

SCSS Officer/Representative Report Sheet

Filing Information

Division/Position: business tech family consumer sciences	Date: 2/18/09
Name: Ramsey	Contact Info: 530.355.9392
Name:	Contact Info:

Committee Report

Committee:	Date/Time of Meeting: 3:30pm 2/18/09
Guest(s) Present/Notes:	
<p>Item(s) Discussed/Notes: program reviews due by march 18th. Discussed who is responsible for completion of said reviews. Information on reviews provided by Catherine Jackson. Budget for college did not pass by one vote. Payments from state are being pushed off in form of iou's. Heavy emphasis to staff and faculty to keep good attitudes. Focus is on keeping classes that will be full enrollment; i.e. one class of 30 students instead of two classes of 15 students. Information reported to newspaper concerning budget cuts has been determined to be accurate. No information on faculty layoffs; at this point it is not an option. No final decisions on budget cuts will be made until state budget is solidified. If late starting classes remain at estimated numbers, school will reach 'cap'. SLO's and grades due at the same time. Syllabi: division office must by law have copy on file; website posting is not sufficient. Interesting how many faculty members are late or no shows... Short discussion on adjuncts not completing SLO's . Program flyers: confirm that class listings are correct for Spring, Fall, or Intermittent. This concerns flyers and lawsuits from students claiming classes are listed but not actually offered. This is a real problem; and this is a start towards fixing the problem. This is to help planning and to help counselors; they are mis-informed and most of them don't seem very concerned about accuracy of listings. Sandy Rodina spoke concerning course outlines and distance education forms; importance of accuracy and submission of correct information. Course outline needs to have an example of typical class assignment. Tenure review, student opinion information needs to be returned promptly. Academic senate submitted paperwork on dis-satisfaction with proposed budget cuts; want them to be based on facts. Discussion: on how slow web enhanced classes are being added. Basically, if classes were not in place and approved by beginning of semester, than class/faculty is out of luck. Various opinions were expressed concerning the fact that on reality, one person can be called and have your class activated for web enhanced. However, this is not the 'correct'/school approved way but it still works. Listing of actual web enhanced classes is unavailable at this time but is being compiled. Discussion of additional associates degrees and catalog rights was brought up; for information see additional paper that I will hand deliver with the meeting agenda. These policies are effective as of Fall 2008 and were implemented by Caroline Borg. Campus barbeque is planned for mid may/finals week to celebrate meeting 'cap'. Room 2209 will be taken away from faculty for their use during the day and given to the department that handles testing; i.e. Microsoft, Cisco, and placement testing. There is a concern of the computers belonging to bus tech division and that they should not be allowed to have the computer</p>	

equipment that is in the class since the machines belong to this division. It appears that it may violate Mattea(correct spelling?).	
Minutes Included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Agenda Included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Additional Paperwork Included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No *will hand deliver agenda and other	

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Copies of additional paperwork should be attached along with copies of minutes and agendas to this form.