



STUDENT SENATE MEETING

Friday, September 2nd, 2022

12:00pm-1:00pm

Room 1025, Zoom

AGENDA

Zoom Link: <https://shastacollege-edu.zoom.us/j/96607701334>

LET IT BE KNOWN that all meetings of the Shasta College Student Senate are open to the public. We, the Governing Board and Representatives of the Student Senate, encourage all students to feel free to attend this meeting and to voice their opinions on matters of the agenda or matters that they feel are issues that affect the student body of Shasta College. Any students wishing to be formally recognized on the agenda are encouraged to contact Andrew Wehunt, Shasta College Student Senate President, (scss@shastacollege.edu) or Onica Mello, Shasta College Student Senate Advisor, (omello@shastacollege.edu) no later than 11:00 am on the Tuesday before the meeting or 72 hours before, at which they wish to be recognized. Thank you.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE (Lead the Pledge of Allegiance by saying "Salute, pledge...")
3. ROLL CALL
4. APPROVAL OF THE AGENDA 9/2/22
5. TIMOTHY JOHNSTON (ASSOCIATE VICE PRESIDENT OF STUDENT SERVICES)
6. APPROVAL OF MINUTES
 - a. 8/26/22
7. **Club Approval:**
 - a. Shasta College Fire Technology Club
8. OLD BUSINESS
 - a. **Budget/Financial Records – Discussion**
 - i. Senate should have full access to its own financial records including current budget, who created that budget, last years income statement, current reserve fund balance etc.
 - b. **Budget/Financial Records – Vote**
 - i. Vote to officially request access to ALL of senate's historical financial records including income and expenses, budgets, and reserve fund history.
 - c. **Football Games – Discussion**
 - i. Should we sell boba drinks at the five football home games starting this Saturday?
 - ii. Who can work it? (2 people minimum)
 - iii. How long should we table at the event?
 - d. **Constitution Day Event – Discussion**
 - i. This event is coming quick, and we need to plan it ASAP.
 - ii. Grant money?
 - iii. What day should the event be? Friday 9/16 or Monday 9/19?
 - iv. What type of constitution related events and activities can we have? Possibly due by Sunday 11:59pm.
 - v. Provide food/drinks?

- vi. What do we need to change or add to this event that we didn't have or needed at the last event?
- vii. Open discussion on Constitution Day event.
- e. Team Building Activity/Field Trip – Discussion**
 - i. Should we have a team building activity to promote positive attitudes among senate members like a pizza and bowling, night out, hiking day, lake day etc.
 - ii. Discussion of ideas for team building activities.
 - iii. Discuss reasonable budget and/or if that should be covered by senate funds.
- f. Reimbursement for Student IDs – Vote**
 - i. Vote to reimburse Andrew Wehunt \$32 for paying out-of-pocket the student ID fees and rep fee for student IDs purchased at welcome day event.
- g. Incentives – Discussion**
 - i. Discuss all senate members abilities to earn college credits through the worksite learning 94 (WSL 94) course.
 - ii. Discuss who should be responsible for reporting our work hours to the instructor, Onica, Ryan, Tim, Katie, other.
 - iii. Paying student senate officers stipends monthly or per semester, or guaranteed scholarships if all responsibilities are fulfilled including office hours etc.
 - iv. Open discussion on earning income by participating in senate as an officer, pros and cons, no longer volunteer hours, \$15/hour could be up to about \$12,000 out of the budget per semester.
 - v. Business cards for all officers.
- h. Meeting time – Discussion**
 - i. Regardless of the length of the meeting, we cannot start the meeting late. The meetings will begin at 12pm sharp, anyone arriving after this time is considered late.
 - ii. One hour is quite obviously not enough time to get all of our discussions and votes in that we need to, we could extend the length of the official meeting time, arrive early or stay late unofficially, or create ad-hoc committees to meet outside of meeting times unofficially and then present items for voting at official meetings.
 - iii. Extend scheduled meeting time to two hours, can be extended if needed with approved motion but no longer than 2.5 hours max.
 - iv. Ask Katie Elwood to be co-advisor if Onica Mello is unable to attend the full length of the meeting so that the whole time will be "official".
- i. Meeting time – Vote**
 - i. Vote to extend scheduled meeting time to 2 hours, can be extended if needed with approved motion but not to exceed 2.5 hours.
 - ii. Vote to create ad-hoc committee for discount card.
 - iii. Vote to create ad-hoc committee for Constitution Day Event.
 - iv. Vote to approve Katie Elwood as co-advisor.
- j. Office Hours – Discussion**
 - i. Should extra hours beyond required hours worked in each week "roll over" to the next week?
 - ii. What hours of each day should we restrict work hours to. We need senate members in the office to make ID cards since The Hub will no longer help us. Should we make our senate's office hours 8am-12pm Monday through Thursday?
 - iii. Who can use their office hours next week to create an editable PDF to log office and work hours? Whoever takes this responsibility will be responsible for producing this document for presentation by next week's meeting.
 - iv. Whether excused or unexcused should officers and senators be required to "make-up" missed office hours the next week in addition to the next weeks required hours?
 - v. Office hour requirements now enforced.
 - vi. Open discussion relating to office hours.

