



**Student Success Committee
Minutes
September 24, 2020
3:30 – 5:00pm**

CALL TO ORDER – 3:34pm

ROLL CALL

X	Valerie Ambrose		Camelia Mihele		Brian Spillane
X	Kari Aranbul	x	Rochelle Morris	x	Heather Wylie
X	Dan Bryant		Barbara Perry		Bing Xu
X	Cheryl Cruse	x	Sonia Randhawa	x	Zhanjing Yu
X	Matt Gallmeister		Student Rep	x	Melanee Grondahl
	Elaine Carmena	x	Susan Sawyer		David Rothrock

Guests		
Amy Schutter		

- APPROVAL OF MINUTES
 - Rochelle Morris motioned and Cheryl Cruse seconded to approve the August 27th meeting minutes, with minor change. All in favor, none abstained.
- ACTION ITEM
 - Revision of the ByLaw’s discussed, modification shown below: (Note: Additions are **Bold** and Underlined)
 - Article I**
 - MEMBERSHIP: ~~The committee will consist of 16 voting members.~~
 - Minimum** representation will be as follows:
 - ~~QUORUM: A quorum is a majority of voting members, not counting any vacant seats.~~ **A quorum is a minimum of eight (8) voting members.**

Valeria Ambrose motioned and Cheryl Cruse seconded to approve the changes to the ByLaws. All in favor, none abstained. Changes to ByLaws passed.

- John Yu stated that changes must be sent to Academic Senate once the Student Success Committee approves.

- INFORMATION

- Guided Pathways Updates – Heather Wylie and Kari Aranbul

- The Guided Pathways team are still updating program maps and are going to be hosting more “Brown Bag” events. Further updates will be provided at the next SSC meeting.
- Heather Wylie stated that the “Brown Bag” discussions will be an opportunity to continue flex day discussion in regards to Equity and Online teaching.
 - Topics such as: Shared government structure among committees and councils, tools for reflection, and utilization of the staff’s skills and expertise.

- 2021-2024 Enrollment Management Plan (EMP) – John Yu

- John Yu presented the current draft plan, as attached. John stated that the current Enrollment Management plan ends in spring 2021. The Enrollment Management Committee (EMC) is developing the next plan to cover 2021-2024.
 - The format will follow suit from the expiring EMC plan. The EMC plan will continue to follow the College’s Strategic Plan. The Strategic Plan will also be updated in 2021.
 - The Institutional Goals listed are the same that are within the College Master Plan. The EMP will take a holistic approach.
- John Yu went over the details of the EMP. Please review the attached DRAFT version of the EMP.
- Committee feedback:
 - Valerie Ambrose raised the concern for potential negatives related to increasing Dual Enrollment and Concurrent student registration. The Committee discussed the views being stated outside of Shasta College in regards to High School students. The Committee also expressed concern of classes predominantly filled with high school students and its effect on changing the dynamic of a class. The dynamic expressed in the last sentence also has an impact of adult learners/students in the class – usually negative.
 - The Committee also discussed concerns with grouping high school students with potential and known sex offenders. Some instructors do not receive information as to who is listed as a sex offender and they may unknowingly end up putting high school students in groups when they could adjust the groups as needed.

- Valerie Ambrose is curious to know the higher-level conversations going on in regards to the last two discussions listed above.
 - Amy Schutter stated that she is working on a grant that will help increase dual enrollment and views the Committee conversation as good “food-for-thought”.
 - Cheryl Cruse stated that enrollment of high school students can have a negative and a positive affect depending on how parents approach their children’s college education.
- Cheryl Cruse advised the Committee that the library has provided resources that were not available prior to the current situation.
- Cheryl Cruse asked if any of the services listed in the EMP will spur hiring? John stated it depends on the situation and it could.

- REPORTS
 - None

- OTHER
 - None

- ADJOURNMENT – 5:02pm

Next meeting scheduled via Zoom for 10/22/2020, Fall 2020 Semester
Minutes recorded by: James Konopitski