



Student Services Council Meeting  
 Wednesday, Oct. 1, 2014  
 9:00 AM • Room 2314  
 AGENDA

Committee Members Present					
x	Kehinde Adesina	x	Steve Cross	x	Kevin O'Rorke
x	Connie Barton	x	Nadia Elwood	x	Sylvia Ruano
x	Nancy Berkey	x	Sandra Hamilton Slane	x	Sheree Whaley
x	Will Breitbach	x	Tim Johnston		

**Approval of minutes- September 17, 2014. Whaley/Cross. Discussion-none, approved.**

**SSC Bylaws updated-** Kevin gave a brief overview of the membership updates, working responsibilities and member responsibilities. **All agreed with the updates. Ruano/Johnston. Discussion- none, approved.** The updated version will be placed online off the SS webpage.

**Student Services Training Day-**

- Date- Nov. 14, 2014.
- Theme- Public Service
- Workshops- Counselors Ed Plans and Classified Front Line staff training.

It was agreed that Sandra and Nadia will conduct the Front Line Staff presentation and Tim will conduct the Counselor student Ed Plan training. Sherry will coordinate with facilities for rooms, food, creating flyer with Peter Griggs, and address any other needs for the day. Sandra will send the inspirational video to the group (Bleeker). All SS offices will be closed on Nov. 14- notices should be posted on doors, windows, webpage, emails and voicemails. Kevin added that the focus for the training should be what Student Services can do to support "Access and Retention."

**Outreach Plan (handout)**

Tim asked the Council to review and that this plan will be vetted by all campus groups and then go to College Council. This plan will connect to the Enrollment Management Plan. Tim explained that we want to compute all various outreach efforts. Currently there is a cohort project that consists of Nelson Espinola, FT Counselor and a new PT Counselor, who will be doing outreach in the Spring and working on the Summer Experience. Kevin suggested that we all reach out to the area middle schools and each member of the Council adopt a school, make a visit and ask them what they need from Shasta College. For outreach efforts several ideas were discussed:

- Getting Shasta College T-Shirts in local stores
- Work with marketing department in the development of flyers and posters
- Adopt a school that each member has a personal connection too
- Take outreach supplies to the adopted schools (posters, pencils, pennants, etc.) Dean of Students Office can supply outreach materials. Kevin said to send your school adoption choice to Sherry and she will keep a list. All agreed that the Outreach Plan looks very good, and Tim explained it is a work in progress and he'll share with SSC again in the near future.

### **New Sexual Consent Law**

Kevin explained that AB 967 dramatically changed how campus safety, housing and his office operates with regard to sexual consent. There is documentation and new processes that we must follow. The bottom-line is that we must adjust orientations to contain this topic and do a better job letting students know the resources available to them if they are a victim of sexual assault.

### **Student Equity**

Sandra shared that with the new Student Equity Budget we have a lot of money, but not a lot of time to get process and resources in place. The plan is due on Nov. 30, 2014 but they may ask for an extension to Jan. 1, 2015. This is a launch year, and they will be setting up the foundation and getting input from the community. Submit all equity proposal ideas to Sandra by Wednesday, Oct. 22, 2014. The underrepresented groups that qualify are: Veterans, Foster Youth, Low Income, DSPS, gender, ethnicity and many more may be identified and it will be the job of the college to come up with a plan for performance improvement for each group. The committee will be looking at advocacy, courses and level of success rates, textbooks, tutoring, and more. All should keep these topics in mind for their AA Plans. The College must explore and introduce new equity methods and must prioritize and make small improvements over the next three years. Robb Lightfoot will be spearheading the Equity Plan with faculty. Overall, we need to have a climate of cultural awareness, with lots of conversations and broad participation. Kevin will send out an equity proposal template in the next week. Once proposals are complete, send them electronically to Sandra.

### **AP5020- Non Resident Tuition**

Tim shared the proposed changes to AP5020 since the Governor's approval of AB13.

Non-Resident Tuition Exemption: Veterans (Section 68075.5 of the Education Code). We are required to have a procedure in place by 07-01-15.

- Except as provided for below, a student who was a member of the Armed Forces of the United States stationed in this state on active duty for more than one year immediately prior to being discharged shall be exempt from paying nonresident tuition for the length of time he or she lives in this state after being discharged up to the minimum time necessary to become a resident.
- Except as provided for below, a student enrolled, or intending to enroll, at this campus who was a member of the Armed Forces of the United States stationed in this state on active duty for more than one year immediately prior to being discharged shall be exempt from paying

nonresident tuition for up to one year if he or she files an affidavit with this college in which he or she is enrolled, or intends to enroll, stating that he or she intends to establish residency in California as soon as possible.

- The one-year exemption shall be used by the student within two years of being discharged.
- A former member of the Armed Forces of the United States who received a dishonorable or bad conduct discharge shall not be eligible for an exemption.

All agreed this was a good change and supports student success and achievement.

### **TRiO Talent Search Presentation**

Kehinde gave a very detailed PowerPoint presentation, covering all areas of responsibility, purpose and goals. All thanked Kehinde for his dedication and passion for the Talent Search program.

### **AREA UPDATES**

#### **EOPS/ CARE/ DSPS/SCI\*FI- Sandra Hamilton Slane**

Sandra shared that the SciFi study lab has served 29 foster youth to date. A financial Literacy workshop will be scheduled for CARE students. SB1023 has been signed by the governor for the pilot Foster Youth program. We are one of 10 programs in the state applying for Foster Youth care dollars.

#### **Admissions and Records- Sheree Whaley**

Sheree shared the tentative registration dates. She asked that they not be shared just yet, as she is still working out the details and changes could still be made. She continues to work on the automatic transcript process and will continue to update the SSC at future meetings. Lastly, she shared that we have one of our basketball girls who have just been diagnosed with cancer, and asked that we all keep her in our thoughts.

#### **TRiO SSS & Upward Bound- Sylvia Ruano**

Sylvia shared that they have opened a TRiO Learning Center (TLC). They do need more computers but so far it's been a great success. They opened on Sept. 3<sup>rd</sup> and 63 students have used it to date. On Sept 16<sup>th</sup> they added two tutors and 16 students have used the tutors to date. Three items planned for the near future: Financial Literacy Workshop, Jovan Haye presentation (student will receive credit for attending the presentation) and college applications for the CSU opens today.

#### **Gateway to College- Nancy Berkey- No report**

#### **Library Services and Educational Technology- Will Breitbach- No report**

#### **Talent Search- Kehinde Adesina- No report (presentation above)**

#### **Student Housing- Steve Cross- No report**

#### **Financial Aid- Connie Barton-No report**

#### **Enrollment Services- Tim Johnston- No report**

#### **CalWORKS- Nadia Elwood- No report**

#### **OTHER- All**

Meeting adjourned 11:05 AM

Recorded by:  
Sherry Nicholas  
Executive Assistant  
Vice President of Student Services Office