k. Office Hours – Vote

- i. Vote X number or X% of extra hours beyond required hours worked in each week “roll over” to the next week?
- ii. Vote any missed office hours whether excused or unexcused must be made up in the next week in addition to the next weeks required hours.

l. Discount Cards– Discussion

- i. Brainstorm 30 businesses to pursue (5-minute timer) (local small businesses will be easier to get discounts through than larger franchises like McDonalds for example). President did not receive any input on these potential businesses. Why?
- ii. Student ID card redesign that would replace the backside of the current student ID card with discounts.
- iii. Create a second discount card only version that is designed to be sold to the public.
- iv. Is this a good reason to increase the price of this new version of the student ID card to \$14. Is there a reason we should not increase the price? Current price for ID card without these potential benefits is \$10.
- v. What should the price be for the public version? \$15 \$20?
- vi. Discuss changing the student activity fee (student ID card fee) to be automatically applied to the student account upon registration, with the ability to manually opt out. (Negative check-off). This is confirmed to be both “legal and appropriate”.
- vii. Timeline for completing this project. Plan to implement next semester, Spring 2023, prior open registration. Deadline for card design. Deadline for website negative check-off change. Deadline for business contracts signed and approved. Etc.
- viii. It is possible to hold an election and have the students vote to mandate a \$1 rep fee for all students. At around 7000 students, if this was passed it could guarantee \$7000 income each semester.
- ix. Discuss creating an email address that students can send their name, ID number, and photo to at any time after paying for their ID so that we can check this email during our office hours and print their ID cards so they are ready for pick up.

m. Discount Card – Vote

- i. Vote to increase the price of this new version of the student ID card, dependent on getting discounts on back, to \$14.
- ii. Vote to sell the public version for \$15 or \$20.
- iii. Vote to create request to Jill Aults office to approve an official contract that businesses will fill out and sign agreeing to offer the discount.
- iv. Vote to create request to change student activity to the “negative check-off” approach asking the students if they would like to opt out of paying for the student activity fee.
- v. Vote to hold an election from the student body to approve mandating a \$1 per student rep fee.

n. Coffee/Food at Meetings – Discussion

- i. Should senate provide members or specifically officers with coffee from Starbucks?
- ii. Should senate provide members or specifically officers with snacks from available food supplies?
- iii. Should senate provide members or specifically officers with a weekly lunch at meetings?
- iv. Arrive either thirty minutes or one hour early to eat lunch prior to the meetings?
- v. Who will be responsible for ordering/picking up/paying for food?
- vi. Open discussion on suggestions for food or drinks at meetings.

o. Coffee/Food at Meetings - Vote

- i. Vote to provide all members with up to \$40 of coffee from Starbucks each week.
- ii. Vote to provide officers only with up to \$40 of coffee from Starbucks each week.
- iii. Vote to provide all members with snacks up to \$40 per week.

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- iv. Vote to provide officers only with snacks up to \$40 per week.
- v. Vote to provide officers only with a full meal from food services or locally catered.
- vi. Vote to provide all members with a full meal from food services or locally catered.
- vii. Vote on maximum price for regular meals provided to all members or officers only between \$10/meal to \$20/meal.

p. Halloween Event/Haunted House update – Discussion

- i. One minute update from Henry Borba on the status of the planning of the Halloween event
- ii. Create five exhibit ideas for Henry to research and budget.
- iii. Create top five possible locations.

