited to update the Executive Committee about their current work. No action will be taken under this agenda item.

- a. Report from the Academic Senate President (Cathy Anderson)
- b. Report from College Council (Frank Nigro or Cathy Anderson)
- c. Reports from Standing Subcommittees (Reports are given by the Co-Chairs or members as needed)
 - i. **Curriculum Committee** (Co-Chair: Scott Yates, Frank Nigro)
 - ii. **Scholastic Standards Committee** (Co-Chairs: Lenore Watson, Tim Johnston)
 - iii. **Faculty Excellence Committee** (Co-Chairs: Jennifer McCandless, Will Breitbach)
 - iv. **General Education Committee** (Co-Chairs: Rebecka Renfer, Carlos Reyes)
 - v. **Student Learning Outcomes (SLO) Committee** (Co-Chairs: Kari Aranbul, Kate Ashbey, Will Breitbach)
- d. Reports from Joint Committees (Reports are given by the Co-Chairs or delegate as needed)
 - i. **Student Success Committee** (Tri-Chairs not named yet)
- e. Professional Development Coordinator (Jennifer McCandless)
- f. Office of Instruction (Frank Nigro)

7. Items to Communicate

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This agenda item is an opportunity for members to collectively summarize the important outcomes from the meeting. This will encourage communication between representatives and faculty in their areas.

8. Other

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This agenda item is for members to bring up topics not on the agenda. This is also an opportunity to determine interest in a potential future agenda item topic. No action will be taken under this agenda item.

9. Opportunity for Public Comment on Items Not on the Agenda

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This portion of the meeting is reserved for members of the public desiring to address the Executive Committee on any matter that is under the authority of the Academic Senate and is not on the agenda. No action will be taken under this agenda item. Speakers are limited to two minutes. If there are many speakers, speakers will be stopped at 5:00 pm.

10. Next Meeting: Monday, October 23, 2023, at 3:00 p.m. in Room 816

11. Adjourn