9. NEW BUSINESS

a. Committees – Discussion

- i. Citizen's Bond Oversight Committee has open availability for a student to attend.
- ii. Discuss and assign an officer or senator to research what committees are available and return next week with a list for others to sign up for.

b. Directorships – Discussion

- i. There are several Directorships available to be filled by new students, keep in mind that we need to bring on several more senate members to fill any currently vacant officer positions, director positions, and missing time slots for office hours.

- 1 Advocacy Director
- 2 Assistance Program Director
- 3 Satellite Campuses Director
- 4 STEM Director
- 5 ICC Director
- 6 Sustainability Director

c. Office Space – Discussion

- i. Student senate has recently lost its last private office just over this summer without a vote or notice. There is now only one desk for use by senate in the senate office/lobby with no dedicated space for storage, private conversations/meetings, or the ability for multiple members to comfortably work simultaneously.
- ii. Open discussion on the potential negative impact to student body and senate from losing the office space, potential use of office space (previously the President's office) if regained or if a new space is acquired.
- iii. Alternative options discussion. Funding planning and construction of a "Senate Club House".

d. Office Space – Vote

- i. Vote to pursue regaining our office space through appropriate channels if possible.
- ii. Vote to begin to pursue the planning and construction of a legacy project, a new "club house" building on campus using reserve funds. (long-term project)
- iii. Vote to pursue acquiring of a new dedicated office and meeting room from available offices and meeting rooms on campus, like the club room but specifically dedicated to the student senate.

e. CCCSAA Student Leadership Conference – Discussion

- i. Discuss the possibility of sending the President and/or up to all student senate officers to a conference to learn valuable leadership skills at a conference specifically designed for student government.
- ii. Discuss potential budget concerns. \$450/ticket, \$250 per room, \$300+ per round trip flight, food costs etc.

- iii. Deadline for reserving hotel is 9/29/22.
 - iv. Cost of registration increases as we approach the conference.
- f. CCCSAA Student Leadership Conference – Vote**
 - i. Vote to send the President to the conference up to \$1500.
 - ii. Vote to send the President, Vice President, and secretary to the conference up to \$5000.
 - iii. Vote to send all senate officers to the conference up to \$15,000.
- g. BPOs – Discussion**
 - i. Print Shop, Evolis ID Cards, Shasta Welding (helium tank), Food Services, etc.
- h. Open Discussion**
- i. Meal Vouchers -- Discussion/Vote to purchase more meal vouchers for student body**
 - i. In the past, Senate has purchased 100 vouchers at a time. This amount usually lasts a whole semester or more, however, we have seen a large increase in food needs in the last several weeks. Typically, they have been \$8/ea, but Food Services has had to increase their pricing this semester so they may be \$10 now. This would be a purchase of \$800-\$1,000 to Food Services.

10. STANDING OR SPECIAL COMMITTEE REPORTS

The following written reports are provided for informational and accountability purposes. These reports will be considered officially accepted by the Student Senate Executive Board upon adoption of their agenda.

- a.** President's Report (Wehunt, 3 minutes)
- b.** Vice President's Report (Jones, 3 minutes)
- c.** Secretary's Report (Brock, 3 minutes)
- d.** Treasurer's Report (Gonzales, 3 minutes)
- e.** Public Relations Officer Report (Stierli, 3 minutes)
- f.** Events & Activities Officer Report (Borba, 3 minutes)
- g.** Regional Affairs Officer Report (Valdez, 3 minutes)
- h.** Justice Report (Walter, 3 minutes)
- i.** Participatory Committee Representative Reports (Berg, Jessen, Servantez, 3 minutes)

11. ANNOUNCEMENTS

12. COMMUNICATION FROM THE FLOOR

This time is reserved for any member of the senate to make announcements on items not on the agenda or bring forward information for general discussion. A time limit of one (1) minute per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

13. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the SCSS on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The SCSS may briefly respond to statements made or questions posed. For further information, please contact the SCSS President for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)

14. NEXT MEETING

- a.** Weekly meeting will continue September 9th, 2022.

15. ADJOURNMENT